

ANNUAL REPORT

2013-2014



Government of South Australia
Department of the Premier
and Cabinet



Government of South Australia

Department of the Premier
and Cabinet

Department of the Premier and Cabinet

State Administration Centre
200 Victoria Square
Adelaide SA 5000

GPO Box 2343
Adelaide SA 5001

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For copies of this report please contact

Finance and Business Performance
Corporate Services Division
Telephone: 61 8 8226 2923



DPC14D05166

GPO Box 2343
Adelaide SA 5001
DX 56201
Tel 08 8226 3500
Fax 08 8226 3535
www.premcab.sa.gov.au

25 September 2014

The Hon Jay Weatherill MP
Premier of South Australia
200 Victoria Square
ADELAIDE SA 5000

Dear Premier

I am pleased to submit to you the Annual Report of the Department of the Premier and Cabinet for the year ended 30 June 2014.

The Report has been prepared in accordance with the requirements of the *Public Sector Act 2009*, the Act's accompanying regulations, the financial reporting requirements of the *Public Finance and Audit Act 1987* and *DPC Circular PC013 - Annual Reporting Requirements*.

It demonstrates the scope of activities undertaken by the Department in meeting our targets for all departmental programs including the South Australia's Strategic Plan targets for which we have lead agency responsibility and supports the Government's seven strategic priorities and three approaches. It also provides evidence of our performance in key areas, financial accountabilities and resource management.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'J Hallion'.

James Hallion
CHIEF EXECUTIVE

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Chief Executive's Review

2013-14 was a notable year for the Department of the Premier and Cabinet (DPC) on many fronts.

DPC was instrumental in securing funding for the construction of new buildings in the Health and Biomedical Precinct on North Terrace. Commitments were secured for \$40 million towards a new University of South Australia Health Innovation Building, and \$60 million towards a new University of Adelaide Integrated Clinical School.

At the national level DPC led the negotiation of a bilateral agreement between the Commonwealth and South Australia relating to environmental assessment under the *Environment Protection and Biodiversity Conservation Act 1999*. In the area of child protection DPC coordinated effort to ensure that South Australia can exchange expanded criminal history information with all Australian jurisdictions. DPC prepared the SA Government submissions to the Productivity Commission Review of the Australian Automotive Manufacturing Industry, and to the taskforce chaired by the Prime Minister to develop a National Industry Investment and Competiveness Agenda. DPC also coordinated the response to the Holden closure announcement culminating in the development of the 'Our Jobs Plan'.

On the legislative front, the review of the *Aboriginal Lands Trust Act 1966* was finalised and new legislation was passed to commence 1 July 2014. SafeWork SA (SWSA) engaged with thousands of businesses across South Australia to support the transition to the new harmonised work health and safety legislation. In addition, SWSA launched South Australia's Work Health and Safety Youth Strategy 2014-18, which aims to support young workers to thrive and make a significant contribution to the community and the economy of South Australia.

The contribution of Aboriginal men and women who served in every war in which Australia was involved has been recognised by the South Australian Aboriginal and Torres Strait Islander War Memorial. The Aboriginal Affairs and Reconciliation Division coordinated the establishment of the Memorial which was dedicated by the Governor-General, Quentin Bryce, and the Chair of the War Memorial Committee in November 2013.

Arts SA continued to support the cultural institutions and organisations in presentation of key exhibitions, festivals and other programs. Events included the Adelaide Biennial of Australian Art: *Dark Heart*, the 2014 Adelaide Festival and Adelaide Fringe, *About Time: South Australia's History Festival*, the Adelaide Festival Centre's *OzAsia* and Cabaret festivals, and the biennial Adelaide Film Festival and Festival of Ideas.

Being an election year, DPC's role encompassed providing advice on caretaker conventions and supporting the incoming government through the coordination of ministerial portfolio briefings and the preparation of a briefing for the Premier.

During the year DPC was responsible for several initiatives which contributed to open government and innovative approaches.

In a ground-breaking approach to developing government policy, the South Australian Government's inaugural Citizens' Jury was held between July and October 2013. DPC played a key role in providing government support to the event and in coordinating the Government's response to the jury's seven headline and 22 sub-recommendations. The Department is now working to substantially progress each recommendation.

The Capital City Committee and the Office of the Chief Information Officer (OCIO) worked with the Adelaide City Council to support the establishment of a free city CBD Wi-Fi network. OCIO also led the external delivery of government information in support of the open data agenda and established Data.SA for publishing government data sets. This will provide ongoing opportunities for entrepreneurs and innovators to provide better services for citizens through the development of mobile apps.

State Records was instrumental in implementing further stages of the Proactive Disclosure Strategy with the result that regularly requested and released items under the Freedom of Information process are now publicly available on the websites of state government agencies.

The online space YourSAy became the strong platform for engaging the community on the future of South Australia and I have been very pleased to see the two-way activity this has generated. Supporting this work, DPC promoted the Better Together principles of community engagement across government. We also set up a Simplify Ideas Bank to support the government's red-tape reduction initiative. DPC has gathered over 700 ideas from the public sector workforce and from the community and has been working through these to effect change. DPC also participated in 90-day change projects on service excellence, the setting up of a grants portal and schools as community hubs. In another citizen-centric reform, Service SA worked with the Department of Planning, Transport and Infrastructure to implement a monthly direct debit option for vehicle registration renewals.

In October 2013 the Office for Public Sector Renewal (OPSR) was created. It absorbed the former Public Sector Management Division and united the government's flagship reform programs including Change@SouthAustralia and the High Performance Framework. OPSR led the development of *A Modern Public Service* policy, implemented a series of 90-day change projects and developed and launched the South Australian Public Sector Values.

Recognition of the excellent work being done by our agency came with the presentation of three awards this year:

- Our StateNet Services team in OCIO was presented with a FutureGov Award in the Connected Government category, which had 800 nominations from government, education and healthcare organisations throughout Asia. The award recognised OCIO as a leading provider of innovative and cost effective ICT network infrastructure solutions to South Australian Government Agencies.
- The Jobs4YouthSA initiative was awarded the 2014 Maxima Workplace Diversity Award.
- The High Performance Framework (HPF) was presented with a commendation at the Prime Minister's Award for Excellence in Public Sector Management.

The Government Services Group was a finalist for the Shared Services and Outsourcing Network Australasian Excellence Awards, which followed on from their success in winning an award in the previous year.

DPC completed its second full HPF review analysis and identified several opportunities for improvement. Outcomes included the refreshment of the *DPC Strategic Intent for 2014-17* document in alignment with the Public Sector Values, development of headline key performance indicators, and fresh thinking around change management.

The Reconciliation Committee in consultation with the Commissioner for Aboriginal Engagement, Corporate Leadership Group, key DPC staff, Reconciliation SA and Reconciliation Australia developed our Reconciliation Action Plan 2013-16. We also launched an Aboriginal Employment Plan which has a stronger focus on supporting and fostering a culturally inclusive workplace. We

hosted a successful Reconciliation Week event for DPC and Department of Treasury and Finance (DTF) staff.

2013-14 has been a year of considerable change in the Department as we looked for ways to improve productivity and efficiency. During the year the Under Treasurer and I worked together on two projects to improve the cooperation between our two departments. Firstly, from the beginning of the financial year we established an economic advice division that brought together existing officers from DPC and DTF. The role of the Economic Analysis Division is to analyse key emerging economic developments and their impacts on the South Australian economy and to identify the opportunities and implications for government policy.

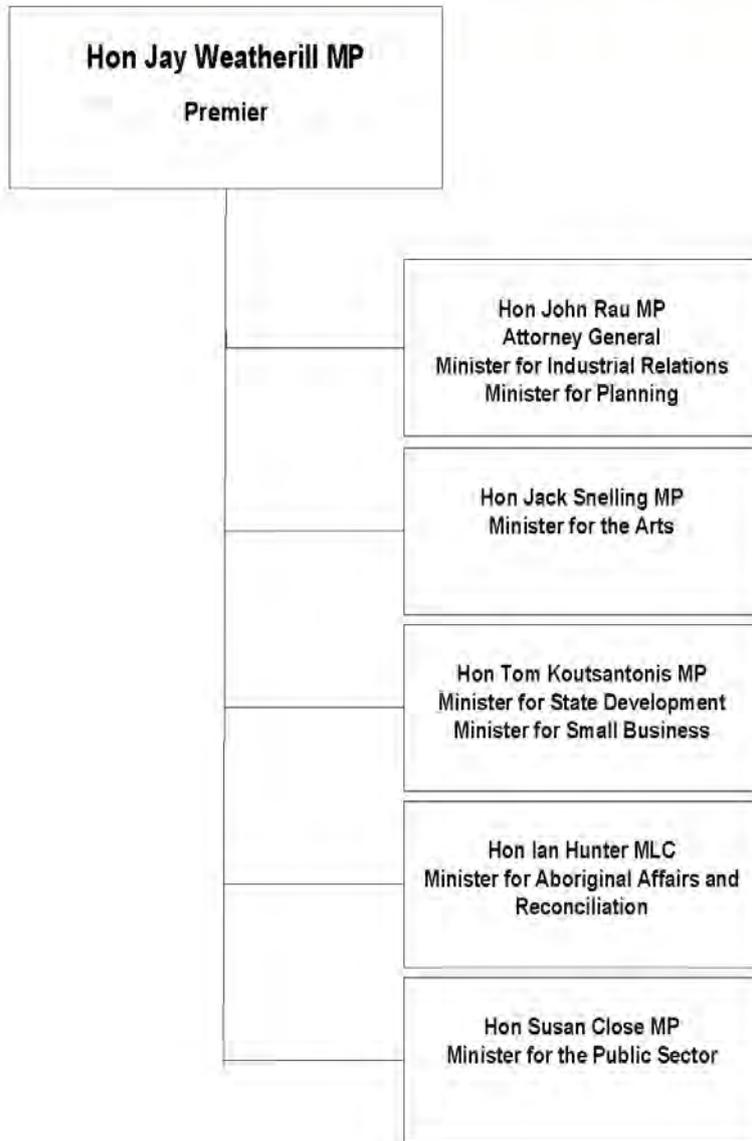
The second collaborative project between DPC and DTF was to create a merged Corporate Services division in DPC, which provides corporate services to both agencies. During the year staff and functions were transferred progressively from DTF into this division, which was operational from 10 February 2014.

I acknowledge all DPC staff for their hard work and dedication to providing quality services throughout another busy and challenging year, and for the support provided to the Premier, ministers and the South Australian community.

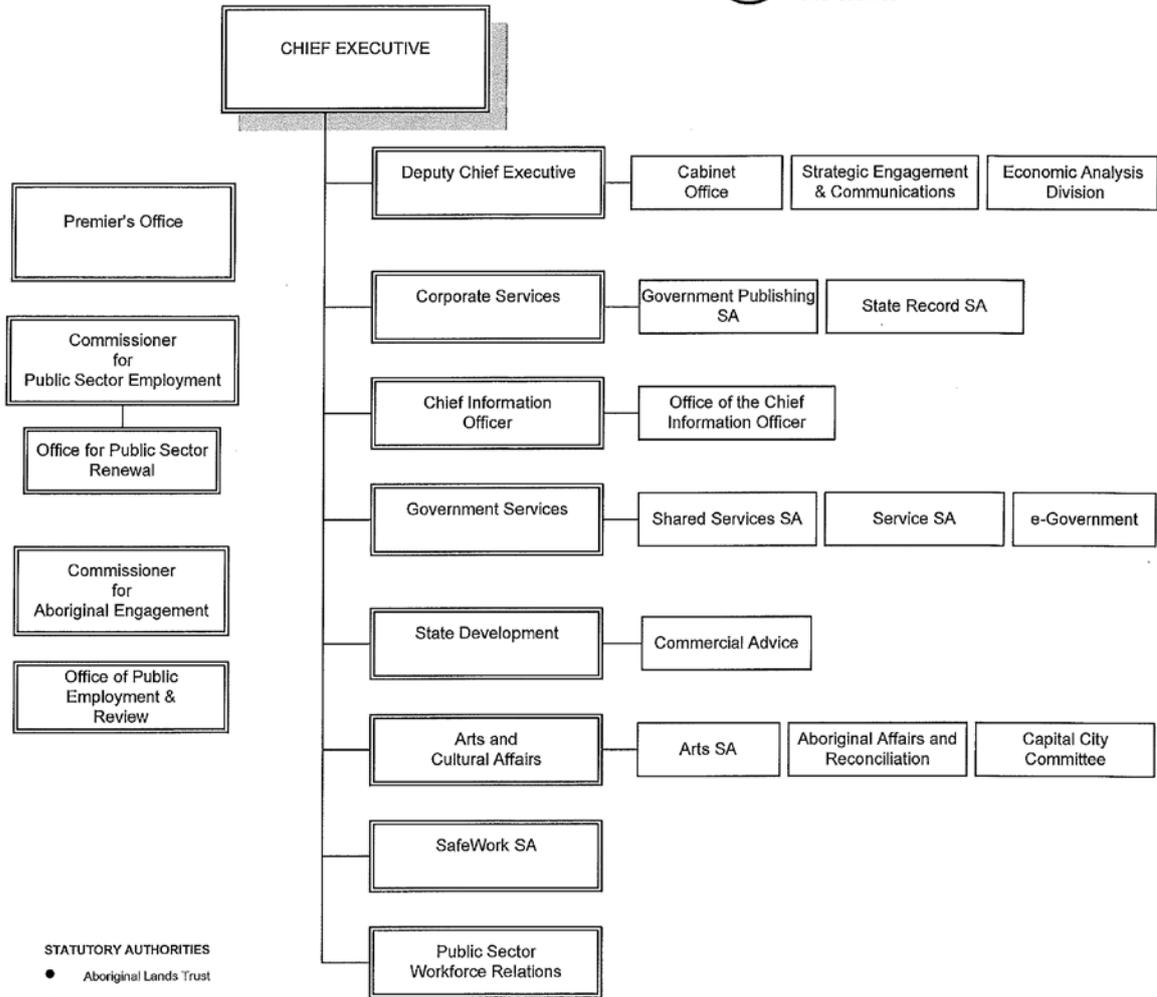
James Hallion
CHIEF EXECUTIVE

Our Organisation

Department of the Premier and Cabinet Ministerial Structure



As at 30 June 2014



STATUTORY AUTHORITIES

- Aboriginal Lands Trust
- Adelaide Cemeteries Authority
- Adelaide Festival Centre Trust
- Adelaide Festival Corporation
- Adelaide Film Festival
- Art Gallery of South Australia
- Australian Children's Performing Arts Company
- Carrick Hill Trust
- History Trust of South Australia
- South Australian Country Arts Trust
- South Australian Film Corporation
- South Australian Museum
- State Library of South Australia
- State Opera of South Australia
- State Theatre Company of South Australia

As at 30 June 2014

Changes to the Department of the Premier and Cabinet

Cabinet endorsed the abolition of the Office of State/Local Government Relations (OSLGR) and realigned resources to various line agencies. OSLGR transitioned out of DPC on 1 August 2013.

On 29 August the Office for Public Sector Renewal was created, incorporating Change@SA and absorbing the Public Sector Management Division. In late June it was announced that this office would combine with the office of the Commissioner for Public Sector Employment and form a new Office of the Public Sector, to commence operation from 1 July 2014.

In May 2014 Cabinet announced the following machinery of government changes to commence from 1 July: Aboriginal Affairs and Reconciliation, Arts SA, Office of the Economic Development Board and Invest in SA to transfer from DPC to a new Department of State Development; and SafeWork SA to transfer from DPC to the Attorney-General's Department.

Achievements in 2013-14

DPC provides central agency leadership on key issues that affect South Australia's future prosperity.

This includes the provision of quality economic and policy advice to support the Government's strategic priorities, maximising the outcomes from the State's international relationships and managing ICT strategy, innovation and investment.

DPC champions the vision for South Australia's future as outlined in South Australia's Strategic Plan, and our ongoing commitment to community engagement ensures that our work aligns with continued excellence in service delivery and good business practice.

DPC also leads/coordinates the Government's seven priority areas of focus for South Australia's future, which identify areas where government can make the most difference to the lives of everyday citizens and to the future prosperity of our State. Underpinning these priorities are three approaches to government.

Highlights of DPC's achievements against the seven strategic priorities and three approaches to government are provided below. Contributions to specific priorities are detailed in the reports of the individual programs (beginning page 13).

State Government's Seven Strategic Priorities

The Cabinet Office (Program 1) provided secretariat services to the Cabinet Task Forces on the government's seven strategic priorities, and supported ministers and agencies in engagement with the public, community groups, local government and industry to identify ways these groups could be involved in contributing to the strategic priorities.

Priority 1. Creating a vibrant city

- Arts SA supported the cultural institutions and organisations in presentation of key exhibitions, festivals and other programs. Key events included the Adelaide Biennial of Australian Art: *Dark Heart*, the 2014 Adelaide Festival and Adelaide Fringe, *About Time: South Australia's History Festival*, the Adelaide Festival Centre's OzAsia and Cabaret festivals, and the biennial Adelaide Film Festival and Festival of Ideas.
- Cabinet Office supported agencies in proposal development and advice to Cabinet on key infrastructure projects in Adelaide, such as the new Adelaide High School. It also supported the monitoring of progress of the new Royal Adelaide Hospital through the Health Reform Advisory Committee, which is chaired by the Chief Executive of DPC.
- The policy reforms in procurement, led by the Industry Participation Advocate, are designed to turn government buying into an economic development driver for South Australia. This will assist all suppliers in the State including those service industries that are prevalent in the Adelaide Central Business District by improving the chances of local suppliers winning government contracts when they are competitive.

- The Office of the Chief Information Officer (OCIO) worked with the Department of Further Education, Employment, Science and Technology, the Adelaide City Council and Internode to provide free Wi-Fi access within the Adelaide CBD.
- OCIO is leading the external delivery of government information in support of the open data agenda. In addition, Data.SA has been established for publishing government data sets which provides ongoing opportunities for entrepreneurs and innovators to develop better services for citizens through the development of mobile apps.

Priority 2. Safe communities, healthy neighbourhoods

- The South Australian Government's inaugural Citizens' Jury was held between July and October 2013. The jury was asked to provide recommendations to Government on how we can make Adelaide's nightlife safer and more vibrant.
- The Citizens' Jury was managed independently by the newDemocracy Foundation, a not-for-profit research foundation.
- The jury was made up of 43 randomly selected South Australians whose composition broadly represented the South Australian population. It met several times between July and October to deliberate, discuss and analyse public submissions, hear expert advice and contribute their opinions.
- By the end of the process, the jury had proposed seven headline recommendations to Government, these were further developed by 22-sub recommendations.
- The Government's response to the jury's recommendations was a rigorous analysis of the current work of government and the work required to action the recommendations. The Government has been able to provide a response to all of the recommendations and is working to substantially progress each over the coming months.
- The report and information on the process is available online: saplan.org.au/citizens-jury. The project was jointly funded by DPC and the Attorney General's Department.
- SafeWork SA continued to provide leadership in the implementation of new nationally harmonised work health and safety legislation, in particular the national model mine safety regulations which were adopted in South Australia on 1 January 2014.
- Public Sector Workforce Relations coordinated work-related safety and injury management in the public sector.
- OCIO has undertaken a range of activities to reduce the risk and impact of a cyber attack to government ICT systems, including improving the resilience of critical systems, implementing cyber security services and managing the ICT State Control Centre.

Priority 3. An affordable place to live

- Together the Department of Treasury and Finance and Cabinet Office coordinated a comprehensive consultation to seek the community's views about how to keep South Australia an affordable place to live. Over 700 responses were received. The top three issues raised were housing affordability, household expenses such as energy and water, and transport costs. On 14 January 2014, the *Keeping SA Affordable* statement was released alongside the *Charter of Affordability* and the Affordable SA helpline. The statement was the culmination of the community consultation. It identifies initiatives announced since the inception of this strategic priority including bill smoothing for car registration, school fees and water bills, and additional funding for financial counsellors.

Priority 4. Every chance for every child

- In the area of child protection, Cabinet Office coordinated effort to ensure that South Australia can participate as a screening unit under the National Exchange of Criminal History Information for People Working with Children Inter-Governmental Agreement. This means that South Australia can exchange expanded criminal history information with all Australian jurisdictions. Cabinet Office continued to support the Chief Executive in his leadership of the Inter-Agency Task Force on Disclosure of Sexual Offences.
- Cabinet Office led the work on children and gambling. This included convening a panel of leading experts in problem gambling, psychology and child development to recommend actions to address the potential risks associated with children being exposed to simulated gambling games. The Department also held a forum with South Australian government agencies, and with the South Australian Council of Social Service (SACOSS) co-convened a forum of non-government organisations.

Priority 5. Growing advanced manufacturing

- The policy reforms in procurement, led by the Industry Participation Advocate, are designed to turn government buying into an economic development driver for South Australia. Manufactured products and goods from this State will have an improved chance of winning government contracts under the enhanced Industry Participation Policy.

