



# **Come Together Multicultural Festival Grants Program 2021 Funding Guidelines**



**Government  
of South Australia**

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Department of the  
Premier and Cabinet

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# Foreword



The Multicultural Festival is organised by Multicultural Affairs and is the State Government's flagship event for promoting and showcasing multiculturalism in South Australia.

We are pleased to announce the opening of the Come Together Multicultural Festival Grants Program to support the 2021 Multicultural Festival.



Our government recognises the important work and valuable contributions of our multicultural organisations towards enriching South Australia's multicultural heritage.

The Multicultural Festival is an opportunity for us to come together to celebrate interculturalism and social harmony across our State's community.

We take this opportunity to outline our Come Together Multicultural Festival Grants, which offers funding to support eligible multicultural organisations to participate in the 2021 Multicultural Festival – to showcase your rich diverse culture and customs with the wider South Australia.

We encourage multicultural organisations to consider applying for funds through the Come Together Multicultural Festival Grants Program to be part of what is sure to be another vibrant and memorable Multicultural Festival.



**Hon Steven Marshall MP**  
Premier of South Australia



**Hon Jing Lee MLC**  
Assistant Minister to the Premier

# About the 2021 Multicultural Festival

The 2021 Multicultural Festival (Festival) is organised by Multicultural Affairs, Department of the Premier and Cabinet, and is the State Government's flagship event for promoting and showcasing multiculturalism in South Australia.

The Multicultural Festival provides an opportunity for the wider community to experience and enjoy a diverse range of cultures and traditions, and includes community groups from new, emerging and established South Australian multicultural communities.

The Festival embodies the concept of interculturalism, which describes a dynamic inclusion of and interaction between all cultures within the community, from which all of society benefits.

The Festival has been held every second year since 2013, and features multiple stages, intercultural activities and stalls for community groups to showcase their cultural heritage through art, craft, food, dance, music and activities in a large-scale, positive and celebratory platform.

The event gives all South Australians the opportunity to come together, engage with others, share traditions, build relationships, awareness and connections between cultures and communities.

**The 2021 Multicultural Festival is scheduled to be held on Sunday 14 November.**

## Outcomes

The outcomes of the 2021 Multicultural Festival are to:

- strengthen intercultural understanding among South Australians
- encourage all South Australians coming together to recognise cultural diversity as a positive influence in the community
- provide a platform to celebrate new and emerging cultures, whose communities may not have the capacity to hold events that attract large-scale attendance
- promote a stronger South Australia by enriching multiculturalism and celebrate our cultural heritage.

## About the grant

The Come Together Multicultural Festival Grants support community groups to participate in the Festival. The purpose of the funding is to contribute towards the costs associated with participating in the event. Funding is not intended to cover the entire costs incurred by a community group.

Community groups from all South Australian multicultural communities are encouraged to participate and apply for a grant, whether the community group is large or small, well known, established, or a newly arrived and emerging community.

Multicultural Affairs will only accept one application per organisation per Multicultural Festival grant category, unless the organisation is sponsoring another organisation. For example, an organisation can apply for one performance grant and for one stall grant but cannot apply for two performance grants or two stall grants.

**Applications open on Monday 19 April and close at 5pm on Tuesday 15 June 2021.**

# Funding categories

There are three categories of grants (performance, activity and stall) available.

**Funding category:** Performance

**Funding available:** Up to \$500

## Eligible projects

**Type:** Dance, song, music, demonstration or a combination of any of these.

**Performance area:** performances could be on a raised or ground level stage, ground level activity area, or moving throughout the event area, including in-between the stalls and audience. The stage sizes and locations will be confirmed by event organisers with the successful participating groups closer to the event.

## Examples:

- Roving – marching or drumming bands, conga lines, samba parades, lion dance.
- Stage/set area – dance performances, sport demonstrations, vocal and instrumental performances (all could be individuals, small or larger groups).

## Important points to consider when applying for a performance grant

- Performance times – stage/set area performances will be 10 minutes for each group to ensure a broader diversity of groups can participate (please note, this includes stage set and strike times, therefore if your group takes two minutes to set-up, your performance time will be eight minutes).
- Roving (moving) performances times – may be up to 15 minutes, depending upon the group's capacity, the type of performance and the length/size/space of the area they need to move through.
- Stage sizes, performance times and roving performance routes will be finalised closer to the event and will be confirmed with successful groups.
- Performing groups are encouraged to choose lively performances and bright costumes that best represent their culture.
- Costumes, music and dance of participants should reflect that of the performing group's own cultural heritage and identity.
- Roving (moving) performances are a great way to interact with the audience.
- Community groups with another idea for performances are encouraged to apply but may consider applying under the activity category (e.g. martial arts demonstration or 'come and try' activities).
- Provide all relevant information to assist the assessment panel, including a detailed running schedule of the planned performance, the number of performers, any previous performance experience/reviews, and available resources (e.g. costumes, music and/or props).
- Participating groups will be required to adhere to all COVID Safe requirements at the time of the event.
- Community group representatives and group coordinators will be required to attend mandatory information sessions in the lead up to the event.