Priority 6. Realising the benefits of the mining boom for all South Australians

- Economic Analysis Division (within Program 1) provided support to the establishment of a Future Fund for South Australia. This included researching various options, developing a model for a fund, and drafting a Bill to establish the fund. Payments will be made to the fund when the budget is in surplus.
- Cabinet Office led the negotiation of a bilateral agreement between the Commonwealth and South Australia relating to environmental assessment under the *Environment Protection and Biodiversity Conservation Act 1999* (the EPBC Act), which encompasses relevant assessment processes under the *Mining Act 1971*. This gives partial effect to the Council of Australian Governments agreement to reduce environmental red tape through the creation of a one-stop-shop for environmental assessments and approvals.

Priority 7. Premium food and wine from our clean environment

- The Office of the Agent-General in London expanded its emphasis on promoting South Australia as a preferred global supplier of premium food and wine products and provided export assistance to a number of companies with a particular focus on premium products. Activity comprised establishing new connections for potential exporters, market research, delegation hosting and, in some cases, pitching on behalf of South Australian exporters. The Office delivered a series of 'South Australian winemaker luncheons' at Australia House to engage key influencers and buyers in the UK market. One luncheon event was hosted in Poland by the Australian Ambassador. Another was a wine masterclass featuring wines from Langhorne Creek. The Office also supported the 'Reform Club' in London to deliver a South Australian themed event for its exclusive Wine Society tasting.

- Arts and cultural institutions, organisations and events focus on showcasing local produce and wine through their events. The 2014 Adelaide Festival's Lola's Pergola included a series of sold-out degustation events that showcased the talented chefs behind some of the State's best restaurants and the finest produce and wine.
- In conjunction with industry and academia, OCIO is working on the Sensing South Australia (SenSA) initiative. This initiative has the potential to assist the viticulture industry to take advantage of digital sensing technologies.

Three approaches to government

A number of DPC programs are aimed at assisting the public sector to work more efficiently and economically, with an increased focus on customer service and better engagement with the community. Consequently, many initiatives contributed to the Government's priorities through the three approaches or 'enablers' to government.

Examples include:

Culture of innovation and enterprise

- Economic Analysis Division (within Program 1) prepared a discussion paper and coordinated a stakeholder forum attended by 100 people to explore the potential for social impact bonds in South Australia.
- The Office for Public Sector Renewal (OPSR) delivered four executive development programs in 2013-14, with 84 participants. These included the following:
 - the South Australian Executive Service program, including an induction for new executives and a refresher for more experienced executives
 - the Professional Directorship Program, piloted in 2013 in conjunction with the Governance Institute of Australia
 - the Transformative Leadership Program, piloted in 2013 in conjunction with the University of Adelaide.
- Development of the SA Public Sector Executive Development Strategy is underway. It will include a focus on how executives can build a stronger culture of innovation and enterprise in public sector organisations to improve organisational performance.
- OPSR also developed *Fast Start*, an induction program for new chief executives in the South Australian public sector. This is the first comprehensive program for sector-wide induction of new chief executives in South Australia.
- OPSR coordinated and consulted on 33 90-day projects involving organisations and individuals from all sectors of the State's economy, proving collaboration and innovation is possible and inspiring others to act.
- Arts SA worked on a 90-day project with staff from the Department for Manufacturing, Trade, Innovation, Resources and Energy, which resulted in an innovative approach to building on and increasing the capacity and reach of our State's music industry sector. Through the establishment of a music industry cluster, and program and support services delivery from the Music Development Office at St Paul's, support is now being provided across the spectrum of music industry participants - from the creative musicians, composers, agents and promoters, to the industry and manufacturing sector that produces specialist and top-end equipment.

- OCIO is improving cross-government collaboration through the implementation and deployment of business communication tools such as video conferencing and instant messaging.
- OCIO is leading the implementation of the Open Data Action Plan in South Australia and has been working with agencies' advocates to facilitate the public release of data.

Sustainability

- OPSR led the development of *A Modern Public Service* policy, which articulates how the Government will enable a collaborative, cross-agency method of building a modern public sector to meet current and future needs of the community. The Premier announced the policy on 4 February 2014.
- OCIO continued to increase the resilience of critical Government ICT infrastructure and services. This included the development of a whole of government cyber security incident management centre and implementation of the Information Security Management Framework.
- OCIO continued to deliver central ICT services and to evaluate and reduce the cost of procurements and infrastructure services, including achieving significant cost reductions and improved service delivery in across-government telecommunications.

Respect for individuals and reciprocal responsibility

- 90-day projects create the conditions to empower anyone within the public sector to effect change by:
 - unlocking the passion to deliver better outcomes with the community
 - challenging the status quo and tackling difficult issues
 - utilising the Change Toolkit to effectively deliver change.

Program 1. Cabinet Office

Provides coordination and leadership of across-government policy proposals for the consideration of the Premier and Cabinet; leadership in relation to South Australia's Strategic Plan and Strategic Priorities in Government and the wider community; support to the Premier in intergovernmental relations; and support to Cabinet and Cabinet committees.

Sub-program 1.1: Cabinet Coordination Services

Provides high quality coordination and secretariat services to Cabinet and Executive Council by ensuring that all Cabinet members, the Premier (as Chair) and the Governor have the necessary information to manage the deliberations of Cabinet and Executive Council.

Highlights 2013-14

- Provided advice to ministers and agencies on Cabinet and Executive Council operations.
- Managed 69 Cabinet meetings (normal and special) and 56 Executive Council meetings (normal and special).
- Proactively provided advice to government agencies on caretaker conventions and pre-election practices, via a written guide and a YouTube video. Responded to 57 related

queries from a range of government agencies, ministerial offices, opposition members' offices and Government House.

- Provided advice on a wide variety of topics, including contracts and tenders, media, ministerial-level briefings and approvals, treatment of Cabinet documents, and procedures following the outcome of the election.

Sub-program 1.2: Whole of Government Strategic Policy

Leading and coordinating efforts across government to develop and implement cost-effective strategies to achieve South Australia's Strategic Plan targets and the Government's strategic priorities. Supporting Cabinet decision making by coordinating agency consultation on policy proposals and advising the Premier.

Highlights 2013-14

- Provided leadership across the public sector to support delivery of the Government's strategic priorities, including through support of Cabinet Task Forces and other Cabinet committees.
- Supported the incoming government through the coordination of ministerial portfolio briefings and the preparation of a briefing for the Premier.
- Provided cross-government coordination to implement machinery of government changes.
- Led the delivery of the Government's seven strategic priorities and supported Cabinet taskforces.
- Contributed to policy development and reform in a range of areas including infrastructure, affordability, child protection, and children and gambling.
- Developed a model and draft legislation to support the establishment of a Future Fund.
- Strengthened community engagement through the promotion of YourSAy, an online space for community engagement on the future of South Australia.
- Led whole of government marketing campaigns including the More than Cars and Gambling is NO GAME campaigns.
- Provided government support to South Australia's inaugural Citizens' Jury.
- Delivered events of state significance including the State Government Suite at the Clipsal 500, the Premier's Reception and Premier's Ashes Cricket function.
- Supported the visit of Their Royal Highnesses the Duke and Duchess of Cambridge to South Australia.
- Drove contemporary government practices through open government and innovative approaches to community engagement. This was achieved through a number of initiatives, including through providing training in the Better Together principles of engagement.
- Established and provided support for the Regional South Australia Cabinet Committee and the Budget Review Cabinet Committee.

Sub-program 1.3: National Reform

Managing Commonwealth-state relations to further South Australia's interests in the Council of Australian Governments (COAG) and Council for the Australian Federation (CAF).

Highlights 2013-14

Advanced South Australia's interests in COAG and CAF on items such as:

- the National Disability Insurance Scheme
- deregulation and reducing red tape
- establishment of a 'one-stop-shop' for environmental approvals:
 - Signed a MOU to work with the Commonwealth on this reform
 - Negotiated a bilateral agreement relating to environmental assessment under the *Environment Protection and Biodiversity Conservation Act 1999* (the EPBC Act)
 - Began negotiations on a bilateral agreement relating to environmental approvals under the EPBC Act
- improved outcomes for Aboriginal Australians, with an immediate focus on school attendance and ensuring safer communities
- negotiated arrangements for funding for schools
- negotiated implementation arrangements for a national paid parental leave scheme
- participated in the Commonwealth's White Paper processes on Federation and Tax Reform

Program 2. State Development

Central agency leadership on key issues affecting South Australia's future prosperity, including provision of quality economic and policy advice to support the Government's strategic priorities, maximising the value and outcomes from the State's international relationships, and through identifying international best practice and policy approaches that can be applied in South Australia.

Highlights 2013-14

- Coordinated implementation across government of the South Australian International Engagement Framework, with a focus on closer engagement with the ASEAN region (Association of South East Asian Nations) and cooperation with European partners to leverage local research and development and attract knowledge-intensive foreign investment into priority sectors.
- Continued to support implementation of the South Australia China Engagement Strategy and the South Australia India Engagement Strategy through the development of institutional linkages, and diplomatic and cultural relationships to underpin business-focused engagement in these countries.
- Managed the Memorandum of Understanding with the Shandong Provincial Government as part of the sister-state relationship.
- Ensured mechanisms were in place to deliver the new brand to promote South Australia and investment attraction.
- Created structures to support businesses to move up and exploit the value chain across growing industries.

- Implemented recommendations to promote innovative and alternative mechanisms for funding major infrastructure to support future economic growth.
- Produced a documentary which was aired by the National Geographic Channel to promote Adelaide and the State.
- Coordinated the response to the Holden closure announcement culminating in the development of the 'Our Jobs Plan'.
- Prepared and submitted the SA Government submission to the Productivity Commission Review of the Australian Automotive Manufacturing Industry.
- Prepared an SA Government Submission to be considered by a taskforce chaired by the Prime Minister and comprising the Treasurer, Industry Minister and Minister for Trade and Investment to develop a National Industry Investment and Competiveness Agenda.
- Prepared the SA Government submission to the Australian Government Review of the South Australian and Victorian economies.

Program 3: Capital City

Supports the Capital City Committee, a legislated partnership between the Adelaide City Council and the Government of South Australia, by providing executive and strategic support to the committee and ensuring coordination between the strategic objectives of the State and Council to identify opportunities for the City of Adelaide.

Highlights 2013-14

- Delivered a Capital Committee Forum – Growing Adelaide's Evening Economy, which has led to the development of the Good Evening Adelaide Strategy.
- Completed a review of closed-circuit television in the city, with recommendations being implemented by the Attorney-General's Department.
- Conducted a city-walking tour with Committee members in the East End demonstrating new small business, public realm and art initiatives.
- Supported the establishment of a free city wide Wi-Fi network.
- Maintained a supporting and integrating role for the significant infrastructure projects in the city.
- Contributed towards the actions and outcomes of the Vibrant City Strategic Priority.
- Provided input into the establishment of the Qingdao International Partnership.

Program 4: Agent-General

The Agent-General's Office represents the Premier and Government of South Australia in the United Kingdom (UK) and Europe to advance the State's development objectives as expressed in South Australia's Strategic Plan. The office aims to increase awareness of Adelaide and drive preference for all the State has to offer, principally as a destination for foreign investment, migrants, students, tourists, and as a producer of premium wine. The Agent General (London) for South Australia is Bill Muirhead AM.

Highlights 2013-14

In 2013-14, the focus of the Office remained that of promoting and facilitating inward foreign direction investment into South Australia:

- During the year at least 15 European companies announced they would be investing in a new or expanded presence in South Australia. A further two companies the Office had worked with teamed up with companies based in Adelaide by way of joint ventures.
- Bearing in mind the principle that the best way to show prospective companies what South Australia has to offer is to persuade them to visit, the Office was aware of 29 European companies with investment projects that visited the State at least once.
- The year also saw a strong performance in developing the 'lead' pipeline, with 26 company leads identified by the Office with potential Australian projects for which South Australia could reasonably be considered.
- In response to a need for assistance engaging with Europe identified by BioSA and the significant investment in Adelaide's new Health and Biomedical Precinct, the Office's investment activities were expanded to incorporate a new focus on biotechnology and health-related industries. This has resulted in a range of activities promoting opportunities for partnering in South Australian life sciences and positioning Adelaide's new precinct on the radars of European companies and organisations. Initial feedback has been very positive and building on these networks is expected to deliver positive results in the upcoming year.
- Missions to France, Germany, Switzerland, Sweden, Holland and across the UK for prospective presentations and aftercare meetings helped to take the South Australian message to Europe.
- Events and exhibitions attended by the Office to promote South Australia's commercial interests in Europe included Mines and Money, Eurosatory, DSEI, Bionnale, BioEurope, Swecare health seminar, Nice Chamber of Commerce, and an Austrade Food Innovation Seminar.
- The ongoing retail campaign identified several promising leads including River Island, M&S and Hamleys, which are being followed up by the Rundle Mall Development Authority.
- A new 'Invest in Adelaide' twitter account was set up in late 2013 to raise awareness of South Australia as an investment destination. This account has attracted nearly 500 followers and helped deliver investment-related news and direct interested traffic to the enhanced investment section of www.southaustraliagov.co.uk. The Office's digital communication effort (including Twitter and Facebook) was extended across all priority portfolios including food and wine, migration and education.
- The Office hosted eight migration seminars under the joint State Government 'Australian Futures' program. At these events interested potential migrants heard about opportunities in health, engineering and trade industries and other areas of demand on the State Nominated Occupation List. At the invitation of industry partners and migration agents, the Office participated in a further eight migration information seminars. In total, the Office 'touched' approximately 1500 potential migrants, with an additional 200 phone and other enquiries fielded. In collaboration with the South Australian Tourism Commission and STA Travel UK, the Office delivered the Working Holiday Maker 'Mentor Me' promotional campaign, which attracted just over 4000 entries.
- South Australia Club membership was expanded to 100 members, all six corporate members were retained, with a further two joining in 2013-14. The Club continued to be an influential group promoting South Australia's interests in the UK with events held at Lord's Cricket Ground (in conjunction with the opening of the SACA Bradman Collection display at the MCC Museum), the Saatchi Gallery and Australia House. The annual South Australia Club dinner was a very successful night with Penfolds wine and a menu featuring South Australian produce. The dinner featured South Australian artist, Richard

Maurovic, and an auction by Christies on the eve of a three-week exhibition of work at the Saatchi Gallery, which was arranged by the Office.

- The Office coordinated preparations for the July 2014 unveiling of the Matthew Flinders Memorial Statue by HRH The Duke of Cambridge. The Office has spearheaded the project over the past two years and raised funds privately to fund the \$200,000 initiative. It has been a very positive promotion for South Australia generally and Flinders University specifically.

Program 5: Support Services and Community Programs

Provides support services including commercial advice and the management and monitoring of corporately administered grant programs.

Highlights 2013-14

- Secured funding for the construction of new buildings in the Health and Biomedical Precinct on North Terrace. Commitments were secured for \$40 million towards a new University of South Australia Health Innovation Building, and \$60 million towards a new University of Adelaide Integrated Clinical School.
- Negotiated the terms of easements to be granted in relation to the expansion of the Cultana Army Training Area.
- Entered into an agreement to lease land within the Health and Biomedical Precinct to the University of Adelaide.

Program 6: Public Sector Performance

Provides leadership on the revitalisation and reform of the public sector.

Sub-program 6.1: Office of Public Employment and Review

Provides leadership for the South Australian public sector workforce in employment-related matters. This is achieved by promoting principles and ethics, by developing and implementing whole of government employment frameworks, strategies and programs and by enabling the Commissioner for Public Sector Employment to meet their statutory responsibilities pursuant to the *Public Sector Act 2009*. The Office of Public Employment and Review (OPER) also conducts reviews on behalf of the Premier and ministers, administers the operation of the Public Sector Grievance Review Commission and also supports South Australia's Strategic Plan targets relating to the public sector workforce.

Highlights 2013-14

- Supported the statutory role of the Commissioner for Public Sector Employment through issuing determinations and guidelines.
- Conducted high level reviews for the Premier and other ministers. Most recently the Commissioner conducted a review of Adelaide's current status as a Festival City and of major arts and cultural festivals throughout the state and a review of the efficacy and appropriateness of SA Health policies, procedures and processes around the suspension of health practitioners from duty.

- Supported the operation of the Public Sector Grievance Review Commission, which provides an avenue for the review of employment decisions.

OPER closed on 30 June 2014. The Office for the Public Sector, to commence operations on 1 July 2014, will include implementation of previous OPER programs.

Sub-program 6.2: Public Sector Management Division (becoming part of the Office for Public Sector Renewal)

On 26 August 2013 the Public Sector Management Division was merged into Change@SouthAustralia to create the Office for Public Sector Renewal (OPSR).

OPSR led reform and renewal across the South Australian public sector. In doing so it aimed to improve productivity primarily through the promotion of a culture that supports a structured approach to collaboration and innovation.

Projects initiated by OPSR during 2013-14 were designed to build capability and capacity in change management, innovation, citizen engagement, relationships with businesses and industry, adaptive leadership, workforce planning and management, and continuous improvement.

Change@SouthAustralia's 90-day change projects were one example of this. They identified challenges and implemented viable, long-term solutions to complex problems by encouraging innovation, red tape reduction and cross-agency collaboration.

OPSR was overseen by a steering group chaired by the Premier. A taskforce made up of departmental representatives provided strategic advice and reported on the implementation and progress of specific programs.

Highlights 2013-14

- OPSR led the development of *A Modern Public Service* policy with participating organisations across government.
- Change@SouthAustralia continued to implement the 90-day change projects, completing 33 over the reported period, involving all portfolio departments as well as businesses, industry groups, community groups, local government, federal government, schools, hospitals, and individuals from all walks of life.
- The South Australian Public Sector Values were launched, including the publication of *Values in Action; a guide to the South Australian public sector values* which is available to all South Australians via the Change@SouthAustralia website. The guide outlines each of the eight values and provides guidance on their implementation in organisations.
- The South Australian Public Sector's Change Toolkit was launched to help build change management skills among managers across the sector. The toolkit is available exclusively to public sector employees, and there are currently over 500 subscribed users.
- The High Performance Framework was awarded a commendation at the 2013 Prime Minister's Awards for Excellence in Public Sector Management based on its application across all state departments and its identification of over 350 improvement opportunities.
- Reduced workforce costs in collaboration with agencies, with the number of excess employees down to 150 (as at 30 June 2014) and reduced temporary labour hire use.

- Delivered the inaugural SA Executive Service (SAES) refresher to provide an update for experienced executives on the need-to-know emerging issues, trends and priorities for the South Australian public sector.
- Implemented the Jobs4YouthSA initiative which aims to recruit 800 young people over four years, with 151 having commenced at the end of 2013-14.
- Awarded the 2014 Maxima Workplace Diversity Award – 25% of trainees are of Aboriginal and/or Torres Strait Islander descent, 5% identify as being culturally and linguistically diverse and 3% have a declared disability. Jobs4YouthSA trainees will continue to be placed in regional locations such as Berri, Mount Gambier, Port Augusta, Clare, Port Pirie, Port Lincoln and Whyalla.

OPSR closed on 30 June 2014. The Office for the Public Sector, to commence operations on 1 July 2014, will include ongoing implementation of the previous OPSR programs.

Program 7: Information and Communication Technology Services

Provides specialised information communication technology (ICT) services, support and information to government and industry.

Sub-program 7.1: Office of the Chief Information Officer

Manages cross-government ICT strategy and innovation, governance, planning and investment, security and critical infrastructure protection, strategic sourcing and infrastructure.

Highlights 2013-14

Major projects included the following:

- Central Data Network Consolidation – focused on reducing the ongoing operational cost of the Internet Gateway infrastructure. The project involves design and implementation of consolidated security and network infrastructure at the three data centres.
- Implemented the across-government Microsoft Software Licensing contract and established a licence trading table that allowed agencies to realise an additional \$0.5m savings through the sale of surplus licences to other agencies.
- Enterprise Directory Resource Project – simplified the State Resource Domain technical design resulting in cost savings and making ongoing management and future upgrades significantly easier to deliver.
- Data centre upgrades included local power reticulation at the Glenside Hosting Facility and a new StateNet Core extension to Mile End (Adam Data Centre).
- Port Lincoln, Port Augusta, Cowell, Cummins and Penola regional hospitals transitioned across to the Health Central Voice Network.
- Developed the new cross-government ICT strategy, South Australia Connected Ready for the Future (SA Connected).
- Provided an in-house capability to agencies to assist them to understand their organisation's current business situation and alignment to SA Connected.
- Developed the Declaration of Open Data and associated Action Plan to commit the government to proactively release data.

- Implemented the Open Data Action Plan including the launch of Data.SA, the continuous addition of data sets, establishment of agency Open Data advocates and forums, release of a toolkit, preparation for the Unleashed competition (July 2014) and launch of the new artist and maker-inspired Machinery of Data competition.
- Established an ICT Liaison Group to develop a more formal relationship between industry and government for the purpose of unleashing their combined innovative capacity.
- Developed the environmental sensing and data sharing concept called Sensing South Australia (SenSA) in collaboration with industry, academia and government.
- Developed data breach guidelines to assist agencies to manage the notification of those affected when data is compromised.
- Achieved approval from the ICT Board and commenced implementation of an Across Government Action Plan for ICT, with eight foundation programs.
- Drove efficiencies and collaboration through additional Preferred Business Solutions (such as Document Verification Service, eNotices and TellUs survey tool) and cross-government enterprise agreements for services previously independently purchased by agencies (including Environmental Systems Research Institute).
- Established various cross-government working groups to increase information sharing and collaboration, including a Website Improvement Group (which developed a new policy on accessibility) and an Information and Data licensing group.
- Established a dashboard to monitor ICT suppliers to SA Government, for use by senior management.
- Provided early advice and support on investment proposals, including Cabinet Submissions and Budget Bids with a material ICT component, resulting in improvements to submissions and to ongoing governance arrangements.
- Established a Watch Desk Function, redeveloped the ICT Control Centre, revised the Information Security Management Framework and produced a new awareness training video on e-mail security.
- The ICT State Control Centre offsite facility was fully equipped and became operational, with exercises held to test incident management plans.
- Completed the Distributed Computing Support Services procurements as part of the Tranche 3 program.
- Completed evaluations and negotiations on a range of other cross-government Tranche 3 ICT procurements, including the commencement of a three-year agreement with Microsoft for a new whole of government software licensing arrangement.
- Achieved significant cost reductions and enhanced service delivery in telecommunications resulting in a reduction in cross-government telecommunications expenditure.
- Conducted an independent and comprehensive cross-government review of cyber security governance and technical controls.
- Continued to manage the State's involvement and strategic position on the utilisation of radiofrequency spectrum and secured 10 MHz of spectrum in the 1800 MHz band for the State's wireless transmission of voice, data, images and video.

Sub-program 7.2: e-Government

Manages, supports and improves government's online service delivery to the community.

Highlights 2013-14

- Implemented the new www.sa.gov.au website with enhanced functionality and service capabilities. This continued to be the most visited Government of South Australia website.
- Enhanced the Bizgate online payment processing system to improve security.

Program 8: Library and Information Services

Provides information from library and resource centres to the public, industry and government agencies, and funding of services provided by Public Library Services to public libraries.

State Library Services incorporating the State Library of South Australia and Public Library Services Branch is responsible for this program and reports on it separately in the *Libraries Board of South Australia Annual Report*. State Library Services is supported by Arts SA.

Sub-program 8.1: State Library and Statewide Information Services

Provides library and information services to the public, industry and government agencies.

Highlights 2013-14

- Opening of Your Hub @ the State Library – an innovative lab for entrepreneurs, students and artists with wifi, information screens and lounges.

Sub-program 8.2: Support to Public Libraries and Community Information Services

Provides services through Public Library Services to public libraries.

Highlights 2013-14

- Continued roll out of One Card – a network connecting public libraries across the State. Through One Card, customers have access to the entire library catalogue (around 2.8 million items) and can use their card at any location. At the end of June 2014, 58 libraries were connected to the network.

Program 9: Access to Art, Museum and Heritage Services and Preservation of State Collections

Provides museum, visual arts and preservation services that enable the state's cultural, heritage and arts assets to be maintained and kept accessible to the community.

Highlights 2013-14

- History SA launched the *Adelaidia* app and website, which allows users to explore key attractions, historical buildings, people, places, events and streets throughout the Adelaide CBD.
- The Art Gallery of South Australia curated and hosted the 2014 Adelaide Biennial of Australian Art: *Dark Heart* which attracted 111,000 visitors and enjoyed critical acclaim.

- History SA's *About Time*, South Australia's History Festival, celebrated its 11th year with 110,000 people attending the Festival's 477 events.
- Made possible through the financial support of BHP Billiton, the Art Gallery of South Australia commenced work to deliver an inaugural festival of Aboriginal and Torres Strait Islander visual art in the latter half of 2015. The Festival will involve several prominent arts institutions and will be completed by an art fair offering works for sale and a symposium series.
- Work was completed on the entomology component of the collection preservation project for the South Australian Museum.
- Carrick Hill undertook a business master planning process to examine future directions and opportunities for its site and programming.
- Restoration works were completed on heritage stone walls, roofs, balconies and balustrades of the Old Police Barracks, Armoury and Stables buildings in the North Terrace Cultural Precinct.

Program 10: Arts Industry Development and Access to Artistic Product

Provides services that enhance opportunities for artists, cultural tourism, festivals and events and provide for productions, exhibitions, tours and events to the community.

Highlights 2013-14

- New funding programs for contemporary music organisations and individuals were implemented and other initiatives responding to the Live Music Residency have been progressed, including work towards the establishment of the St Paul's Creative Centre and the Music Development Office, to enhance opportunities for the creative and music industries.
- The biennial Adelaide Film Festival moved its program from a March time slot to present a successful event in October 2013 and delivered the Adelaide Festival of Ideas.
- Completed the majority of the physical work associated with the three-year program for high-priority building works at Her Majesty's Theatre and the Adelaide Festival Centre.
- Completed the fit-out of additional administration space at the Adelaide Festival Centre, created by the construction of the Riverbank Pedestrian Bridge.
- The JamFactory opened a new retail and studio space at Seppeltsfield in November 2013, with corporate and State and Federal government support.

Program 11: Community Services

Provision of specialised services, support, information and policy to the community, government, industry and the Minister in the areas of records management, archives and government publishing.

Sub-program 11.1: Archives and Records Management

Administers the *State Records Act 1997* (the Act) and the records and archives management functions prescribed by the Act. These responsibilities underpin an open and accountable government and enable evidence in Government decision-making.

State Records establishes the policy framework within which agencies create, maintain and dispose of official records, and promotes agency compliance with the legislation. State Records also provides statutory services for the management of, and access to, the State's archival collection of state and local government records. State Records also administers the State's freedom of information (FOI) and privacy regimes and copyright agreements.

Highlights 2013-14

- Supported the Independent Review of the *State Records Act 1997*.
- Completed the introduction of the *State Records Regulations 2013*.
- Implemented two stages of the Proactive Disclosure Strategy
 - Stage 3 – improving FOI information statements. State Records assessed the information statements of each portfolio state government agency and advised on changes to improve compliance with the FOI Act. These improved statements have been published on agency websites.
 - Stage 4 – the online publication of regularly requested and released information under FOI. State Records developed and had approved a policy under which all portfolio state government agencies are now publishing on their websites – in most cases monthly – certain information relating to the expenditure of Ministers, ministerial staff and chief executives.
- Completed a pilot valuation of particular items within the South Australian Government's archives collection. A report of assessment for insurance replacement cost of items valued was provided by the certified practising valuer.

Sub-program 11.2: Government Publishing

Production and distribution of government and parliamentary publications.

Highlights 2013-14

- All production staff have achieved trade accreditation and a proposed competency-based training and classification scheme is under final stages of consultation.
- Conducted a review of Government Gazette processes and developed an improvement plan to modernise layout and simplify typesetting tasks.
- Improved parliamentary publishing processes relating to the production of annual volumes, completed preparation for the implementation of a legislation workflow system and conducted a scanning capability trial for Parliament SA.
- Identified OpenCart payment gateway as a potential replacement for the current subscription management system and commenced preparation for a trial of the application.

Program 12: Industrial Relations

Provides industrial relations, safety advisory and regulatory services to the general community and the public sector.

Sub-program 12.1: SafeWork SA

Provides industrial relations and work health safety services including information, education, assistance, compliance and enforcement activities through SafeWork SA to promote safe, fair, productive working lives and high standards of public safety for all South Australians.

Highlights 2013-14

- Engaged with thousands of businesses in South Australia to support the transition to the new harmonised work health and safety legislation through the communication theme of *Familiar Principles with a new Approach*.
- The national model mine safety regulations were adopted in South Australia and commenced operation on 1 January 2014.
- Supported the development of nationally consistent explosives legislation.
- Initiated the process for the review of the *Work Health and Safety Act 2012*.
- Over \$300 000 in long service leave entitlements have been recovered for workers by SafeWork SA's Industrial Relations inspectors.
- Two complex long service leave matters involving workers from labour hire companies were resolved at the Industrial Relations Court of South Australia with SafeWork SA's industrial relations inspectors instrumental in establishing both workers were entitled to the payments.
- Industrial relations inspectors began dealing with bullying complaints as many of these contain industrial elements.
- Delivered industrial relations, work health and safety, and dangerous substances compliance services throughout South Australia.
- Maintained compliance programs at major infrastructure and construction sites across the state.
- Delivered Safe Work Week and the Safe Work Awards 2013.
- Launched South Australia's Work Health and Safety Youth Strategy 2014-18, to enable young workers to thrive and make a significant contribution to community and the economy of South Australia.
- Promoted safe, fair, balanced and productive culture in South Australian workplaces through a communication and engagement strategy, in particular, the Share Your Reason campaign.

Sub-program 12.2: Public Sector Workforce

Provision of the following services across the public sector:

- Industrial relations services which achieve, as far as possible, outcomes acceptable to government for the public sector
- Occupational health, safety and injury management services, including a strategic monitoring and consulting role to the Minister for Industrial Relations, Cabinet and agency chief executives
- Strategic workforce policy, high level human resource management policy advice and significant projects involving public sector wide outcomes.

Highlights 2013-14

- Negotiated major enterprise agreements for the South Australian Public Sector Wages Parity (Weekly Paid), Assistants to MPs, Nurses and Midwives, Salaried Medical Officers and Clinical Academics and SA Metropolitan Fire Service; managed public sector industrial dispute notifications and employment related litigation.
- Established and procured an independent external auditor to conduct the Public Sector Audit and Verification (Safety and Injury Management) System audits and monitored performance.
- Provided support to the minister for presumptive workers compensation legislation for career and volunteer firefighters for 12 specified cancers.
- Supported and monitored agency implementation of the government's Safety and Wellbeing in the Public Sector 2010-15 strategy.
- Provided strategic public sector injury prevention and injury management advice and analysis of workers compensation performance to the Minister and chief executives.
- Upgraded the functionality of the whole of government workers compensation claims management database and hazard and incident reporting system.
- Delivered high quality and cost effective injury management services to 29 government agency clients on a fee for service basis.
- Represented the public sector employer before Industrial Tribunals, including in relation to public sector industrial disputes and monetary claims.
- Provided operational governance and contract management of the whole of government salary sacrifice arrangements and undertook a biennial review.

Public Sector Workforce Relations (PSWR) closed on 30 June 2014. The Office for the Public Sector, to commence operations on 1 July 2014, will include implementation of the previous PSWR programs.

Program 13: State/Local Government Relations

The Office for State/Local Government Relations is responsible for providing policy and other advice to the Minister for State/Local Government Relations on:

- the constitution and operations of the local government system, in particular the legislative framework for councils' operation, including the statutory authorities for which the minister is responsible – the Outback Communities Authority, the Local Government Grants Commission, the Adelaide Cemeteries Authority and the Boundary Adjustment Facilitation Panel
- whole of government policy and legislative frameworks as they affect local government
- the constructive relationship between the state government and councils and other associated representative groups.

This program was moved out of DPC effective 1 August 2013 and resources were transferred across government.

Program 14: Government Services

Provides a comprehensive range of services to various government agencies and the community.

Government Services Group (GSG), comprising Shared Services SA, Service SA and e-Government¹ accomplished the following corporate level achievements in 2013-14:

- Established the GSG Disability Advisory Committee, chaired by the Executive Director.
- Established a Disability Employment Pool with assistance from Disability Works Australia.
- Developed and implemented an online Disability Awareness course for GSG employees.
- Implemented the OurDevelopment online learning management system across Service SA and e-Government.
- GSG was selected as a finalist for the Shared Services and Outsourcing Network (SSON) Australasian Excellence Awards in the category of 'Talent Management and Leadership Development'. This follows on from being the winner of the 2013 SSON Excellence Awards for 'Culture Creation'.
- Introduced a new waste and recycling management program to Westpac House in September 2013.
 - This program has contributed to the Government's zero waste targets by improving the recycling opportunities in the building and reducing the amount of waste that goes to landfill.
 - Implementation of the program in Westpac House has resulted in zero waste going to landfill.

Sub-program 14.1: Shared Services SA

Provision of a comprehensive, cost-efficient range of corporate and business services, including the provision of payroll, accounting, financial and information communication technology services to various government agencies and business units.

Highlights 2013-14

- Commenced implementation of the e-Procurement system for the Department for Health and Ageing.
- Finalised the planning and system design for the upgrade of the CHRIS payroll system used by most agencies.
- Commenced work on the upgrade of the payroll system from CHRIS 5 to CHRIS 21 and commenced building the new system infrastructure and databases.
- Implemented changes to the CHRIS payroll system as a result of the new retention leave entitlement.
- Finalised transition to the new Commonwealth Bank contract for most agencies.
- Implemented system requirements to meet agency obligations under the Late Payment of Government Debts (Interest) Act 2013 which allows for payment of interest to small businesses in the event that invoices are paid outside the standard 30-day terms.

¹ Highlights reported under sub-program 7.2 beginning p.21

Sub-program 14.2: Service SA

The Government's single entry point for access to most government information and services.

Highlights 2013-14

- Implemented a monthly direct debit payment option for vehicle registration renewals, in collaboration with the Department of Planning, Transport and Infrastructure.
- Achieved an 83% overall customer satisfaction in Service SA Customer Service Centres.
- Achieved a 10% increase in registration renewal transactions completed online.

Program 15: Industry Participation Advocate

The role of the Industry Participation Advocate (IPA) is to increase the number and diversity of local businesses securing economic benefit from government contracts. The IPA investigates and recommends new ways to drive local investment, develop strong value chains from the State's portfolio of major projects, support the development of an advanced services sector and leverage opportunities for innovation. The IPA also examines and reports on efficiencies and productivity improvements that can be gained from procurement reforms.

Highlights 2013-14

- Identified potential financial benefits and productivity improvements to be achieved by reforming procurement arrangements across agencies. The estimated savings are \$35 million in 2015-16 and \$77 million in both 2016-17 and 2017-18, representing a 1% efficiency dividend.
- Revised procurement policies and practices to ensure local businesses are not disadvantaged or excluded from competing for government contracts, including the development of a test to assess the number of local jobs associated with certain types of tenders and increased weightings for Industry Participation Plans across four key sectors.
- Meet the Buyer events and forums were held to better connect government 'purchasers' with local suppliers. The events were attended by over 1200 business people and 220 agency staff.
- Implemented strategies in partnership with industry associations to improve the capacity of local businesses to participate in government tenders and contracts, including the Tender Ready program designed to help improve and enhance business skills needed to win government work.
- Reduced impediments to local businesses participating in government contracts including a cap on liability on low risk contracts and a single pre-qualifying process for whole of government, including removal of all pre-qualifying fees.
- Commenced an investigation into the application of performance or outcome based tendering in relevant government tenders, in collaboration with a group of over 30 businesses.

Program 16: Aboriginal Affairs and Reconciliation

Provides leadership in Aboriginal policy and program development; drives coordination and implementation of policies for Aboriginal affairs across government; develops strategies to improve service outcomes for Aboriginal people in urban, regional and remote areas of South Australia; facilitates the protection and preservation of Aboriginal heritage and culture; and supports the State's Aboriginal land holding authorities.

Highlights 2013-14

- Finalised the review of the Aboriginal Lands Trust Act 1966 with Parliament passing new legislation to commence 1 July 2014. The new Act represents a major reform of the structure and focus of the Trust.
- Undertook a review of the Anangu Pitjantjatjara Yankunytjatjara Land Rights Act 1988 to examine governance and accountability issues as well as opportunities to strengthen advisory support for the Anangu Pitjantjatjara Yankunytjatjara (APY) Executive. A report by the review panel was finalised in April 2014.
- Coordinated the establishment of the South Australian Aboriginal and Torres Strait Islander War Memorial, which recognises the contribution of Aboriginal servicemen and women who have served in every war in which Australia has been involved. The Memorial was dedicated by the Governor-General, Quentin Bryce, and the Chair of the War Memorial Committee in November 2013.
- Led a whole of government process to ensure that all South Australian government agencies completed a new or refreshed Reconciliation Action Plan culminating in a State Government launch in February 2014.
- Completed the first round of consultations to assist government to develop an Aboriginal Regional Authority policy, to support Aboriginal regional governance.
- Partnered with the Department for Planning, Transport and Infrastructure on the \$106m APY Land Roads Project.
- Worked in partnership with the Davenport Community Council and the Australian Government to implement agreed actions in the Davenport community, including work on allotments and provision of municipal and essential services.
- Worked with the APY Executive and the Australian Government to develop an APY Lands Regional Partnership Agreement, which commits partners to work together to strengthen regional governance through the creation of a Regional Partnership Authority. The Agreement was finally executed in August 2013 by key partners including government and community stakeholders.
- Worked across government to improve access to interpreters and translators, particularly in remote communities, through the development and release of the South Australian Policy Framework for Aboriginal Languages Interpreters and Translators.
- Worked with the Australian and Northern Territory governments to develop and trial a new model for the delivery of Aboriginal language interpreter services on the APY Lands.
- Provided support to the three Aboriginal landholding authorities – Aboriginal Lands Trust, the APY Executive and the Maralinga Tjarutja Board.
- Provided executive support and strategic advice to the Chief Executives' Group on Aboriginal Affairs, the peak committee for setting the direction of Aboriginal affairs activity across government, and the Senior Officers Group on Aboriginal Affairs.
- Released both bi-annual reports on State Government Progress on the APY Lands.
- Provided executive support to the South Australian Aboriginal Advisory Council, which advises the Government on programs and policies, identifies and advises on emerging issues, and maintains links with relevant advisory bodies.
- Provided executive support to the State Aboriginal Heritage Committee and supported the preservation of Aboriginal cultural heritage by:

- updating information in the Register of Aboriginal Sites and Objects to improve the standard of reported site information
- holding cultural heritage management meetings around the State.

Achievements under the Council of Australian Governments (COAG)

Advanced South Australia's interests in COAG and the Council for the Australian Federation, on the following:

- the National Disability Insurance Scheme
- deregulation and red tape reduction
- streamlining the process for environmental approvals
- improving outcomes for Aboriginal Australians, concentrating on school attendance and community safety
- funding for schools
- a national paid parental leave scheme
- the Commonwealth's White Paper processes on Reform of the Federation and Tax Reform.

South Australia's Strategic Plan (SASP)

DPC is the lead agency for the following SASP targets:

Target 3: Cultural vibrancy – arts activities: Increase the vibrancy of the South Australian arts industry by increasing attendances at selected arts activities by 150% by 2020

Attendances at many of the selected arts activities that form the base line for this target continue to increase as new initiatives and programs attract new audiences.

- Audience numbers at the 2013 Adelaide Film Festival grew by 5% from 2011 attendances.
- 2014 Adelaide Fringe attendances grew by an estimated 6.6% from 2013 outcomes.
- Adelaide Festival attendances were at a four year high.
- 2013 Adelaide Festival of Ideas attendances grew by 20% when compared to the 2011 event.

Target 6: Aboriginal wellbeing: Improve the overall wellbeing of Aboriginal South Australians

This target has 21 indicators including early childhood; schooling; economic participation; health; safe communities; governance and leadership; and reconciliation, culture and traditional lands.

Achievements for 2013-14 include the following:

- Considerably more Aboriginal students achieved their SACE in 2013 (238) than in 2012 (185). This continued the significant improvement on the 2003 baseline when 58 Aboriginal students completed SACE. The Aboriginal SACE completion rate increased, reaching 92.6% – the highest recorded to date – up from 84.5% in 2012. These results reflect the additional supports being put in place by the State Government, including development of Personal Learning Plans, mentoring and case management.
- Data from 2013 showed continued improvements in the reading levels of young Aboriginal children. In 2013, 40.8% of Year 1 Aboriginal children were at or above their age-appropriate reading level, a 3.9% increase from 2012 (36.9%) and a steady improvement since 2007 (30%), the baseline year.
- There was a slight decline against the indicator on Aboriginal people in prison. The Aboriginal imprisonment rate (not age standardised) increased slightly, rising 1.5% from

2519.8 per 100,000 Aboriginal population in 2012 to 2557.2 per 100,000 Aboriginal population in 2013.²

Target 13: Work-life balance: Improve the quality of life of all South Australians through maintenance of a healthy work-life balance

The Australian Work Life Index (AWALI) survey is conducted biannually, with the last survey released in 2012. South Australia achieved a score of 43.9 on the AWALI, reflecting that South Australia remains close to the national median score of 43.1 for work and life interference.

Target 21: Greater safety at work: Achieve a 40% reduction in injury by 2012 and a further 50% reduction by 2022

The latter target seeks to achieve a 50% reduction in the rate of income maintenance claims per million dollars over a 10-year period from June 2012 to 2022. The base period for the target is the actual rate for the three-year period 2009-10 to 2011-12, consistent with the base period for the target in the *Australian Work Health and Safety Strategy 2012-2022*. The actual result for all employers from the base period to June 2013 recorded a 1.2% increase in the rate of injury. At this early stage of the 10-year period the result trails the annual target of a 5% decrease.