**Funding category:** Activity

**Funding available:** Up to \$500

### **Eligible projects**

**Type:** demonstrations, come and try activities and workshops.

**Activity area:** there will be two activity areas with the exact size and locations to be confirmed by event organisers with successful participating groups closer to the event.

These areas will be:

- an outdoor floor space for demonstrations and larger come and try activities and workshops with an active or physical element
- an undercover larger tent space will be set up with tables and chairs for craft type activities.

### **Examples:**

- Demonstrations – fruit carving and martial arts where you can show the audience the activity.
- Come and try and workshops – arts and crafts such as origami and sugar skull or masque painting, basket weaving, and language writing where the visitors can come and make something to take home. Or try a hands-on experience like learning to play a musical instrument, sing a song or do a dance.

### **Important points to consider when applying for an activity grant**

- Activity times outdoor space – activities will be programmed for 30 minutes, unless otherwise negotiated between the event organisers and successful groups. This does not include set up/pack down times (please note, short/limited set-up and strike times will be available).
- Activity times indoor space – activities will be programmed for 1 hour and 15 minutes, unless otherwise negotiated between the event organisers and successful groups. This does not include set up/pack down times (please note, short/limited set-up and strike times will be available).
- The activity areas will be set-up for a range of different community groups and different activities throughout the day, which means the layout and space is flexible and may change during the day. This will be confirmed by the event organisers with the successful participating groups.
- Costumes, music, dance, activities and workshops of participants should reflect that of the activity group's own cultural heritage and identity.
- Provide all relevant information to assist the assessment panel, including a detailed running schedule with the timelines to set up/pack down, a clear description of the activity and the materials required.
- Explain any specific requirements for space or equipment in the application.
- Community group representatives and group coordinators will be required to attend mandatory information sessions in the lead up to the event.
- Participating groups will be required to adhere to all COVID Safe requirements at the time of the event.

**Funding category:** Stall

**Funding available:** Up to \$250

### **Eligible projects**

**Type:** cultural displays, food and small demonstrations.

**Stall set up:** every successful group will be allocated one whole stall 3m x 3m in size, with one trestle table and two chairs. Stalls with onsite food preparation and cooking may be allocated an additional small amount of space for cooking only, if available. The exact size available and location of stalls to be confirmed by event organisers with successful participating groups closer to the event.

### **Stalls can be used to:**

- showcase or sell art, craft, cultural food, traditional clothing, paintings or other culturally specific items
- display educational material, interesting information and facts about the community's origins, traditions and culture.

### **Important points to consider when applying for a stall**

- Groups must be able to communicate and promote their culture. If a space bigger than 3m x 3m is required for a cultural display, community groups are encouraged to apply under the activity category.
- Which members of the community group would be able to run the stall on the day, and would they be able to share the required information with the Festival's visitors?
- Costumes, decorations, activities and all other conduct of participants within the stall should reflect that of the activity group's own cultural heritage and identity.
- Any food or drinks offered at stalls must be reflective of the community group's culture/origins/traditions (non-alcoholic drinks only and no pre-packaged commercial products may be sold).
- The sale of food and goods must be approved by the event organisers and the venue, once participating groups and their offerings are confirmed.
- All cooking methods will be subject to approval by event organisers and the venue. Please provide as much detail as possible in your application about what onsite cooking equipment you would like to use at the event (please note, some cooking equipment is prohibited and will be discussed with successful participating groups if required).
- Stallholders will be responsible for adhering to all safety and protective requirements as instructed by event organisers, for example the use of protective equipment to prevent damage to the venue.
- Stallholders will be required to arrive and set-up at a designated arrival time and location.
- Stallholders will be responsible for having all electrical equipment tagged and tested prior to the event, or use of the equipment will not be permitted at the venue.
- If planning to offer food, consider whether the people running the stall are aware of food safety standards and safe food handling rules and practices (more information and relevant guidelines will be provided to the successful participating groups at event information sessions closer to the event).

- Provide detailed information and diagrams of what equipment the group need to bring and how would it fit into the stall space provided (for example, cooking and refrigeration facilities)?
- Provide all relevant information to assist the assessment panel, including the number of people running the stall throughout the day, and the timelines anticipated for setting up the stall and packing up at the end of the day.
- All groups are encouraged to wear dress reflective of their culture when within the stall.
- Community group representatives and group coordinators will be required to attend mandatory information sessions in the lead up to the event.
- Participating groups will be required to adhere to all COVID Safe requirements at the time of the event.