Target 28: Aboriginal leadership: Increase the number of Aboriginal South Australians participating in community leadership and in community leadership development programs

- State government agencies supported Aboriginal events, in particular, National Aboriginal and Islander Day Observance Committee (NAIDOC) and Reconciliation Week activities that celebrate Aboriginal culture and promote Aboriginal leadership. Aboriginal leadership was recognised through the Government's annual NAIDOC Awards and the Premier's NAIDOC Award.
- New community-driven forums are being developed under a South Australian Aboriginal Regional Authority Policy. Extensive public consultation sessions were held between July and September 2013 with over 300 participants, with widespread community and government support for the initiative. The forums will provide opportunities for Aboriginal leadership development in areas across the State.
- Strong Aboriginal leadership exists through peak boards and committees, and through Aboriginal membership on boards such as the Premier's Council for Women, the South Australian Museum Board and the Minister's Disability Advisory Council. As at the end of 2013-14, 164 positions on government boards and committees were held by 130 Aboriginal people.

Target 32: Customer and client satisfaction with government services: Increase the satisfaction of South Australians with government services by 10% by 2014, maintaining or exceeding that level of satisfaction thereafter

- The Office for Public Sector Renewal led a cross public sector 90-day project to help create a consistent culture of service excellence and share expertise on a more innovative and customer focused approach.
- The project developed and consulted with businesses, communities and not-for-profit organisations to articulate what citizens could expect in dealing with government. The project also prepared all agencies for the release of the Charter by:
 - defining a set of agreed service excellence principles that align closely with the next iteration of the High Performance Framework

² Source: Australian Bureau of Statistics data updated annually in December.

- developing and implementing a service excellence assessment tool to assist agencies identify their readiness to support the Premier’s proposed Charter of Public Service Guarantee.

Target 35: Economic growth: Exceed the average national economic growth rate over the period to 2020

The Industry Participation Advocate introduced changes to the Industry Participation Policy, including increased weightings for Industry Participation Plans and an Employment Contribution Test to deliver more South Australian jobs and investment and expanded supply-chain opportunities for local business from government contracts.

Target 39: Competitive business climate: Maintain Adelaide’s rating as the least costly place to set up and do business and continue to improve our position internationally

- Reforms to compulsory third party insurance have led to a 20% reduction in insurance premiums for all motorists, including business vehicles, from 1 July 2013.
- For a two-year period commencing in 2013-14, payroll tax concessions are effective for small businesses with turnover between \$600,000 (the threshold for paying tax) and \$1.2 million. Businesses in this category will pay an effective rate of 2.5% instead of the base rate of 4.95%.
- The Government announced its intention to replace the WorkCover system, to improve return-to-work outcomes for employees to best practice national standards, with employer premiums to be aligned accordingly.

Target 52: Women: Have women comprising half the public sector employees in the executive levels (including Chief Executives) by 2014 and maintain thereafter

The percentage of female executives has grown steadily since 2002 – at June 2002, women comprised 28.2% of public sector executives (or 286 persons) while at June 2013, women comprised 43.8% of public sector employees (or 586 persons). A number of initiatives have been implemented to assist in creating and maintaining momentum toward the achievement of the target. The DPC complement of women in executive positions in 2013-14 was 32.4%.

Target 53: Aboriginal employees: Increase the participation of Aboriginal people in the South Australian public sector spread across all classifications and agencies to 2% by 2014 and maintain or better those levels through to 2020

Jobs4YouthSA program, coordinated by the Office for Public Sector Renewal, recruited trainees across Senior Management Council agencies, Courts Administration Authority and TAFE SA and achieved 28% (of a total of 188 trainees) who identified as having an Aboriginal or Torres Strait Islander background.

Target 99: Cultural Engagement – Institutions: Increase the number of attendances at South Australia’s cultural institutions by 20% by 2014 and maintain or improve thereafter

- The Adelaide Biennial of Australian Art: *Dark Heart* at the Art Gallery of South Australia attracted 110,000.
- Attendance at *About Time*, South Australia’s History Festival, increased by 10% to 110,000.
- The SA Museum’s free school holiday program continued to attract strong attendances.

Target 100: Screen Industry: Increase South Australia's share of the Australian film and screen production by 6% by 2020

Screen Australia's Drama Report is the data source for reporting under this target and is published in October, so 2013-14 data is not yet available.

- In 2012-13, the South Australian share of Australian feature film and screen productions was 7%, the highest share of total national production expenditure since 2005-06. This boost was mainly related to the feature films *Tracks*, *The Rover* and *Wolf Creek 2*, and the television drama *Sam Fox: Extreme Adventures*.
- In areas of post-production, digital and visual effects services (PDV), expenditure increased across Australia by 30% in 2012-13 compared with the previous year, and South Australia accounted for 9% of the total Australian PDV expenditure.

Contributions to non-lead agency targets

Target 38: Business Investment: Exceed Australia's ratio of business investment as a percentage of the economy by 2014 and maintain thereafter

The Industry Participation Policy was updated and for the first time, now considers jobs and investment in addition to supply-chain opportunities from government procurement.

Target 47: Jobs: Increase employment by 2% each year from 2010 to 2016

A new Employment Contribution Test under the Industry Participation Policy was developed to consider the local labour hours used in delivering contracts for the Government above \$22,000.

Target 56: Strategic infrastructure: Ensure that the provision of key economic and social infrastructure accommodates population growth

- The Office of the Chief Information Officer (OCIO) continued to deliver Tranche 3 across-government ICT procurements which directly support the delivery of services to the South Australian community.
- OCIO worked to secure for the State the radiofrequency spectrum used for wireless transmission of voice, data, images and video. One of the largest users of radiofrequency spectrum is the SA Government Radio Network which provides voice, paging and narrowband data services for the whole of government.

Target 57: Broadband access: The proportion of South Australian premises with access to broadband services delivered by fibre technology meets the national average by 2020

and

Target 58: Online business: Increase the proportion of businesses that receive orders online from 24% to 40% by 2014 and continue growth each year to 2020

OCIO, through the South Australian National Broadband Network (NBN) Taskforce, is implementing arrangements to best use the NBN to deliver government services to communities, and to identify how the NBN can provide opportunities, economic and social benefits for businesses and citizens.

Target 94: Venture capital: Achieve a cumulative total of 100 private equity investments into South Australian companies between 2011 and 2020

OCIO contributed to and encouraged entrepreneurship and enterprise in business, particularly through Unleashed – an open data competition that supports development of the State’s digital economy and entrepreneur communities and draws together people from government, industry, academia and the general public, to reuse and remix data in new and innovative ways.

Reporting for Entities supported by the Department of the Premier and Cabinet

Competition Commissioner

Competitive Neutrality Complaints

The following information is provided in accordance with the requirement in section 21 of the *Government Business Enterprises (Competition) Act 1996* for the Chief Executive of the DPC to report annually on investigations carried out under this Act.

The Competitive Neutrality Complaints Secretariat, situated within Cabinet Office, received one complaint during 2013-14 in relation to the awarding of bus contracts by the Department of Planning, Transport and Infrastructure (DPTI). It was determined that the activities of DPTI in administering the tender process for the award of service contracts pursuant to Part 5 of the *Passenger Transport Act 1994* are not ‘business activities’ undertaken by a government agency as described in the Competitive Neutrality Policy Statement, and therefore not subject to the principles of competitive neutrality. Solicitors acting on behalf of the complainant have submitted further evidence in support of the initial complaint and it therefore remains with the Secretariat under review.

As such no complaints were referred to a Competition Commissioner and no investigations were ongoing by a Competition Commissioner during this period.

Summaries of previous complaints referred to a Competition Commissioner for review and additional information on competitive neutrality implementation in government business activities are available on the DPC website at:

<http://dpc.sa.gov.au/national-competition-policy>

Our People

Employee Numbers, Gender and Status

Total Number of Employees		
Persons	2482*	
FTEs	2 265.8	(FTEs shown to 1 decimal place)

*Includes all Public Sector Act employees as at 30 June 2014 for whom the Chief Executive of DPC is the employer.

Gender	% Persons	% FTEs
Male	38.2	40.5
Female	61.7	59.4

Number of Persons During the 2013-14 Financial Year	
Separated from the agency	415
Recruited to the agency	672

Number of Persons at 30 June 2014	
On Leave Without Pay	65

Number of Employees by Salary Bracket

Salary Bracket	Male	Female	Total
\$0 - \$54 799	214	520	734
\$54 800 - \$69 699	216	442	658
\$69 700 - \$89 199	275	356	632
\$89 200 - \$112 599	189	188	378
\$112 600+	56	26	82
TOTAL	950	1532	2 482

Note: Salary details relate to pre-tax income excluding super and FBT. Non-executive employees on salary sacrifice arrangements are shown as pre-sacrifice values. Executive employees are shown as the value of the financial benefits component of their Total Remuneration Package Value excluding super. Non-financial benefits and allowances are excluded for all employees. The salary brackets have been constructed as an approximation for the level of responsibility, and are based on the current remuneration structures of the PS Act Administrative Services Stream with consideration of the Operational, Professional, Technical and Executive Streams.

Status of Employees in Current Position

FTEs	Ongoing	Short-Term Contract	Long-Term Contract	Other (Casual)	Total
Male	736.7	99.8	77.3	1.8	915.6
Female	1 091.4	180.9	71.3	4.0	1 383.9
TOTAL	1 830.1	280.7	148.6	5.8	2 299.5

PERSONS	Ongoing	Short-Term Contract	Long-Term Contract	Other (Casual)	Total
Male	753	99.8	77.3	1.8	950
Female	1 091.4	180.9	71.3	4.0	1 383.9
TOTAL	1 830.1	280.7	148.6	5.8	2 299.5

Executives by Gender, Classification and Status

Classification	Ongoing		Term Tenured		Term Untenured		Total				
	Male	Female	Male	Female	Male	Female	Male	%	Female	%	Total
EXECOF	1	0	0	0	2	0	3	4	0	0	3
SAES1	0	0	0	0	41	17	41	55	17	22.9	58
SAES2	0	0	0	0	6	7	6	8.1	7	9.4	13
Total	1	0	0	0	49	24	50	67.5	24	32.4	74

Average Days Leave per Full-time Equivalent Employee

Leave Type	2010-11	2011-12	2012-13	2013-14
Sick Leave	8.1	5.3	8.0	8.0
Family Carers' Leave	1.1	0.6	1.0	0.9
Miscellaneous Special Leave	0.8	0.4	0.8	0.5

Aboriginal and/or Torres Strait Islander Employees

Salary Bracket	Aboriginal Staff	Total Staff	Percentage Aboriginal	Target* %
\$0 - \$54 799	14	734	1.9	2
\$54 800 - \$69 699	9	658	1.3	2
\$69 700 - \$89 199	8	632	1.2	2
\$89 200 - \$112 599	4	378	1.0	2
\$112 600+	2	82	2.4	2
TOTAL	37	2 484	1.4	2

* Target from South Australia's Strategic Plan – Target 53

Number of Employees by Age Bracket by Gender

Age Bracket	Male	Female	Total	% of Total	2014 Workforce Benchmark* %
15-19	1	7	8	0.32	5.5
20-24	23	53	76	3.05	9.7
25-29	56	130	186	7.4	11.2
30-34	112	182	294	11.8	10.7
35-39	134	203	337	13.5	9.6
40-44	96	226	322	12.9	11.4
45-49	137	193	330	13.2	11.1
50-54	118	197	315	12.7	11.4
55-59	135	175	310	12.4	9.1
60-64	103	131	234	9.4	6.7
65+	35	35	70	2.8	3.6
TOTAL	950	1 532	2 482	100%	100%

*Source: Australian Bureau of Statistics Australian Demographic Statistics, 6291.0.55.001 Labour Force Status (ST LM8) by sex, age, state, marital status – employed – total from Feb78 Supertable, South Australia at November 2013

Cultural and Linguistic Diversity

	Male	Female	Total	% of Agency	% SA Community*
Number of employees born overseas	146	171	317	12.7	22.1
Number of employees who speak language(s) other than English at home	55	66	121	4.8	14.4

*Benchmarks from ABS Publication Basic Community Profile (SA) Cat. No. 2001.0, 2011 Census.

Number of Employees With Disabilities (according to Commonwealth Disability Discrimination Act Definition)

Male	Female	Total	% of Agency
17	33	50	2.0

Types of Disability (where specified)

Disability	Male	Female	Total	% of Agency
Disability requiring workplace adaptation	17	32	49	1.9
Physical	4	11	15	0.6
Intellectual	0	0	0	0.0
Sensory	2	3	5	0.2
Psychological/Psychiatric	0	1	1	0.04

Voluntary Flexible Working Arrangements by Gender

	Male	Female	Total*
Purchased leave	5	8	13
Flexitime	843	1 369	843
Compressed weeks	12	34	46
Part-time	72	418	490
Job share	1	50	51
Working from home	9	13	22

*Employees may be undertaking more than one type of Flexible Working Arrangement at the same time. In this way, the total is unlikely to add to 100%.

Documented Review of Individual Performance Management

Employees with ...	% Total Workforce
A review within the past 12 months	32.9
A review older than 12 months	28.1
No review	38.9

*This figure is based on data from the centralised CHRIS payroll system and does not include the Government Services Group.

Leadership and Management Training Expenditure

Training and Development	Total Cost \$	% of Total Salary Expenditure*
Total training and development expenditure	1 714 839	2.39
Total leadership and management development expenditure	301 716	0.438

Accredited Training Packages by Classification

Classification	Number of Accredited Training Packages
ASO3	3
ASO5	3
ASO6	4
ASO7	1
ASO8	2
MAS3	1
P04	1
P05	1
SAES	4

Work Health Safety and Injury Management

Work Health and Safety (WHS) Prosecutions, Notices and Corrective Action Taken

Number of notifiable incidents pursuant to WHS Act Part 3	6
Number of notices served pursuant to WHS Act Section 90, Section 191 and Section 195 (Provisional improvement, improvement and prohibition notices)	0
Number of prosecutions pursuant to WHS Act Part 2 Division 5	0
Number of enforceable undertakings pursuant to WHS Act Part 11	0

Six notifiable incidents were reported to SafeWork SA in 2013-14; Adelaide Festival Centre Trust reported three equipment and maintenance faults resulting in objects falling from height. Country Arts SA reported one incident as a result of incorrect method used and equipment malfunction resulting in a lighting bar falling from height. No injuries occurred as a result of any of these incidents.

Government Services Group reported two incidents; one staff member was admitted to hospital with chest pains. It was determined this was as a result of a personal illness and the worker has since returned to work. The underside eaves on the Customer Service Centre at Christies Beach collapsed. This has been repaired by the building owner and no injuries occurred.

Agency Gross¹ Workers Compensation Expenditure for 2013-14 compared with 2012-13²

EXPENDITURE	2013 - 14 \$	2012 - 13 \$	Variation \$ + (-)	% change + (-)
Hospital	36 715	222 11	14 503	65.3%
Income maintenance	557 936	585 195	(27 259)	(4.7%)
Investigation	33 602	18 799	14 804	78.8%
Legal Expenses	112 889	105 540	7 339	7.0%
Lump Sum	278 240	468 390	(190 150)	(40.6%)
Other	14 440	10 975	3 465	31.6%
Registered medical	335 545	347 536	(11 991)	(3.5%)
Rehabilitation	52 125	2 896	2 316	80.0%
Travel	5 448	7 303	(1 855)	(25.4%)
Total claim expenditure	\$1 380 028	\$1 568 855³	(188 827)	(12.0%)

Decreases have occurred in four expenditure categories in 2013-14 compared to only one in 2012-13. 'Other' expenditure items have increased by 31.57% in 2013-14 (largely attributable to financial and professional advice costs as a result of the 2014 Targetted Voluntary Separation Process). An increase in mental health claims (comparable to 2012-13 financial year) has seen a rise in investigation costs (these investigations require additional analysis and time). Specialist rehabilitation consultancy was deemed necessary in a small number of situations which has also contributed to increased costs. Overall, the Department has seen a 12.0% decrease in workers compensation expenditure for the 2013-14 year when compared to 2012-13.

¹ Before 3rd party recovery.

² Information available from the Self Insurance Management System

³ Final total established 30 June 2014 for previous financial year

Meeting safety performance targets

	Base: 2009-2010	Performance: 12 months to end of June 2014 *			Final Target
	Numbers or %	Actual	Notional Quarterly Target **	Variation + (-)	Numbers or %
1. Workplace fatalities	0	0	0	0	0
2. New workplace injury claims	100	65	80	(15)	75
3. New workplace injury claims frequency rate	21.15	14.32	16.92	(2.6)	15.9
4. Lost time injury (LTI) frequency rate ***	9.94	5.29	7.95	(2.7)	7.5
5. New psychological injury frequency rate	2.61	3.07	2.09	1	2
6. Rehabilitation and Return to Work:					
6a. Early assessment within two days	62.0%	63.1%	80.0%	(16.9%)	80%
6b. Early intervention within five days	88.9%	95.0%	90.0%	5.0%	90%
6c. LTI have 10 business days or less lost time	64.0%	48.2%	60.0%	(11.9%)	60%
7. Claim Determination:					
7a. New claims not yet determined, assessed for provisional liability in seven days	11.9%	78.6%	100%	(21.4%)	100%
7b. Claims determined in 10 business days	62.0%	60.9	75	(14.1)	75
7c. Claims still to be determined after three months	17.0%	15.9	3	12.9	3
8. Income Maintenance Payments for Recent Injuries:					
2012-13 Injuries (at 24 months development)		\$272 680	\$272 172	(\$27 493)	Below previous two years
2013-14 Injuries (at 12 months development)		\$55 839	\$116 838	(\$60 999)	Below previous two years
* Except for Target 8, which is YTD. For Targets 5, 6c, 7a and 7b, performance is measured up to the previous quarter to allow reporting lag.					
** Based on cumulative reduction from base at a constant quarterly figure.					
***Lost Time Injury Frequency Rate – Injury frequency rate for new lost-time injury/disease for each one million hours worked. This frequency rate is calculated for benchmarking and is used by the WorkCover Corporation.					
Formula for Lost Time Injury frequency rate (new claims):					
$\frac{\text{Number of new cases of lost-time injury/disease for year} \times 1,000,000}{\text{Number of hours worked in the year}}$					

The above table is an indication of the Department's progress towards 'final targets' which will be measured in June 2015 as part of the Safety and Wellbeing in the Public Sector (SWIPS) strategy. SWIPS is a five-year strategy which requires a 25% reduction in base targets measured in 2009-10 (represented in first 'Numbers or %' column). The 'Final Target Number or %' column is the 25% reduction target to be achieved by 30 June 2015. The 'Notional Quarterly Target' represents the number or percentage that should be achieved at 30 June 2014 in order for the Department to reach the 'final target' number at 30 June 2015.

DPC has experienced an overall decrease in the number of new claims against both the base year number and is well within the notional quarterly target.

Whilst DPC has not reached the target of 80% or more of new claims being assessed for early rehabilitation (6a), determination of claims is occurring within target timeframes (10 business days 7b), except where independent medical advice is required prior to a determination being made. An increase in mental health claims in 2013-14 has required more in-depth investigation before a considered determination of a claim can be made. This has affected the Department's performance against targets 7b and 7c.

Review of the data shows a lag in reporting from Agency Manager/Supervisors to Injury Management Services affecting the Department's performance against target 7a, making a minor contribution to the positive variance in targets 7b and 7c.

Overall, DPC is meeting or exceeding notional targets which will see achievement of final targets due to be measured at the conclusion of 2014-15.

Financial Overview

This section provides a summary of the Department's actual results compared with the Department's final revised budget for the 2013-14 financial year. A full suite of the Department's financial statements for 2013-14 is presented later in this report.

Statement of Comprehensive Income \$000s

	2013-14 Budget \$000s	2013-14 Actual \$000s	Variation \$000s	2012-13 Actual \$000s
Expenses	(495 889)	(481 570)	14 319	(457 126)
Revenues	246 947	240 550	(6 397)	211 471
Net cost of providing services	(248 942)	(241 020)	7 922	(245 655)
Total Revenues from SA Government	250 040	257 432	7 392	235 329
Net result	1 098	16 412	15 314	(10 326)
Changes in Asset Revaluation Reserve	—	5 460	5 460	19 378
Total Comprehensive Result	1 098	21 872	20 774	9 052

The Department's 2013-14 net result of \$16.412 million is \$15.314 million more than budget. This variation primarily reflects delayed expenditure in 2013-14 that will be carried over into future years. The change in asset revaluation surplus shown within the total comprehensive result reflects an independent valuation of land and buildings that was conducted as at 30 June 2014.

Statement of Financial Position

	2013-14 Budget \$000s	2013-14 Actual \$000s	Variation \$000s	2012-13 Actual \$000s
Current assets	84 982	96 435	11 453	82 473
Non-current assets	219 319	216 282	(3 037)	220 898
Total assets	304 301	312 717	8 416	303 371
Current liabilities	(56 745)	(45 281)	11 464	(53 388)
Non-current liabilities	(36 138)	(41 294)	(5 156)	(39 751)
Total liabilities	(92 883)	(86 575)	6 308	(93 139)
Net assets	211 418	226 142	14 724	210 232
Equity	(211 418)	(226 142)	14 724	(210 232)

The Department's net assets at 30 June 2014 were \$14.724 million higher than budget, mainly due to a higher than budgeted deposit account balance caused by delayed expenditure in 2013-14 and an independent revaluation of the Department's land and buildings conducted as at 30 June 2014.

Accounts Payable

All agencies are required to report monthly on the number and value of creditors' accounts paid and the extent to which the accounts have been paid in accordance with Treasurer's Instruction 11. This instruction requires all undisputed accounts to be paid within 30 days of the receipt of the invoice or claim unless a specific due date applies.

The following table reports the Department's payment performance for 2013-14.

Account payment performance 2013-14

Particulars	Number of accounts paid	Percentage of accounts paid (by number)	\$ Value of accounts paid	Percentage of accounts paid (by value)
Paid by due date	36 293	97.75	348 963 359	95.75
Paid late but paid within 30 days of due date	570	1.54	8 541 462	2.34
Paid more than 30 days from due date	265	0.71	6 955 933	1.91
Total accounts paid	37 128	100.00%	364 460 754	100.00%

The table above shows that the Department was able to pay 97.75% of all invoices within 30 days of the receipt of the invoice. The remaining 2.25% of invoices reflects both disputed accounts and late payment of undisputed accounts. The acceptable best practice benchmark is to pay 90% of accounts within 30 days. Performance in 2013-14 was 7.75% above this benchmark.

Fraud

The Department is committed to maintaining a working environment free of fraud and corrupt behaviour. A formal policy is in place documenting the process to be followed in the event that fraud or corruption is suspected or detected. The Department offers protection to genuine whistleblowers to enable disclosure of illegal activities or corruption to be made.

No incidences of actual, suspected or alleged fraud were reported during 2013-14.

Corporate Reporting

Highlights in 2013-14

A significant achievement in 2013-14 was the merger of the Corporate Services functions of the Department of Treasury and Finance and DPC. This will support the development of a high performing, efficient and responsive corporate services function that assists clients to achieve their business objectives and improve their performance.

Corporate Services has led a number of change projects for the Department during the year and supported machinery of government changes.

Business Performance and Strategy provided coordination and oversight for 10 improvement priorities for the High Performance Framework:

- Develop better ways to manage and implement change
- Review strategic goals

- Embed the Public Sector values and develop behavioral expectations
- Develop headline key performance indicators
- Enhance our communication and engagement with staff
- Encourage and promote innovation
- Develop and embed evaluation methodology
- Improve our recognition of performance
- Enhance our talent management
- Deliver Service Excellence

Each project was championed by a member of the Corporate Leadership Group (CLG) and involved staff from the broader DPC.

Corporate Services has managed an accommodation plan which achieved a decrease in the DPC accommodation footprint and led to a significant reduction in rent and associated costs.

Corporate Services developed a DPC Reconciliation Action Plan which was endorsed by CLG, the Minister for Aboriginal Affairs and Reconciliation Australia. The plan was launched on 4 February 2014 and progress is reported at CLG on a regular basis.

The 90-day change project for a cross-government Grants Portal resulted in a one-stop entry point for citizens wanting to access state government grants.

DPC Corporate Human Resources developed the Inspiring Leaders program to enhance the leadership skills of middle managers in DPC. Twenty staff are participating in the program.

Asbestos Management

DPC has modified and verified as correct the standard report provided by Department of Planning, Transport and Infrastructure (DPTI) from the Strategic Asset Management Information System (SAMIS) as at 30 June 2014.

Disability Access and Inclusion Plan

DPC divisions continued to consider access and inclusion in the delivery of services and programs during 2013-14. At the corporate level the focus was on developing a new Disability Access and Inclusion Plan (DAIP) 2014-19, and an internal reference group was established to support this work. A draft plan was developed but implementation was delayed due to imminent machinery of government changes to take effect from 1 July 2014. A revised DAIP was finalised for consultation by 30 June. In the meantime divisions produced a range of achievements and initiatives to maintain the momentum of previous years:

- All Service SA Customer Service Centres, the State Library and State Records were involved in the promotion of International Day of Persons with Disabilities.
- Staff attended web accessibility training, demonstrations of assistive technologies for the vision impaired, and sessions on mental health in the workplace.
- The disability section of the DPC intranet was redesigned and updated with two resources on inclusive customer service and creating an inclusive work environment for staff.
- Three trainees who have a declared disability were engaged through the Jobs4Youth Program, coordinated by the Office for Public Sector Renewal. HR supported the recruitment process, ensured that induction and ergonomic worksite assessments addressed the needs of the trainees and provided ongoing advice and support.

- Service SA continued to provide verbal testing and assistance for people with disabilities who were undertaking the learner theory test; and to respond to the needs of customers and adjust work practices where possible.
- The new Arts SA head office fitout included an automatic tenancy entrance door and accessible toilet. The Cabinet Office workplace was improved with the installation of an automatic door and accessible kitchen furniture; the upgrade of a toilet area to provide an accessible toilet was also investigated.

Cabinet Office continued to support the Premier, DPC, State and Commonwealth agencies to implement the National Disability Insurance Scheme (NDIS) trial in South Australia. 2013-14 was the first year of a three-year trial, focused on children from birth to five years of age. The NDIS trial was successfully implemented and will continue to expand in year two. Over 1500 children across South Australia have accessed the NDIS in 2013-14. Similarly DPC led negotiations to secure a Heads of Agreement with the Commonwealth Government for the introduction for all eligible people with disability to NDIS.

Arts SA initiatives in 2013-14 included the following:

- The audio description device at the Dunstan Playhouse was repaired, with DPC corporate funding support.
- The Her Majesty's Theatre-Adelaide Festival Theatre Sustainment capital project provided new seating for Her Majesty's Theatre, including accessible seating compliant with the building code; the theatre's hearing loop system was also upgraded to a hearing pack system, at an approximate cost of \$12 000.
- Four electrically adjustable desks were installed in the State Library, one in each of the reading room and reference area and two in the new Hub area.
- A designated recharge point was established in the State Library Foyer for electric wheelchairs/gophers.
- The Artlab security upgrade resulted in improved access for visitors and tour groups through the conversion of most laboratory doors to automatic opening.
- Artlab purchased two adjustable height support systems to assist staff, interns and volunteers with physical limitations and disabilities.
- Key State Library staff members attended web accessibility workshops. The library now has staff with the necessary skills, knowledge and tools to ensure new online products will be fully compliant to at least level AA of the Web Content Accessibility Guidelines (WCAG) version 2.0.
- History SA's websites were reviewed to conform with WCAG 2.0, and the new *Adelaidia* app and SA History Hub website were designed using responsive design techniques that scale seamlessly to tablets and mobile devices.
- Carrick Hill completed several improvements:
 - the accessible pathway leading from the car park and around the perimeter of the House
 - the re-profile of the Story Book Trail path
 - top coating the western path in stabilised rubble to provide better access for wheel chairs and strollers.

This meant that Carrick Hill was once again able to host the *Ladies of Variety Easter Parade* for special and disadvantaged children in Adelaide.

- Under the Richard Llewellyn Arts and Disability program, \$199 605 in State Government grants was distributed to 25 artists with disability.
- Funding was provided to the State Theatre Company to support the provision of audio description services for its 2014 main stage program.
- The Adelaide Film Festival was funded to provide Auslan interpretation and audio description services during the 2013 Adelaide Festival of Ideas.

OCIO continued to lead the SA Government websites accessibility project across all agencies, to ensure compliance with web accessibility standards. Within DPC an agency coordinator was established and a stocktake audit of all DPC websites was completed. This resulted in the identification of websites that could potentially be consolidated or decommissioned to ensure greater efficiency. More importantly, an appropriate level of compliance within an allocated timeframe was established for each DPC website.

The Government Services Group (GSG) established an internal Disability Advisory Committee, chaired by the Executive Director, and developed and implemented an online disability awareness course for GSG employees. GSG also piloted a managers' workshop *Supporting and Managing Mental Health at Work*.

A highlight was the establishment of a Disability Employment Pool in April 2014. GSG engaged with Disability Works Australia to screen potential candidates and established a pool of five people to be given priority consideration for short-term placements over a period of 12 months. Since April, two members have been engaged on short-term contracts and the process is underway to identify a third placement.

Whistleblowers Protection Act 1993

The Department of the Premier and Cabinet has appointed four responsible officers for the purposes of the *Whistleblowers Protection Act 1993* pursuant to Section 7 of the *Public Sector Act 2009*. There were no instances of disclosure of public interest information for DPC during the 2013-14 financial year.

Government Buildings Energy Management

In 2013-14 DPC retained the broad portfolio of major agencies from the previous year, with minor changes caused by the transfer out of several small units due to machinery of government changes. Overall DPC decreased its floor space by 0.9% and increased energy use marginally by 0.05% when compared with 2012-13.

Energy use and energy efficiency compared to the previous year

Energy use across the portfolio varied during 2013-14:

- The DPC Central Offices increased in floor space and energy use.
- Most of the operational units including State Records, Office of the Chief Information Officer, SafeWork SA and the Government Services Group recorded improved energy efficiency for their leased office space. This was achieved through reduced energy consumption and for some this was also combined with a reduced office footprint.
- The Glenside Hosting facility had a 6.9% increase in energy use, however, good results were achieved by the Flinders Telecommunications Hub (0.5% decrease) and the State Records' Gepps Cross Repository which had a sound 29.8% decrease in energy use.
- The Art Gallery and State Library increased their energy use with the SA Museum recording a decrease. Overall, the Arts SA public buildings had a 7.6% decrease in energy efficiency.
- The Arts SA Statutory Authorities public buildings recorded an overall 9.2% improvement in energy efficiency, with all sites reducing their energy consumption.

Energy use and energy efficiency compared to the baseline of 2000-01

Overall energy use in the portfolio has increased from the 2000-01 baseline by 21%. The increase is mostly due to the post 2000-01 expansion of the DPC operational units and the SA Film Corporation, and the increase in energy use across most of the Arts portfolio public buildings. The estimated Greenhouse Gas CO₂ equivalent (GHG) generated by the portfolio's buildings has increased overall by 22%. The tables below show a detailed breakdown of energy use and efficiency for 2000-01 and 2013-14.

Energy efficiency over the period has improved substantially in most of the Arts public buildings, with a total improvement from 852 MJ per m² in 2000-01 to 654 MJ per m² in 2013-14, an overall improvement of 23% against the baseline.

Of the leased accommodation, DPC Central Offices have decreased floor space and achieved a 22% energy efficiency improvement on the baseline measure of 262 MJ/square metres. The office tenancies of the Operational Units have now achieved a 44% improvement on the baseline, due to the consolidation of office space (especially by the Government Services Group and OCIO) and net result of portfolio changes, combined with energy efficiency improvements.

DPC Energy Use, Efficiency and Greenhouse Gas Emissions 2000-01 and 2013-14

Base Year 2000-01	Classification	Energy Use (GJ)	GHG Emissions (tonnes) †	Business Measures	Energy Efficiency
Central Offices* (includes State Admin Centre; 50 Pirie Street, Wakefield House)	Tenant light and power	2 718	571	10 363 m ²	262 MJ/ m ²
Operational Units** (includes State Records; SafeWork SA; GPSA; Shared Services SA)	Tenant light and power	6 884	1 373	20 826 m ²	331 MJ/ m ²
	Other Buildings	765	157	3 627 m ²	211 MJ/ m ²
Service SA total***		2 162	445	4 241 m ²	510 MJ/ m ²
OCIO total***		6 163	1208	4 316 m ²	1 428 MJ/ m ²
Arts SA (includes Art Gallery; Artlab; Arts SA; Carrick Hill; SA Museum; State Library/Public Library Services)	Office Buildings – Combined Services	2 912	600	5 713 m ²	510 MJ/ m ²
	Public Buildings	58 412	9 170	68 558 m ² 1 845 000 visitors	852 MJ/ m ² 32 MJ/visitor
	Other Buildings	893	184	2 000 m ²	447 MJ/ m ²

Base Year 2000-01	Classification	Energy Use (GJ)	GHG Emissions (tonnes) †	Business Measures	Energy Efficiency
Arts SA Statutory Authorities (includes Adelaide Festival Centre Trust, Country Arts SA, SA Film Corporation)	Office Buildings – Combined Services	1 450	281	4 302 m ²	337 MJ/ m ²
	Public Buildings	31 697	4942	72 579 m ² 771 700 visitors	437 MJ/ m ² 41 MJ/visitor
History Trust (Motor Museum; Maritime Museum; Migration Museum)	Public Buildings	3 427	703	14 924 m ² 279 437 visitors	230 MJ/ m ² 12 MJ/visitor
Portfolio Total		117 483	19 634	211 439	

* The baseline was adjusted to include additional floor in State Admin Centre

**The baseline was adjusted to remove Office for State and Local Government Relations.

† Includes natural gas.

*** Baseline data for Service SA and the Office of the Chief Information Officer (OCIO) was provided as totals only.

2013-14	Classification	Energy Use (GJ)	GHG Emissions (tonnes) †	Business Measures	Energy Efficiency
Central Offices* (includes State Admin Centre; Statewide House)	Tenant light and power	1 520	304	7 428m ²	205 MJ/ m ²
Operational Units * (Includes State Records; SafeWork SA;GPSA; Office of the Chief Information Officer; Service SA; Shared Services SA)	Tenant light and power	5 244	1 758	28 047 m ²	187 MJ/ m ²
	Other Buildings	26 893	5 378	8 894 m ²	3 024 MJ/ m ²
	Office Buildings – Combined Services	2 924	585	5 694 m ²	514 MJ/ m ²
Arts SA (includes Art Gallery; Artlab; Arts SA; Carrick Hill; SA Museum; Netley sites, State Library)	Office Buildings – Combined Services	1 147	229	5 713 m ²	201 MJ/ m ²
	Public Buildings	47 829	7 358	73 096 m ² 2 236 180 visitors	654 MJ/ m ² 21 MJ/visitor
	Other Buildings	3 918	784	4 817 m ²	813 MJ/ m ²

2013-14	Classification	Energy Use (GJ)	GHG Emissions (tonnes) †	Business Measures	Energy Efficiency
Arts SA Statutory Authorities (includes Adelaide Festival Centre Trust; Her Majesty's Theatre; Country Arts SA; Adelaide Studios)	Office Buildings – Combined Services	4 571	725	7 974 m ²	573 MJ/ m ²
	Public Buildings	43 939	6 165	70 259 m ² 945 762 visitors	625 MJ/ m ² 46 MJ/visitor
	Tenant light and power	747	109	2320 m ²	322 MJ/ m ²
History Trust (Motor Museum; Maritime Museum; Migration Museum; Torrens Parade Ground)	Office Buildings – Combined Services	149	30	386 m ²	386 MJ/ m ²
	Public Buildings	3 350	559	14 924 m ² 316 633 visitors	224 MJ/ m ² 11 MJ/visitor
Portfolio Total		142 231	23 984	229 522 m ²	

* Some divisions in the State Administration Centre were expanded to integrate new operations; Service SA reduced its CBD floor space.

† Includes natural gas; does not take into account any GreenPower purchased.

Achievements

Energy efficiencies are expected from the following works completed during 2013-14:

- An upgrade to a more energy efficient plant was part of the Her Majesty's Theatre-Adelaide Festival Theatre sustainment capital project.
- The National Motor Museum installed energy efficient air conditioning on the ground floor administration building.
- Installation of new solar panel systems at the Art Gallery and SA Museum in August 2013.

OCIO completed several projects at the Glenside Hosting Facility, relating to the Computer Room Air Conditioning (CRAC) units which are critical in maintaining the control of temperature and humidity levels to ensure the reliable operation of sensitive ICT equipment. Work expected to produce energy efficiencies included the following:

- Replacement of the legacy method of humidification with ultrasonic humidification technology. Previously eight CRAC units were fitted with small boilers that created water vapour automatically. The new technology uses vibration to create miniscule water mist droplets, uses less electricity and also reduces maintenance costs.
- The high-volume fans in the CRAC units were replaced with fans with high-efficiency electrical motors.

In addition, the electrical supplies for eight CRAC units were migrated to a new distribution board with branch electrical metering to measure the independent consumption of each CRAC unit. This will allow better understanding and management of a significant portion of the electrical consumption which is attributed to the operation of mechanical plant and equipment. The new meters are also connected to an energy management system that captures consumption and reports on trends.

Work was also completed to scope the potential of future energy efficiency projects including the following:

- A feasibility assessment for energy efficient lighting at the South Australian Maritime Museum.
- Country Arts SA commissioned an energy efficiency audit of the Northern Festival Centre at Port Pirie and began work on preparing a budget bid through the energy efficiency investment framework.

A demand management/tariff review project was initiated for the Arts SA portfolio sites with annual electricity consumption above 160 mWh. Demand response opportunities, peak demand and load factor performances are being analysed, and opportunities for load shedding and improved energy management strategies are being identified for potential implementation.

Opportunities for the rationalisation of individual printers and fax machines were identified and completed by several areas, and there was further roll out of the print management software which reduces paper waste from uncollected print jobs. A project was completed in several central offices to set all multi-function devices to default to the best available energy efficiency settings.

All DPC accommodation and facilities projects continue to use energy efficiency features of existing Building Management Systems, such as motion sensors in offices, kitchens and meeting rooms.

The processes to capture and report on energy data were improved through a Shared Services SA (SSSA) project to establish data feed-in from lease management and government energy contract reports into the SSSA database. A commercial energy reporting and analysis tool was assessed by DPC in collaboration with the Energy Division, Department for Manufacturing, Innovation, Trade, Resources and Energy (DMITRE) for potential application across all agencies.

OCIO investigated a suitable business measure for the analysis of energy efficiency in the ICT environment, and this will be included in future DPC energy efficiency reports.

Greening of Government Operations (GoGO) Framework Report and Sustainability Reporting

DPC met all the strategic milestones due by 30 June 2007 that were set by Cabinet for the GoGO Action Plan.

In addition to the energy initiatives outlined earlier, DPC continued to apply environmental sustainability to its operations, business practices and facilities management; and to encourage staff to adopt or maintain sustainable behaviours.

The Government Services Group introduced a new waste and recycling management program to Westpac House in September 2013. Implementation of the program has resulted in zero waste going to landfill, and has contributed to the Government's zero waste targets.

Carrick Hill extended its recycling program to all scrap metals including old gates, fencing and concrete reinforcing mesh. Green waste has also been reduced by the purchase of a chipper to produce wood chip for compost or garden mulch.

DPC continued to promote the Adelaide Carpool initiative to staff at all CBD locations, and also improved bike parking facilities at the State Administration Centre to support the increasing number of staff choosing to cycle to work.

Water use

Estimated water use for leased office buildings in the portfolio based on a water consumption intensity of 0.7kL/m² per annum is 14.9 ML per annum. This is based on leased office space of 36 639 m² as at 30 June 2014.

Water use in Arts SA and related entity sites was 62.1 ML in 2013-14, compared to 43.3 ML in 2012-13. This result was due to an overall increase in consumption by most sites, including the SA Museum, Adelaide Festival Centre, Migration Museum and the Lion Arts Centre. The Art Gallery used significantly more water than the previous year due to a chiller replacement which required the dumping and refill of all water in the air conditioning system and both cooling towers, increase in watering demands for new trees and increased visitor numbers. Carrick Hill and the National Motor Museum recorded substantial decreases in water use, which can be attributed to the water management strategies these sites have implemented in recent years.

The Adelaide Festival Centre and Government House increased their water consumption from the previous year, by 40% and 22% respectively.