# Eligibility

## Who is eligible?

To be eligible for funding, multicultural organisations must:

- be non-government and not-for-profit, and
- have a registered Australian Business Number (ABN), and
- provide satisfactory evidence that their core purpose is to deliver initiatives, services or support for culturally and linguistically diverse communities in South Australia, and
- South Australian based, and
- incorporated under the *Associations Incorporation Act 1985* or
  - Australian Public Company Limited by Guarantee under the *Corporations Act 2001*, or
  - a Statutory Authority established through an Act, or
  - registered with the Australian Charities and Not-for-Profit Commission with a comparable legal status.

Not for profit multicultural groups that are unincorporated or do not have an ABN may be sponsored by an eligible multicultural organisation who applies on their behalf.

There is no limit to the number of times an eligible organisation may sponsor other organisations.

## Who is not eligible?

The following are ineligible for funding:

- organisations that have outstanding acquittal reports for previously awarded grants
- educational institutions or related representative bodies, e.g. schools and/or their parents' associations, universities and for-profit childcare centres
- individuals or organisations applying on behalf of an individual
- Commonwealth, State or Local Government department and agencies.

## How to apply?

- Carefully read these guidelines before you apply.
- Check that your organisation is eligible to apply. If you are unsure, please contact the Multicultural Grants Team on 1300 239 468.
- Complete and submit your application at [www.multicultural.sa.gov.au](http://www.multicultural.sa.gov.au) by 5pm, 14 June 2019. Late or incomplete applications will not be accepted.

## Supporting documentation

- Photographs
- Videos
- Reviews
- Letters of support

*It is recommended that each attachment is no larger than 5 MB, and the total of all attachments does not exceed 25 MB.*

# How are applications assessed?

## Stage one – application screening

Once the round has closed, the applications are screened to check that:

- the applicant organisation is eligible to apply
- the application has been completed in full and all supporting documentation has been provided
- the applicant does not have any outstanding obligations for previously awarded grants.

Applications that do not meet stage one requirements will not progress to stage two.

## Stage two – assessment against criteria

Applications that progress to stage two will be assessed by a panel.

The panel will assess all applications on merit using the following criteria:

Criteria	Description
Quality	Is there evidence of the resources required, previous experience, reviews, or letters of support?  Is there evidence that details of the event have been planned?
Meets the purpose of the event	Does the type, space and size of the planned event meet the aims, and needs of the audience and venue?
Diversity	Is there a balance of cultures represented?

## Notification

All applicants will be notified in writing of the outcome of their applications.

Unsuccessful applicants are encouraged to contact the Multicultural Grants Team on 1300 239 468 to receive feedback on their application.

## Funding agreement

Successful applicants will receive an agreement detailing the terms and conditions of the funding provided.

All applicants will be required to sign the agreement and comply with its conditions, which will include requirements to:

- report on how you have spent the money provided
- have public liability insurance – a minimum of \$1 million or as required in your agreement
- appropriately acknowledge Multicultural Affairs, the Department of the Premier and Cabinet as a funding source for the project.

Payment will be made after attendance at the event in accordance with the terms and conditions of the agreement.

# Glossary

Term	Definition
Multicultural organisation	For an organisation to be defined as 'multicultural', the Department of the Premier and Cabinet must be satisfied that the organisation's core purpose is to deliver initiatives, services or support for one or more culturally and linguistically diverse communities.
Culturally and linguistically diverse communities	Culturally and linguistically diverse refers to people from migrant and refugee backgrounds within the South Australian community. The term acknowledges that groups and individuals differ according to language, religion and spirituality, racial backgrounds and ethnicity.
New and emerging communities	People from new and emerging communities are sometimes identified as higher-need or at-risk due to the length of time they have spent in refugee camps and the additional resources and support they may need to address the settlement challenges they face. New and emerging communities are those: <ul style="list-style-type: none"><li>• with a small population</li><li>• where most members are recent arrivals to Australia</li><li>• where most members entered through Australia's humanitarian program</li><li>• lacking established family networks, support systems, community structures and resources compared with established communities.</li></ul>
Partnerships	Financial or non-financial collaborations between two or more organisations to deliver the project.
South Australian based	A registered South Australian business address.

## For more information:

**T** 1300 239 468

Multicultural Grants Team

**E** [MulticulturalAffairs@sa.gov.au](mailto:MulticulturalAffairs@sa.gov.au)

Multicultural Affairs, Department of the Premier and Cabinet

**W** [multicultural.sa.gov.au](http://multicultural.sa.gov.au)