Appendices

1. **Legislation and Boards and Committees administered by DPC**
2. **Consultants**
3. **Overseas travel**
4. **Industry participation**
5. **Whole of Government Workplace Safety Performance**
6. **Whole of Government Advertising**
7. **Fatalities notifiable under the *Occupational Health, Safety and Welfare Act 1986***
8. **SafeWork SA Compliance Activities and Statistics**
9. **Convictions**
10. **Diplomatic Visits**

Appendix 1 – Legislation and Boards and Committees Administered by DPC

Legislation

Premier

Agent-General Act 1901
ANZAC Day Commemoration Act 2005
Competition Policy Reform (South Australia) Act 1996
Constitution Act 1934
Emergency Management Act 2004
Fees Regulation Act 1927
Government Business Enterprises (Competition) Act 1996
Mutual Recognition (South Australia) Act 1993
Remuneration Act 1990
Trans-Tasman Mutual Recognition (South Australia) Act 1999
Unauthorised Documents Act 1916
Year 2000 Information Disclosure Act 1999

Attorney General

*Expiation of Offences Act 1996**
State Records Act 1997

Minister for Aboriginal Affairs and Reconciliation

Aboriginal Heritage Act 1979
Aboriginal Heritage Act 1988
Aboriginal Lands Parliamentary Standing Committee Act 2003
Aboriginal Lands Trust Act 1966
Aboriginal Lands Trust Act 2013
Anangu Pitjantjatjara Yankunytjatjara Land Rights Act 1981
Maralinga Tjarutja Land Rights Act 1984

Minister for the Arts

Adelaide Festival Centre Trust Act 1971
Adelaide Festival Corporation Act 1998
Adelaide Festival Theatre Act 1964
Art Gallery Act 1939
Carrick Hill Trust Act 1985
History Trust of South Australia Act 1981
Libraries Act 1982
South Australian Country Arts Trust Act 1992
South Australian Film Corporation Act 1972
South Australian Museum Act 1976
State Opera of South Australia Act 1976
State Theatre Company of South Australia Act 1972

Minister for Industrial Relations

Construction Industry Long Service Leave Act 1987
Dangerous Substances Act 1979
Daylight Saving Act 1971
Employment Agents Registration Act 1993
Explosives Act 1936

Fair Work Act 1994
Fair Work (Commonwealth Powers) Act 2009
Holidays Act 1910
Long Service Leave Act 1987
Shop Trading Hours Act 1977
Standard Time Act 2009
WorkCover Corporation Act 1994
Workers Rehabilitation and Compensation Act 1986
Work Health and Safety Act 2012

Minister for Finance

*Petroleum Products Regulation Act 1995**

Minister for Mineral Resources and Energy

*Mines and Works Inspection Act 1920**

Minister for Planning

Adelaide Show Grounds (Regulations and By-Laws) Act 1929
Character Preservation (Barossa Valley) Act 2012
Character Preservation (McLaren Vale) Act 2012
City of Adelaide Act 1998
Development Act 1993
Linear Parks Act 2006
Private Parking Areas Act 1986
West Beach Recreation Reserve Act 1987

Minister for the Public Sector

Freedom of Information Act 1991
Public Sector (Honesty and Accountability) Act 1995
Public Sector Act 2009

Minister for Small Business

Building and Construction Industry Security of Payment Act 2009
Minister for Small Business Retail and Commercial Leases Act 1995
Minister for Small Business Small Business Commissioner Act 2011

Minister for State Development

Economic Development Act 1993

* Legislation that allow for authorised officers

Boards and Committees

In 2013-14 DPC provided support to the following boards and committees:

- Aboriginal and Torres Strait Islander Arts Development Program Peer Assessment Panel
- Aboriginal Heritage Committee
- Aboriginal Lands Trust
- Adelaide Festival Centre Trust
- Adelaide Festival Corporation Board
- Adelaide Film Festival Board
- ANZAC Day Commemoration Council
- Art for Public Places Committee
- Art Gallery Board
- Arts Organisations Community Peer Assessment Panel
- Asbestos Advisory Committee
- Australian Children's Performing Arts Company (Windmill Performing Arts)
- Boundary Adjustment Facilitation Panel*
- Capital City Committee
- Carclew Youth Arts Inc Board
- Carrick Hill Trust
- Community Engagement Board (previously known as South Australia's Strategic Plan Community Engagement Board)
- Contemporary Music Peer Assessment Panel
- Country Arts SA Grant Assessment Panel
- Disability Arts Peer Assessment Panel
- Disability Information and Resource Centre Inc Board
- Economic Development Board
- History Trust of South Australia
- Industrial Relations Advisory Committee
- Invest in SA Advisory Board**
- Jam Factory Contemporary Craft and Design Inc Board
- Libraries Board of South Australia
- Literature Peer Assessment Panel
- Mining and Quarrying OHS Committee
- Minister's State/Local Government Forum*
- Organisations Assessment Panel
- Outback Communities Authority*
- Performing Arts Peer Assessment Panel
- Playford Memorial Trust Inc
- Privacy Committee of South Australia
- Public Sector Grievance Review Commission
- Remuneration Tribunal
- SafeWork SA Advisory Council
- South Australian Aboriginal Advisory Council
- South Australian Country Arts Trust
- South Australian Film Corporation
- South Australian Local Government Grants Commission*
- South Australian Museum Board
- South Australia's Strategic Plan Audit Committee
- State Aboriginal Heritage Committee
- State Emergency Management Committee
- State Opera of South Australia Board
- State Records Council
- State Theatre Company of South Australia Board
- Tandanya National Aboriginal Cultural Institute Inc Board of Management
- Visual Arts, Craft and Design Peer Assessment Panel

*Until 31 July 2013

**From 5 September 2013 until 30 November 2013

Appendix 2 – Consultants

CONSULTANT	PURPOSE OF CONSULTANCY
Value below \$10 000	
Various	Various
Subtotal \$74 359	
\$10 000-\$50 000	
Department of the Premier and Cabinet	
Alan Moss	Independent review of the <i>State Records Act</i>
Australian Centre for Social Innovation	Undertake the Business Government Interactions Project
BDO Advisory (SA) Pty Ltd	Construct a business case for the Enterprise Content Management System
Bespoke Approach Consulting	Provision of advice on 'South Australia's strategic positioning – intergovernmental relations and the State's economic standing'
Centre For Appropriate Technology	Detailed analysis of electricity used in South Australia's remote Aboriginal Communities
Comedia	Advice to SA Government and three local government councils on improving creativity of the public sector in order to better serve government and the community. Consultant had worked with governments overseas including Finland, Spain and Taiwan.
Deloitte Touche Tohmatsu	Build and delivery of data mart and tables in the SA Public Sector Workforce Information Report for the Office of Public Employment and Review
Econsearch Pty Ltd	SA Regional Economic Model Update
Ernst & Young	Development of a Future Direction Statement
Gibson Quai-Aas	Assessment of Flinders Telecommunications Hub suitability in meeting StateNet Services future requirements
Nous Group	Undertake training to deploy the Change Management Toolkit
Nous Group	Undertake work associated with the Public Sector Values Narrative Model
Ovum	Development of a cross-government policy paper on a cloud strategy supporting the strategic intent of SA Connected
RSC Advising Pty Ltd	Review aspects of Safework SA Advisory Councils Grants Program
Valcorp	Valuation services for the Department of Premier and Cabinet, Arts SA, SafeWork SA, AARD and Outback Communities
CONSULTANT	PURPOSE OF CONSULTANCY
Arts South Australia	
ABFA Pty Ltd	Artlab business model review
Ernst & Young	Adelaide Festival Centre business case
Subtotal \$503 367	
Above \$50,000	
Department of the Premier and Cabinet	
Adelaide Research & Innovation	Technical advice on the Coordinator Contract for SafeWork SA

Deloitte Touche Tohmatsu	Review of Payroll Reform Program Risks
Deloitte Touche Tohmatsu	Provision of economic contribution analysis in relation to SA Government procurement spending
Deloitte Touche Tohmatsu	Multi Agency Cyber Security Assurance Review
Ernst & Young	Draft the Public Sector Productivity Statement. Consultant is a recognised national and international leader in improving public sector productivity.
Ernst & Young	Whole of SA Government Procurement Review, considering new models of procurement
KPMG	Bi-Annual Competitive Alternatives study, comparing business costs and other competitiveness factors in more than 100 cities in 10 countries
KPMG	Provision of services to mentor and coach public sector employees working on 90-day change projects
Taylor Fry Pty Ltd	Whole of Government actuarial review of outstanding workers compensation liabilities as at 30 June 2013
Subtotal \$971 968	
Total Consultants \$1 549 694	

Appendix 3 – Overseas Travel

No. of Employees	Destination	Reason(s) for travel	Total cost to Agency \$
1	Chile, Brazil and Los Angeles	Assess emerging opportunities in key Latin American countries and progress detailed planning for G'day USA 2014	10 048
1	China	Build the State's economic relationship with China, progressing initiatives under the State's China Strategy.	2 377
1	India	Strengthen & build economic relationships with India. Progressing initiatives under the South Australia-India Engagement Strategy, and attend 3rd Global Economic Summit.	12 549
1	China	Attend the World Chinese Entrepreneurs Convention 2013	4 063
1	Phuket, Thailand	Invitation to attend the FutureGov Summit 2013. The SA Government won the 'Connected Government Award' for the StateNet Transformation Initiatives project.	1 417
1	Indonesia	Explore and identify opportunities for trade and investment in Indonesia and attend the Indonesia Australia Business Conference	2 835
1	Austin, United States	Attended the Transformative Leadership Program in Austin Texas. Met with Texas Comptroller of Public Accounts to gain insight into the centralised payroll system operated by state of Texas.	1 485
1	Boston and New York, United States	Lead South Australia's participation in the G'Day USA program.	5 867
1	Houston, United	Attend the Annual Australian American Chamber of Energy Conference, G'Day USA functions and meet with	7 542

No. of Employees	Destination	Reason(s) for travel	Total cost to Agency \$
	States	American companies investing in SA.	
1	India	Promote South Australia to major Indian companies with a specific focus on iron ore and copper.	4 555
1	Singapore, Seoul and South Korea	2014 Anzac Spirit School Prize Tour	8 899
		Total	\$61 637

The Department has a number of employees based in London. Travel costs associated with these employees have been excluded from the above table.

Appendix 4 – Industry Participation

Contracts and Tenders within scope of SA Industry Participation Policy	
Number of tenders released	6
Number of contracts awarded	9
Total value of contracts awarded	\$186.73 million
*Number of local jobs performed in SA as a result of the contracts	Nil - tender process for these contracts preceded implementation date for updated industry participation policy requirements (September 2013).
*Total value of capital spend retained in SA	
Value of subcontracts awarded to local SME to date	
Value of goods and services produced in SA to date	
Value of goods and services produced in Australia to date	

Appendix 5 – Whole of Government Workplace Safety Performance

Whole of Government Policy

The Government's *Safety and Wellbeing in the Public Sector 2010-2015 Strategy* came into effect in July 2010. It provides the framework and targets for continuous improvement in workplace safety and injury management for the SA public sector until 2015. It also contributes to Target 21: Greater Safety at Work of the South Australia Strategic Plan (70% reduction in injury by 2022 from the 2002 base year), and the nationally agreed SafeWork Australia target of a 30% reduction in the incident rate of claims resulting in one or more weeks off work from 2012 to 2022.

The Public Sector Workers Compensation Performance function within the Office for the Public Sector monitors the eight performance targets in the strategy and provides quarterly performance reports to government and Portfolio Chief Executives.

Workers Compensation Claims Expenditure

The total workers compensation claims expenditure for 2013-14 was \$107.1 million compared with \$102.5 million in 2012-13, an increase of \$4.6 million (4.5%).

Income maintenance payments which accounted for 46.8% of total expenditure increased by \$8.0 million (19.0%). There was a significant reduction of \$5.1 million (25.1%) in redemptions (Section 42).

The following table provides a breakdown of the whole of government workers compensation expenditure for 2012-13 and 2013-14.

Expenditure	2013-14 \$m	2012-13 \$m	Variation \$m + (-)	% Change + (-)
Income maintenance	50.1	42.1	8.0	19.0
Lump Sum Settlements – Redemptions s42	15.2	20.3	(5.1)	(25.1)
Lump Sum Settlements – Permanent Disability s43	8.6	8.4	0.2	2.4
Other (eg, medical treatment, rehabilitation and legal costs)	33.2	31.7	1.5	4.7
Total claims expenditure	107.1	102.5	4.6	4.5%

New Claims Performance

In 2013-14, a total of 4,161 new claims were recorded compared to 4,167 in 2012-13, a reduction of six (0.1%) claims.

The injury frequency rate fell from 29.5 per million hours worked in June 2013 to 29.2 in June 2014, a reduction of 1.0%. The lost-time injury frequency rate increased from 15.6 injuries per million hours worked in June 2013 to 16.0 in June 2014, a 2.6% increase.

Provision for Estimated Outstanding Liabilities

Public sector agencies are self-insured under the *Workers Rehabilitation and Compensation Act 1986* and are liable for ongoing claims and associated costs. Independent actuaries have performed valuations of the workers compensation outstanding liability as at 30 June 2014 for all Crown self-insured agencies.

The outstanding liability is an estimate of the amount of money required to meet the future payments for claims that were incurred up to 30 June 2014. Workers compensation costs are budget funded within an agency's appropriation and accounted for in the forward estimates.

A summary of the estimated outstanding liability for the past three years is as follows:

Date as at:	Liability Provision #	
	Gross (\$million)	Net * (\$million)
30-Jun-14	436.1	431.1
30-Jun-13	405.3	401.8
30-Jun-12	403.5	400.0

Includes figures from SA Water, Adelaide Festival Centre Trust and Minda Inc. which commissioned their own valuations.

* After 3rd party recoveries

The June 2014 valuation of \$431.1 million in net outstanding liability is \$29.3 million (7.3%) more than the June 2013 figure. This is the result of 'natural growth' (the addition of the 2013-14 year new claims) of \$13.4 million (3.4%), an increase high than expected of \$12.2 million (3.0%) from existing claims expenditure, an increase of \$1.6m (0.4%) from the introduction of the presumptive cancer legislation for MFS and CFS and an increase of \$1.8 million (0.4%) from a lower average weekly earnings inflation rate.

Occupations with the Greatest Number of Claims

The occupation with the greatest number of claims in 2013-14 was Nursing, accounting for 17.6% of new claims. The next largest groups were Teaching at 10.2% followed by Policing at 6.0%.

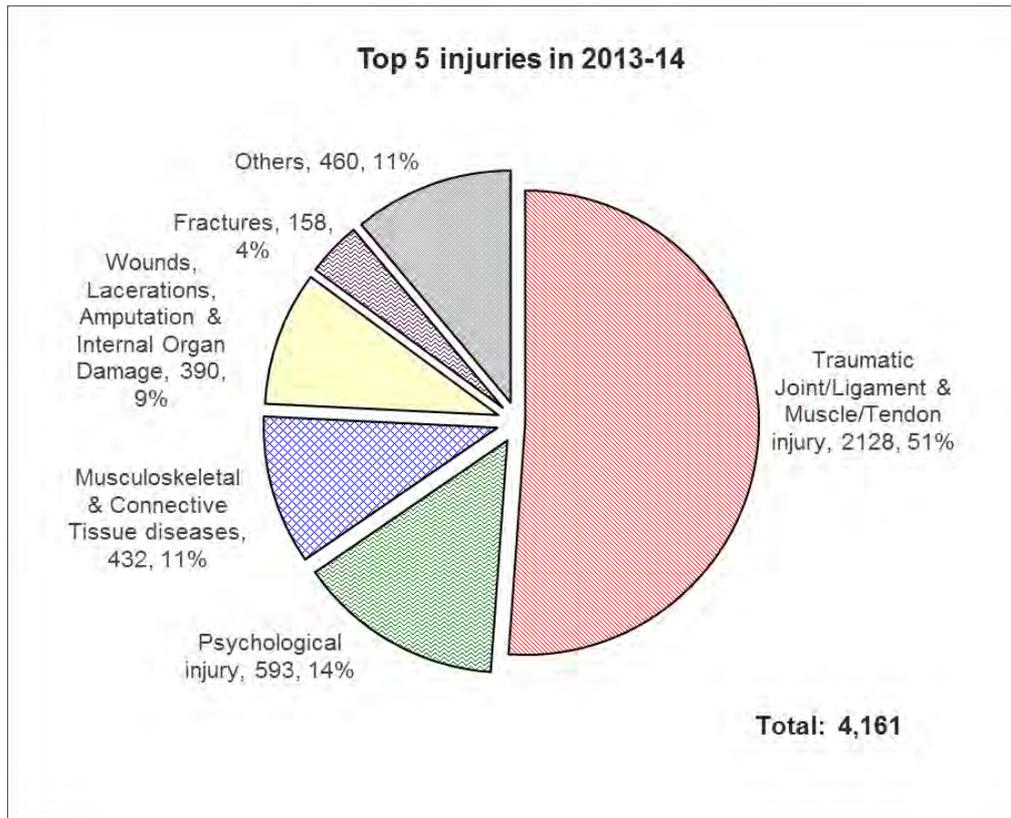
Ten occupations accounted for 62.4% of all new claims in 2013-14.

Occupation	2013-14		2012-13*	
	Claims	%	Claims	%
Nurse (Registered/enrolled)	734	17.6	772	18.5
Teacher (Primary/Secondary)	426	10.2	423	10.2
Police Officer	250	6.0	282	6.8
General Clerk	214	5.1	210	5.0
Ambulance Officer	198	4.8	149	3.6
Disabilities Services Officer	185	4.4	150	3.6
Fire Fighter	178	4.3	202	4.8
Teachers' Aide	175	4.2	176	4.2
Personal Care Assistant	127	3.1	144	3.5
Prison Officer	110	2.6	74	1.8
Others	1 564	37.6	1 585	38.0
Total	4 161	100.0	4 167	100

* The number of claims reported in the 2012-2013 annual report may have changed due to the constant updating of the source database.

Most Common Types of Injury

The figure below shows that traumatic joint, ligament, muscle and tendon injuries were the most common injuries accounting for 51% of claims in 2013-14. The next most common were psychological injuries at 14%; musculoskeletal and connective tissue injuries at 11%; lacerations, amputations and internal organ damage at 9%; and fractures at 4%. This remains a similar pattern for injury types from previous years.



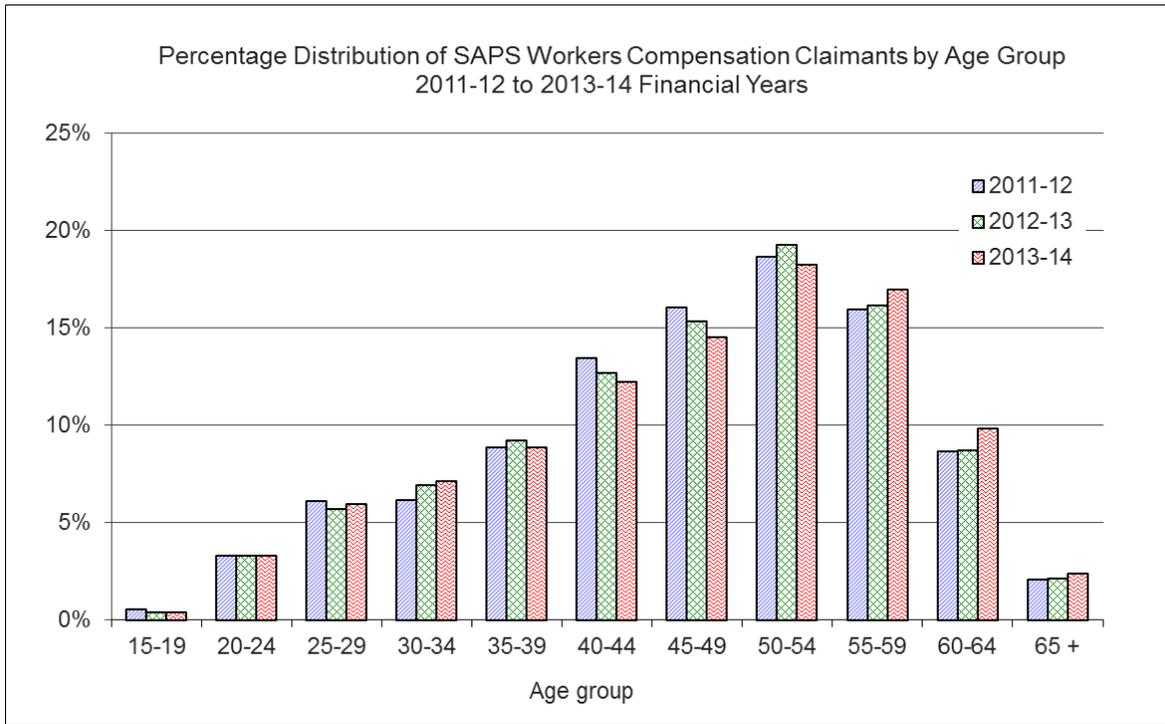
Age of Workers

The figure below shows the distribution of claimant age for new claims in the last three years. Consistent with the ageing of SA's public sector workforce, the proportion of claimants in the 55 and over age groups has increased.

The median age of claimants has increased over the last three years from 48.7 years in 2011-11 to 49.1 in 2013-14.

Year	Number of Claimants by Age Group*												Total
	< 15	15-19	20-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65 +	
2011-12	0	24	140	258	260	372	566	674	784	670	365	87	4 200
2012-13	1	18	138	238	289	385	529	639	803	675	363	89	4 167
2013-14	0	18	139	248	298	370	510	604	760	706	409	99	4 161

*Claimant age is calculated as age at date of injury.



Appendix 6 – Whole of Government Advertising

Categories of Government Advertising

Advertising conducted by the Government of South Australia encompasses a diverse range of activities and objectives. These include, but are not limited to:

- promoting behavioural change for social good – for example: road-safety, environment, sustainability and conservation
- providing information regarding Government services and policies – public transport changes, service locations and facilities
- recruiting staff – regular recruitment advertising or special campaigns
- increasing enrolments and participation in education – school open days and TAFE enrolments
- raising awareness of health issues – vaccination awareness and pandemic advice
- providing information regarding changes to legislation – consumer rights, law amendments
- driving retail sales – tourism, events and festivals
- encouraging investment in the state – interstate business awareness and migration.

The South Australian Government proactively manages and provides oversight of advertising activity through a range of policies, guidelines and processes administered by Government Communications Advice (GCA) and DPC, overseen by the Premier's Communications Advisory Group (PCAG).

Expenditure on Government Advertising

The Marketing and Advertising Guidelines, last updated in March 2013, outline the principles to be followed by all government agencies undertaking advertising communications.

The 2010-11 State Budget included a reduction in expenditure on government advertising of \$18 million over four years, to the end of 2013-14. This reduction has been realised by way of a shared annual reduction of expenditure authority to agencies.

There has been a range of initiatives which have had considerable success in reducing and restraining expenditure on advertising. In March 2010, a suspension of many forms of government advertising led to the introduction of permanent, more restrictive, guidelines.

Savings resulting from the more restrictive guidelines are separate to the reductions under the 2010-11 State Budget measure. Cumulative savings on media expenditure over the past four years totals \$10.7 million.

Media advertising expenditure in 2013-14 totalled \$26.3 million, a reduction of \$6 million compared to the previous year.

Although this continues the downward trend in total government advertising, 2013-14 included two elections (one federal and one South Australian) which effectively quell advertising expenditure. As such, an increase in expenditure in 2014-15 is expected. In spite of the reduction in media advertising expenditure in 2013-14, government agencies have been able to uphold their responsibility to communicate important information to the community.

DPC maintains Master Media Agency (MMA) contracts with two media companies for the provision of media planning and booking services. All South Australian government agencies are required to use the MMA system.

The following table indicates expenditure on advertising by South Australian government agencies via the MMA contracts during 2013-14.

Government Agency	Total media spend \$ (exc. GST)
Adelaide Cemeteries Authority	19 965
Adelaide Convention Centre	2 234
Adelaide Festival Corporation	403 294
Adelaide Film Festival	89 912
Adelaide Shores	40 430
Adelaide Festival Centre Trust	1 108 921
Art Gallery of South Australia	212 429
Attorney General's Department (including Public Trustee)	385 362
Auditor General s Department	10 212
AusTraining International	76 361
Country Arts SA	5 804
Country Fire Service	474 198
Courts Administration Authority	13 746
Defence SA	147 801
Department for Communities and Social Inclusion	175 457
Department of Correctional Services	21 868
Department for Education and Child Development	704 948
Department of Environment, Water and Natural Resources	647 126
Department of Further Education, Employment, Science and Technology	36 116
Department for Manufacturing, Innovation, Trade, Resources and Energy	183 398
Department of the Premier and Cabinet	605 483
Department of Primary Industries and Regions SA	277 748
Department of Planning, Transport and Infrastructure	1 510 995
Department of Treasury and Finance	91 137
Electoral Commission of SA	444 950
Environmental Protection Authority	11 604
Department of Further Education, Employment, Science and Technology	48 938
Forestry SA	134
History Trust of SA	122 467
HomeStart Finance	409 967
Independent Commissioner Against Corruption	2 106
Legal Services Commission	30 168
Motor Accident Commission	4 397 774
Parliament House	41 613
Renewal SA	839 859
South Australian Fire and Emergency Services Commission	390 238
SA Health	1 048 728
SA Motor Sport Board	901 695
SA Museum	41 859
SA Police	38 870
SA Tourism Commission	8 326 207

SA Water	177 587
State Library of South Australia	3 527
State Opera of South Australia	352 824
State Theatre Company	215 844
Safe Work SA (DPC)	184 526
TAFE SA	754 441
Windmill Performing Arts	16 799
WorkCover Corporation	16 594
Zero Waste SA	269 007
TOTAL	26 333 270

Notes

- Gross media expenditure (ex GST) reported by the MMAs under the contracts which DPC manage.
- Expenditure does not include creative, production, research and other related costs, which were incurred by the individual government agency during the preparation of advertising materials.

Top 10 Government Advertising Campaigns by Media Spend

The following table details the top 10 advertising campaigns, by expenditure, for 2013-14.

Agency	Title of campaign	Objective of campaign	Media spend \$ (exc GST)
SA Tourism Commission	Interstate Domestic (Adelaide, Barossa, Kangaroo Island)	<ul style="list-style-type: none"> • Add more layers to Brand SA and more reasons for the domestic audience to visit South Australia • Increase consideration of the domestic audience for Barossa as a region • Positioning the Barossa as a food and wine destination • Increase the number of domestic consumers that associate SA with 'good food and wine' • Support 'Premium Food and Wine from our Clean, Green Environment' and 'Vibrant City' initiatives • Create awareness of Adelaide and in particular, 'Greater Adelaide', ie, encompassing regions including Adelaide Hills, Barossa, Fleurieu/McLaren Vale. In addition, the facilitation of positive and appealing associations about Adelaide, with food and wine as its key strength • Turn awareness and consideration for Kangaroo Island in to actual visitation • All campaigns from the SATC are striving towards the long-term objective to increase visitor expenditure in South Australia's total tourism industry to \$8 billion by 2020 	5 285 927
SA Tourism Commission	2014 Tour Down Under	<ul style="list-style-type: none"> • Reach or exceed 2013 visitation numbers of domestic (non SA) and international visitors. • Reach or exceed 2013 crowd attendance overall • Reach or exceed 2013 Bupa Challenge Tour 	1 082 173

Agency	Title of campaign	Objective of campaign	Media spend \$ (exc GST)
		<ul style="list-style-type: none"> registrations Increase interstate awareness of the event amongst cycling enthusiasts 	
SA Tourism Commission	Intrastate (Best Backyards)	<ul style="list-style-type: none"> Maintain growth in intrastate demand as a long-term macro objective. Get more South Australians travelling in their state more often: <ul style="list-style-type: none"> – Drive consideration and intention for a South Australian holiday – Taking an extended holiday within SA once a year (instead of going o/s) – Taking short breaks impulsively and more often (instead of going interstate). This includes day trips and overnight trips for all age groups In addition it will strive to make them proud to live in South Australia by reminding them of all the great things they can do in their own state 	807 313
SA Motor Sport Board	Clipsal 500	<ul style="list-style-type: none"> Promote the 2014 Clipsal 500 Adelaide and achieve economic benefit to the State Drive Clipsal 500 attendance and build interstate and international attendees of motor sport enthusiasts Build fan engagement with Clipsal Ensure sponsor appeal Build values of exciting, fun, loud, action, speed Provide platform to promote Price Cap Club memberships 	776 402
Motor Accident Commission	Distraction (You Can Live Without It)	<ul style="list-style-type: none"> Reinvigorate the mobile phone issue Exceed campaign awareness benchmarks Reduce incidents of drivers using mobile phone functions when driving Increase incidents of drivers putting the phone 'out of sight and mind' when in the car Increase awareness of fines and penalties 	712 759
Motor Accident Commission	Speed (Crash Puzzle)	<ul style="list-style-type: none"> Reduce self-reported incidents of exceeding the legal, signed speed limit 	638 039
Motor Accident Commission	Drink Drive (Just Over? Just Don't Drive)	<ul style="list-style-type: none"> Reduce incidents of drink driving Maintain the behaviour of reformed drink drivers Raise awareness that being technically over the limit, although not heavily intoxicated, is still impaired driving that leads to serious crashes and prosecution Reach or exceed awareness benchmarks 	620 729
Motor Accident Commission	Young Drivers (Lose Your License and You're Screwed)	<ul style="list-style-type: none"> Exceed awareness benchmarks Self-reported behaviour change <ul style="list-style-type: none"> – Decrease undesired driving behaviours – Increase desired alternative driving behaviours Promote positive attitude toward driving/licence 	590 555
Motor Accident Commission	Regional Drivers	<ul style="list-style-type: none"> Increase the incidence of the target audience resting every two hours, leading to: 	533 260

Agency	Title of campaign	Objective of campaign	Media spend \$ (exc GST)
	(Refresh Your Drive)	<ul style="list-style-type: none"> – reduced incidents of death, serious injury and all casualty crashes exacerbated by on-set of fatigue • Increase proportion of drivers in 'maintenance stage' of desired behaviour from 'action stage'. (Get more drivers doing the behaviour all of the time, rather than some or most of the time) • Raise and maintain campaign awareness in line with established benchmarks 	
Country Fire Service	Bushfire Ready	<ul style="list-style-type: none"> • A larger at-risk percentage of the community acknowledging they are at risk from bushfire • A larger at-risk percentage of the community understanding the consequences of fire • A larger at-risk percentage of the community understanding why they need a bushfire survival plan • A larger at-risk percentage of the community having a bushfire survival plan and knowing what they will do with it 	474 198

Notes

- Gross media expenditure (ex GST) reported by the MMA (brand advertising services) under the contract which DPC manages.
- The title of the campaign is the one used by the responsible government agency and may vary slightly compared to how it was known in the market.
- Expenditure does not include creative, production, research and other related costs, which were incurred by the individual government agency during the preparation of advertising materials.

Major Advertising Campaigns by DPC

The following table details the major advertising campaigns by DPC during 2013-14:

DPC Division	Title of campaign	Objective of campaign	Media spend \$
Strategic Engagement and Communications	More Than Cars	<ul style="list-style-type: none"> • Rally support in South Australian communities reliant on the automotive manufacturing industry for national funding for the industry. • Inform South Australians of the importance of the local automotive manufacturing industry. • Build support for South Australia's actions in fighting for the automotive industry. • Encourage businesses, governments and non-government organisations to transition their fleet cars over to Australian made cars. 	294 601
SafeWork SA	Share Your Reasons	<ul style="list-style-type: none"> • Increase notifiable workplace incident reports to SafeWork SA • Position SafeWork SA as the leading 	155 761

DPC Division	Title of campaign	Objective of campaign	Media spend \$
		authority for information and services for all South Australian workers and workplaces	
Strategic Engagement and Communications	Gambling is No Game	<ul style="list-style-type: none"> • Building awareness amongst South Australians that gambling-like features online can groom children to be problem gamblers later in life • Informing the South Australian community on the risks and consequences of the increase of gambling-like features online • Promoting what the South Australian Government is doing to address the issue • Providing information to parents, carers and educators on how they can help tackle the issue 	152 119
Art Gallery Of South Australia	2014 Adelaide Biennial of Australian Art	<ul style="list-style-type: none"> • Generate awareness and excitement around the exhibition • Successfully attract the target audience and exceed the visitation target • Reposition the Biennial as one of the Art Gallery's core offerings and build its national profile 	106 182
Art Gallery Of South Australia	Start at the Gallery	<ul style="list-style-type: none"> • Maintain and grow awareness for START at the Gallery • Increased attendance numbers at START events • Increased awareness of the Art Gallery's family offering 	27 923

Notes

- Gross media expenditure (ex GST) reported by the MMA (brand advertising services) under the contract which DPC manages.
- The title of the campaign is the one used by DPC and may vary slightly compared to how it was known in the market.
- Expenditure does not include creative, production, research and other related costs, which were incurred during the preparation of advertising materials.

Appendix 7 – Fatalities notifiable under the Work Health and Safety Act 2012 (SA)

Under the *Work Health and Safety Act 2012 (SA)*, 14 notifiable work-related fatalities were recorded for the period 1 July 2013 to 30 June 2014. Of these, five were work-related fatalities as a result of motor vehicle accidents on public roads.

3 July 2013 - Spencer Gulf

A worker died after falling while transferring between a pilot vessel and a bulk ore carrier.

8 October 2013 - Cape Jervis

A worker was assisting with the removal and transport of a house when he was stung by a bee and subsequently died. He had a known allergy to bee stings and took an antihistamine tablet once he was stung.

18 November 2013 - Mungerannie Station

A pilot was mustering cattle when his plane struck the ground and he died. The pilot was the only occupant of the plane.

18 November 2013 - Streaky Bay

A farmer was directing another worker who was reversing a tractor and chaser bin, when the farmer became trapped between the chaser bin and the front of a truck. He sustained fatal crush injuries.

20 November 2013 - Burton

The deceased was working in a heavy vehicle automotive repair shop when he was fitting a differential and it dislodged and struck him in the head.

26 November 2013 - near Cockaleechee

A self-employed farmer died when he became trapped between the feeder house and the under-side frame of the harvester cabin during an uncontrolled raising of the header comb assembly.

26 November 2013 - Highland Valley

A worker was travelling in a departmental vehicle to a water monitoring site in Langhorne Creek when the vehicle left the road and hit a tree.

12 December 2013 - Bordertown

The driver of a heavy vehicle lost control, crashed into a dwelling and died at the scene. A passenger in the vehicle and person in the dwelling were injured.

6 January 2014 - Fairview Park

The deceased was found under the rear of her own vehicle in a driveway of a client she was visiting as a part of her work as a home carer.

18 January 2013 - Glen Osmond

The driver of a prime mover and a trailer collided with a wall and consequently died.

7 March 2014 - Happy Valley

The driver of a 14-tonne truck veered off the road and collided with a stobie pole and died at the scene.

23 April 2014 - Yahl

The deceased was electrocuted when a metal flashing that he was installing as part of the installation of a shed came into contact with overhead power lines.

22 May 2014 – Fulham

The deceased was found on the floor beside her bed in her assisted living unit with her head apparently crushed by the under carriage of the bed and the control unit for the bed in her hand.

29 June 2014 - Spalding

A truck travelling in the middle of a three vehicle convoy left the road and rolled over, fatally injuring the driver.

Appendix 8 – Compliance Activities and Statistics

SafeWork SA undertakes a range of activities to ensure workplace and public health and safety. Inspectors provide information, assistance and advisory services as well as compliance and enforcement services.

There were 176,986⁽¹⁾ businesses with active ABNs registered for GST liable to inspection of which 61,527⁽²⁾ (35%) are WorkCover SA recognised employer locations. There were 806,400⁽³⁾ workers employed.

Improvement notices are issued when there is no immediate risk to health and safety but correction is required for compliance.

Prohibition notices are issued when there is an immediate threat to injury. A prohibition notice stipulates that the activity must cease until the risk to health and safety has been removed or eliminated.

Key Interventions and Investigations:

Number of key intervention activities	29 693
Number of OHS investigations	3 536

OHS Compliance Notices issued by inspectors.

Improvement notices	1 347
Prohibition notices	629

SafeWork SA finalised 193 State Industrial Relations investigations and recovered \$414,636 in unpaid entitlements.

Enquiries to the Help Centre

Enquiry	Telephone	In-Person	Written
IR	13 232	43	993
OHS	35 108	58	2 365
Total	48 340	101	3 358

(1) Australian Business Register, Statistical query <http://www.abn.business.gov.au/StatisticalSearch.aspx>, Summary of active ABNs registered for GST for selected state SA (08 July 2014)

(2) WorkCover report (as1516_swsa), Number of employer locations: registered and self-insured, reported as at 30 June 2014.

(3) Australian Bureau of Statistics 6202.0 Labour Force, Australia, June 2014, table 7, employed – total persons.

Appendix 9 – Convictions

A total of 21 convictions were recorded under the *Occupational Health, Safety and Welfare Act 1986* for the 2013-14 year.

17/07/13 BORAL HOLLOSTONE MASONRY (SA) PTY LTD: was convicted and fined \$70,000 plus costs after pleading guilty to a breach of s19(1) of the *Occupational Health, Safety and Welfare Act 1986*. On 17 June 2010, a 24 year-old employee suffered crush injuries to his collar bone, chest and face when the flop gate of an industrial concrete mixer was activated while he was cleaning inside the confines of the flop gate chute.

6/8/13 VIBROPILE (AUST) PTY LTD: was convicted and fined \$40,000 plus costs after pleading guilty to a breach of s19(1) of the *Occupational Health, Safety and Welfare Act 1986*. On 30 November 2010, a 27-year-old employee suffered serious crush injuries to his right hand while helping to dismantle the outrigger legs of a 20 tonne 'test hammer'.

6/8/13 KAHLON ESTATE'S WINES PTY LTD: was convicted and fined \$68,000 plus costs after pleading guilty to a breach of s19(1) of the *Occupational Health, Safety and Welfare Act 1986*. Pursuant to s60A, the magistrate also ordered the company director to attend Responsible Officer training, and the company to publish a notice in an appropriate Australian wine industry journal warning of the dangers of unguarded open throat hoppers. On 16 April 2011, a 23-year-old employee fell into an unguarded wide mouth hopper which resulted in entrapment of his leg in an auger and the amputation of his leg in order to free him.

14/8/13 THE 4WD CENTRE PTY LTD: was convicted and fined \$80,000 plus costs after pleading guilty to a breach of s19(1) of the *Occupational Health, Safety and Welfare Act 1986*. On 13 December 2011, a 42-year-old employee sustained disk damage to his neck when he fell through a plaster board ceiling in a document storage loft area.

22/8/13 KERRY DAWN ROYALS: was convicted and fined \$6,300 plus costs after pleading guilty to a breach of section 21(1a) of the *Occupational Health, Safety and Welfare Act 1986*. On 28 February 2011, a client in Ms Royals' care received serious burns to her skin and required hospitalisation after bathing in water Ms Royals had inadvertently run using the hot tap only.

22/8/13 CARTER HOLT HARVEY WOODPRODUCTS AUSTRALIA PTY LTD: was convicted and fined \$66,500 plus costs after pleading guilty to a breach of s19(1) of the *Occupational Health, Safety and Welfare Act 1986*. On 25 April 2011, a 36-year old employee sustained significant bruising and burns after tripping and becoming caught up between a conveyor belt and a pinch point while clearing waste timber.

29/08/13 TUBING AND ELECTRICAL INDUSTRIES PTY LTD: was convicted and fined \$28,000 plus costs after pleading guilty to a breach of s19(1) of the *Occupational Health, Safety and Welfare Act 1986*. On 25 July 2011, a 38-year-old employee sustained a crush injury to the tip of her thumb when her hand was caught in the jaws of a crimping machine.

16/09/2013 HOLSTEN'S PTY LIMITED: was convicted and fined a \$66,000 plus costs after pleading guilty to breaches of s19(1) of the *Occupational Health, Safety and Welfare Act 1986* and r383(2) of the *Occupational Health, Safety and Welfare Regulations 2010*. On 5 September 2011, a 33-year-old employee sustained injuries to his ribs, back, shoulder, chest, stomach and lungs when he was crushed between the backrest of a forklift and a roller door while being lifted on the tines of the forklift to close the roller door.

16/09/13 CHESSER CHEMICALS PTY LTD: was convicted and fined \$38,500 plus costs after pleading guilty to a breach of s19(1) of the *Occupational Health, Safety and Welfare Act 1986*. On 16 May 2011, a 28-year-old employee sustained a crush injury to his index finger and amputation of his middle finger while clearing a build-up of materials from the exit chute of a tablet press.

09/10/2013 INTERCAST AND FORGE PTY LTD: was convicted and fined \$51,000 plus costs after pleading guilty to a breach of s19(1) of the *Occupational Health, Safety and Welfare Act 1986*. On 30 March 2011, a 29-year-old employee caught his hand when repositioning the diverter bar on a conveyor belt, sustaining an injury that resulted in the amputation of the top of his left index finger.

06/11/2013 BETTS GROUP PTY LTD: was convicted and fined \$33,000 plus costs after pleading guilty to a breach of s19(1) of the *Occupational Health, Safety and Welfare Act 1986*. On 30 May 2011, a 20-year-old employee sustained an injury to her back and shoulder after she fell while attempting to free a basket of goods from the shaft of a mechanical hoist.

18/11/2013 CUSTOM CARTONS PTY LTD: was convicted and fined \$80,000 plus costs after pleading guilty to a breach of s19(1) of the *Occupational Health, Safety and Welfare Act 1986*. On 2 May 2011, a 52-year-old delivery driver sustained severe crush injuries when a 1.7 tonne machine fell from the tines of the forklift as it was being unloaded.

20/12/2013 DRB OBST PTY LTD: was convicted and fined \$7,000 plus costs after pleading guilty to a breach of s23(a) of the *Occupational Health, Safety and Welfare Act 1986*. On 7 May 2011, an 81-year-old customer suffered injuries to her right knee and head when she fell into an open void (access to cellar) in the floor of the seating area at the premise of the defendant.

20/12/2013 MARANELLO TRADING PTY LTD: was convicted and fined \$75,000 plus costs, after pleading guilty to a breach of s19(1) of the *Occupational Health, Safety and Welfare Act 1986*. Pursuant to s60A, the magistrate also ordered the company to provide a copy of the judgement to each person currently employed on a permanent or casual basis. On 14 November 2011, a 19-year-old employee suffered crushing and laceration injuries when he became trapped in the powered rollers of a large potato harvesting machine.

22/01/2014 MICHAEL CARTER: was convicted and fined \$1,750 plus costs after pleading guilty to breaches of sections 21(1a) and 63A of the *Occupational Health, Safety and Welfare Act 1986*. Pursuant to s60A, the magistrate also ordered the defendant to attend a Construction Safety Supervisor 1 Course. On 28 June 2011, two employees under the supervision of the defendant were placed at risk of being injured when a concrete precast panel toppled over. The employees involved were standing on the panel bar at the time in an attempt to manoeuvre the panel into position, the weight on the bar causing the panel to fall.

22/01/2014 PJ & T MOTORS PTY LTD: was convicted and fined \$59,500 plus costs, after pleading guilty to a breach of s19(1) of the *Occupational Health, Safety and Welfare Act 1986*. On 26 July 2012, a 29-year-old employee sustained injuries to both arms when he fell from a 2.6 metre high diesel tank upon which he was performing work.

22/01/2014 ANDREW FOTHERINGHAM: was convicted and fined \$11,250 plus costs after pleading guilty to a breach of s61(3) of the *Occupational Health, Safety and Welfare Act 1986*. Mr Fotheringham, as the responsible officer, failed to take reasonable steps to ensure compliance by Tastemaster Pty Ltd, with its obligations under the Act.

22/01/2014 TASTE MASTER PTY LTD: was convicted and fined \$41,250 plus costs after pleading guilty to a breach of s19(1) of the *Occupational Health, Safety and Welfare Act 1986*. On 7 March 2011, a 54-year-old employee sustained serious injuries to his left hand when it made contact with the spinning cutter blades of an extruder machine while he was clearing a blockage.

19/02/2014 SOFTWOODS TIMBER YARDS PTY LTD: was convicted and fined \$51,000 plus costs after pleading guilty to a breach of s19(1) of the *Occupational Health, Safety and Welfare Act 1986*. On 14 November 2011, a 27-year-old employee sustained amputation of three fingers and partial amputation of his thumb when his hand became caught in the cutter blade of a spindle moulder machine.

14/3/14 ONESTEEL MANUFACTURING PTY LTD: was convicted and fined \$56,250 plus costs after pleading guilty to a breach of s24A(1)(a) of the *Occupational Health, Safety and Welfare Act 1986*. On 11 July 2011, the lift was found not to have been maintained in a safe condition.

2/5/2014 ALLAN METAL FABRICATIONS PTY LTD: was convicted and fined \$26,250 plus costs after pleading guilty to a breach of s19(1) of the *Occupational Health, Safety and Welfare Act 1986*. On 18 April 2012, an 18-year-old employee suffered two fingertip amputations while operating a sheet metal guillotine.

Appendix 10 – Diplomatic Visits

Dates	Visitors
3-5 September	Official visit by His Excellency Mr Nadjib Riphath KESOEMA, Ambassador of Indonesia, wife and delegation
17-18 September	Official visit by His Excellency Mr Yousef Ali Y AL-KHATER Ambassador of Qatar
5-7 November	Official visit by His Excellency Mr Pasi PATOKALLIO, Ambassador of Finland
11-12 November	Official visit by His Excellency Mr Maris SANGIAMPONGSA, Ambassador of Thailand
29 March - 1 April	Official visit by His Excellency Mr John Berry, Ambassador of the United States of America
23 April	Official visit of Their Royal Highnesses The Duke and Duchess of Cambridge
10-11 June	Official visit by His Excellency Mr Borge Petersen, Ambassador of Denmark
17-19 June	Official visit by His Excellency Dr Tony Tan, President of the Republic of Singapore

Financial Statements

Department of the Premier and Cabinet

Annual Financial Statements

for the Period Ending 30 June 2014



9th Floor
State Administration Centre
200 Victoria Square
Adelaide SA 5000
DX 56208
Victoria Square
Tel +618 8226 9640
Fax +618 8226 9688
ABN 53 327 061 410
audgensa@audit.sa.gov.au
www.audit.sa.gov.au

To the Chief Executive Department of the Premier and Cabinet

As required by section 31(1)(b) of the *Public Finance and Audit Act 1987*, I have audited the accompanying financial report of the Department of the Premier and Cabinet for the financial year ended 30 June 2014. The financial report comprises:

- a Statement of Comprehensive Income for the year ended 30 June 2014
- a Statement of Financial Position as at 30 June 2014
- a Statement of Changes in Equity for the year ended 30 June 2014
- a Statement of Cash Flows for the year ended 30 June 2014
- Disaggregated Disclosures - Expenses and Income for the year ended 30 June 2014
- Disaggregated Disclosures - Assets and Liabilities as at 30 June 2014
- notes, comprising a summary of significant accounting policies and other explanatory information
- a Statement of Administered Comprehensive Income for the year ended 30 June 2014
- a Statement of Administered Financial Position as at 30 June 2014
- a Statement of Administered Changes in Equity for the year ended 30 June 2014
- a Statement of Administered Cash Flows for the year ended 30 June 2014
- notes, comprising a summary of significant accounting policies and other explanatory information for administered items
- a Certificate from the Chief Executive and the Director, Finance.

The Chief Executive's Responsibility for the Financial Report

The Chief Executive is responsible for the preparation of the financial report that gives a true and fair view in accordance with the Treasurer's Instructions promulgated under the provisions of the *Public Finance and Audit Act 1987* and Australian Accounting Standards, and for such internal control as the Chief Executive determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on the financial report based on the audit. The audit was conducted in accordance with the requirements of the *Public Finance and Audit Act 1987* and Australian Auditing Standards. The auditing standards require that the auditor comply with relevant ethical requirements and that the auditor plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by the Chief Executive, as well as the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial report gives a true and fair view of the financial position of the Department of the Premier and Cabinet as at 30 June 2014, its financial performance and its cash flows for the year then ended in accordance with the Treasurer's Instructions promulgated under the provisions of the *Public Finance and Audit Act 1987* and Australian Accounting Standards.



S O'Neill
AUDITOR-GENERAL
24 September 2014

Department of the Premier and Cabinet

Certification of the Financial Statements

We certify that the attached general purpose financial statements for the Department of the Premier and Cabinet:

- are in accordance with the accounts and records of the Department;
- comply with relevant Treasurer's instructions issued under section 41 of the *Public Finance and Audit Act 1987*, and relevant Australian accounting standards; and
- present a true and fair view of the financial position of the Department of the Premier and Cabinet as at 30 June 2014 and the results of its operations and cash flows for the financial year.

We certify that the internal controls employed by the Department of the Premier and Cabinet over its financial reporting and its preparation of the general purpose financial statements have been effective throughout the financial year.



James Hallion
Chief Executive

18 September 2014



Steven Woolhouse FCPA
Director, Finance

18 September 2014

Department of the Premier and Cabinet

**Statement of Comprehensive Income
for the Period Ending 30 June 2014**

	Note	2014 \$'000	2013 \$'000
Expenses			
Employee benefits	6	187 237	174 733
Supplies and services	7	143 566	123 486
Grants and subsidies	8	131 416	140 997
Depreciation and amortisation	9	18 048	16 917
Net loss from disposal of non-current assets	10	400	245
Other expenses	11	347	748
Resources provided free of charge	12	556	-
Total expenses		481 570	457 126
Income			
Fees and charges	14	221 640	191 068
Commonwealth revenue	15	510	3 642
Grants	16	12 672	12 123
Interest		23	663
Resources received free of charge	17	1 750	22
Community Development Fund		900	900
Recoveries from administered items		1 857	1 184
Other income	18	1 198	1 869
Total income		240 550	211 471
Net cost of providing services		241 020	245 655
Revenues from / payments to SA Government			
Revenues from SA Government	19	257 432	245 038
Payments to SA Government	19	-	(9 709)
Net revenues from SA Government		257 432	235 329
Net result		16 412	(10 326)
Other comprehensive income			
<i>Items that will not be reclassified to net result</i>			
Changes in asset revaluation surplus		5 460	19 378
Total other comprehensive income		5 460	19 378
Total comprehensive result		21 872	9 052

The net result and comprehensive result are attributable to the SA Government as owner

The above statement should be read in conjunction with the accompanying Notes.

Department of the Premier and Cabinet

Statement of Financial Position

as at 30 June 2014

	Note	2014 \$'000	2013 \$'000
Current assets			
Cash and cash equivalents	20	63 349	51 168
Receivables	21	28 752	31 270
Inventories		92	35
Non-current assets classified as held for sale	22	4 242	-
Total current assets		96 435	82 473
Non-current assets			
Receivables	21	228	125
Property, plant and equipment	23	206 402	209 542
Works of art	23	5 110	5 180
Intangible assets	24	4 542	6 051
Total non-current assets		216 282	220 898
Total assets		312 717	303 371
Current liabilities			
Payables	26	18 324	28 795
Employee benefits	27	21 637	21 349
Provisions	28	3 505	2 865
Other liabilities	29	1 815	379
Total current liabilities		45 281	53 388
Non-current liabilities			
Payables	26	3 072	2 960
Employee benefits	27	33 128	31 559
Provisions	28	3 474	3 252
Other liabilities	29	1 620	1 980
Total non-current liabilities		41 294	39 751
Total liabilities		86 575	93 139
Net assets		226 142	210 232
Equity			
Contributed capital		45 221	45 221
Asset revaluation surplus		39 382	33 922
Retained earnings		141 539	131 089
Total equity		226 142	210 232
The total equity is attributable to the SA Government as owner			
Unrecognised contractual commitments	31		
Contingent assets and liabilities	32		

The above statement should be read in conjunction with the accompanying Notes.

Department of the Premier and Cabinet

**Statement of Changes in Equity
for the Period Ending 30 June 2014**

	Contributed capital	Asset revaluation surplus	Retained earnings	Total
	\$'000	\$'000	\$'000	\$'000
Balance at 30 June 2012	45 221	14 544	140 998	200 763
Net result for 2012-13	-	-	(10 326)	(10 326)
Gain on revaluation of land and buildings	-	18 833	-	18 833
Gain on revaluation of artwork	-	545	-	545
Total comprehensive result for 2012-13	-	19 378	(10 326)	9 052
Transactions with SA Government as owner:				
Net assets transferred out as a result of an administrative restructure	-	-	132	132
Prior period adjustment	-	-	278	278
Post restructure equity adjustments	-	-	7	7
Balance at 30 June 2013	45 221	33 922	131 089	210 232
Net result for 2013-14	-	-	16 412	16 412
Gain on revaluation of land and buildings	-	5 460	-	5 460
Total Comprehensive result for 2013-14	-	5 460	16 412	21 872
Transactions with SA Government as owner:				
Net assets transferred in as a result of an administrative restructure	-	-	(3 369)	(3 369)
Prior period adjustment	-	-	(2 593)	(2 593)
Balance at 30 June 2014	45 221	39 382	141 539	226 142

All changes in equity are attributable to the SA Government as owner

The above statement should be read in conjunction with the accompanying Notes.

Department of the Premier and Cabinet

Statement of Cash Flows
for the Period Ending 30 June 2014

	Note	2014 \$'000	2013 \$'000
Cash flows from operating activities			
Cash outflows			
Employee benefits		(189 597)	(174 071)
Supplies and services		(170 698)	(143 304)
Grants and subsidies		(146 656)	(147 997)
Other payments		(689)	(297)
Cash used in operations		(507 640)	(465 669)
Cash inflows			
Fees and charges		254 992	213 753
Commonwealth revenues		510	3 642
Grants		12 888	12 124
Interest received		23	663
Community Development Fund		900	900
Recoveries from administered items		1 857	1 184
GST recovered from the Australian Taxation Office		4 194	2 430
Other receipts		1 620	1 869
Cash generated from operations		276 984	236 565
Cash flows from SA Government			
Receipts from SA Government		257 432	245 038
Payments to SA Government		-	(9 709)
Cash generated from SA Government		257 432	235 329
Net cash provided by operating activities	33	26 776	6 225
Cash flows from investing activities			
Cash outflows			
Purchase of property, plant and equipment		(13 777)	(7 895)
Purchase of intangible assets		(848)	(32)
Cash used in investing activities		(14 625)	(7 927)
Cash inflows			
Proceeds from sale of property, plant and equipment		30	-
Cash generated from investing activities		30	-
Net cash used in investing activities		(14 595)	(7 927)
Net increase (decrease) in cash and cash equivalents held		12 181	(1 702)
Cash and cash equivalents at the beginning of the financial year		51 168	52 870
Cash and cash equivalents at the end of the financial year	20	63 349	51 168

The above statement should be read in conjunction with the accompanying Notes.

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Department of the Premier and Cabinet

Note 1. Objectives of the Department of the Premier and Cabinet

The Department of the Premier and Cabinet delivers specialist policy advice to the Premier and Ministers, supports the Cabinet process and provides direction and leadership to the South Australian public sector, with a particular focus on the government's seven strategic priorities, namely:

- creating a vibrant city
- safe communities, healthy neighbourhoods
- an affordable place to live
- every chance for every child
- growing advanced manufacturing
- realising the benefits of the mining boom for all South Australians
- premium food and wine from our clean environment.

The Department leads the implementation of South Australia's Strategic Plan and the Government's strategic priorities, has overarching responsibility for Commonwealth-State relations and drives key government initiatives across a range of services benefitting other government agencies and the community. The Department works with these groups to develop policies and to deliver programs in areas including Aboriginal wellbeing, economic and international coordination, the arts and cultural development, industrial relations, welfare health and safety, shared services, services to the community through information communication technologies, public sector management and government records access and preservation.

Note 2. Summary of significant accounting policies

2.1 Statement of compliance

The Department of the Premier and Cabinet has prepared these financial statements in compliance with section 23 of the *Public Finance and Audit Act 1987*.

The financial statements are General Purpose Financial Statements. The accounts have been prepared in accordance with relevant Australian Accounting Standards, and Treasurer's Instructions and Accounting Policy Statements promulgated under the provisions of the *Public Finance and Audit Act 1987*.

The Department has applied Australian Accounting Standards that are applicable to not-for-profit entities, as the Department is a not-for-profit entity.

Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet effective have not been adopted by the Department for the reporting period ended 30 June 2014. Refer to Note 4.

2.2 Basis of preparation

The preparation of the financial statements requires:

- the use of certain accounting estimates and requires management to exercise its judgement in the process of applying the Department's accounting policies. The areas involving a higher degree of judgement or where assumptions and estimates are significant to the financial statements are outlined in the applicable notes;
- the selection and application of accounting policies in a manner that ensures that the resulting financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substance of the underlying transactions or other events are reported; and
- compliance with Accounting Policy Statements issued pursuant to section 41 of the *Public Finance and Audit Act 1987*. In the interest of public accountability and transparency the Accounting Policy Statements require the following note disclosures, which have been included in the financial statements:
 - a) income, expenses, financial assets and liabilities where the counterparty/transaction is with an entity within the SA Government as at reporting date, classified according to their nature;
 - b) expenses incurred as a result of engaging consultants;
 - c) employee targeted voluntary separation package information;
 - d) employees whose normal remuneration is equal to or greater than the base executive remuneration level (within \$10 000 bandwidths) and the aggregate of the remuneration paid or payable or otherwise made available, directly or indirectly, by the entity to those employees; and
 - e) board/committee member and remuneration information, where a board/committee member is entitled to receive income from membership other than a direct out-of-pocket reimbursement.

Department of the Premier and Cabinet

The Department's Statement of Comprehensive Income, Statement of Financial Position and Statement of Changes in Equity have been prepared on an accrual basis and are in accordance with historical cost convention, except for certain assets that were valued in accordance with the applicable valuation policy.

The Statement of Cash Flows has been prepared on a cash basis.

The financial statements have been prepared based on a twelve month operating cycle and are presented in Australian currency.

The accounting policies set out below have been applied in preparing the financial statements for the year ended 30 June 2014 and comparative information presented for the year ended 30 June 2013.

2.3 Reporting entity

The Department is a Government Department of the State of South Australia established pursuant to the *Public Sector Act 2009*. The Department is an administrative unit acting on behalf of the Crown. The financial statements and accompanying notes encompass all the controlled activities of the Department.

Administered resources

The Department administers, but does not control, certain resources on behalf of the South Australian Government. It is accountable for the transactions involving those administered resources, but does not have the discretion to deploy the resources for achievement of the Department's objectives. For these resources, the Department acts only on behalf of the Commonwealth and South Australian Governments.

Transactions and balances relating to these administered resources are not recognised as departmental income, expense, assets and liabilities. As administered items are significant in relation to the Department's overall financial performance and position, they are disclosed in the administered financial statements attached to the General Purpose Financial Statements. Except as otherwise disclosed, administered items are recognised on the same basis and using the same accounting policies as for the departmental items.

2.4 Comparative information

The presentation and classification of items in the financial statements are consistent with prior periods except where specific accounting standards and/or accounting policy statements have required a change.

Where presentation or classification of items in the financial statements have been amended, comparative figures have been adjusted to conform to changes in presentation or classification in these financial statements unless impracticable to do so.

The restated comparative amounts do not replace the original financial statements for the preceding period.

2.5 Rounding

All amounts in the financial statements and accompanying notes have been rounded to the nearest thousand dollars (\$'000).

2.6 Taxation

The Department is not subject to income tax. The Department is liable for payroll tax, fringe benefits tax, goods and services tax, emergency services levy, land tax equivalents and local government rate equivalents.

Income, expenses and assets are recognised net of the amount of GST except that:

- the amount of GST incurred by the Department as a purchaser that is not recoverable from the Australian Taxation Office (ATO) is recognised as part of the cost of acquisition of an asset or as part of an item of expense; and
- receivables and payables are stated with the amount of GST included.

The net amount of GST recoverable from, or payable to, the ATO is included as part of receivables or payables in the Statement of Financial Position.

Cash flows are included in the Statement of Cash Flows on a gross basis and the GST component of cash flows arising from investing and financing activities, which is recoverable from, or payable to, the ATO, is classified as part of operating cash flows.

Unrecognised contractual commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to, the ATO. If GST is not payable to, or recoverable from the Australian Taxation Office, the commitments and contingencies are disclosed on a gross basis.

The Department prepares a business activity statement on behalf of clients to which it provides business services, under the grouping provisions of the GST legislation. Under the grouping provisions, the Department is liable for the GST payments and entitled to the GST receipts associated with these entities and items. The GST applicable forms part of the receivables and payables recorded in the Department's Statement of Financial Position and the GST cash flows recorded in the Statement of Cash Flows.

2.7 Income

Income is recognised to the extent that it is probable that the flow of economic benefits to the Department will occur and can be reliably measured.

Income has been aggregated according to its nature and has not been offset unless required or permitted by a specific accounting standard, or where offsetting reflects the substance of the transaction or other event.

The following are specific recognition criteria:

Fees and Charges

Income from fees and charges is derived from goods and services provided to other SA Government agencies and to the public. The revenue is recognised upon delivery of the service to the clients or by reference to the stage of completion.

Grants

Grants are recognised as income when the Department obtains control of the income or when the agreement or contract has been approved and executed or income received. Grants received by the Department with unconditional stipulations attached have been recognised as an asset and income upon receipt.

Community Development Fund

Income is received on an annual basis from the State Government's Community Development Fund. The Community Development Fund was established under the *Gaming Machines Act 1992*. Money paid into this Fund is to be applied towards financial assistance for community development and the provision of government health, welfare or education services.

Resources received free of charge

Resources received free of charge from external parties are recognised in the Statement of Comprehensive Income at their fair value. Contributions of services are recognised only when the fair value can be determined reliably and the services would be purchased if they had not been donated.

Revenues from SA Government

Appropriations for program funding are recognised as revenues when the Department obtains control over the funding. Control over appropriations is normally obtained upon their receipt.

Where money has been appropriated in the form of equity contribution, the Treasurer has acquired a financial interest in the net assets of the Department and the appropriation is recorded as contributed equity.

In relation to liquidity/funding risk, the continued existence of the Department in its present form, and with its present activities, is dependent on Government policy and on continuing appropriations for the Department's administration and activities.

Other income

Other income consists of refunds and other recoveries.

2.8 Expenses

Expenses are recognised when and only when the flow or consumption or loss of future economic benefits has occurred and can be reliably measured.

Expenses have been aggregated according to their nature and have not been offset unless required or permitted by a specific accounting standard or where offsetting reflects the substance of the transaction or other event.

Employee benefits expense

Employee benefits expenses includes all costs related to employment including salaries and wages, non-monetary benefits and leave entitlements. These are recognised when incurred.

Department of the Premier and Cabinet

Superannuation

The amount charged to the Statement of Comprehensive Income represents contributions made by the Department to the superannuation plan in respect of current services of current departmental staff. The Department of Treasury and Finance centrally recognises the superannuation liability, for schemes operated by the State Government in the whole-of-government financial statements.

Grants and subsidies

Grants and subsidies that the Department pays to other entities for general assistance or a particular purpose may be for capital or recurrent purposes and the name of the category reflects the use of the grant or subsidy. These entities may be other SA Government agencies, Non-Government Organisations or the public. The grants and subsidies given are usually subject to terms and conditions set out in the contract, correspondence, or by legislation. For contributions payable, the contribution will be recognised as a liability and expense when the Department has a present obligation to pay the contribution.

Grants and subsidies paid by the Department generally have conditional stipulations attached.

Depreciation and amortisation of non-current assets

All non-current assets, having a limited useful life, are systematically depreciated/amortised over their useful lives in a manner that reflects the consumption of their service potential. Amortisation is used in relation to intangible assets, while depreciation is applied to physical assets such as property, plant and equipment.

The useful lives of all major assets held by the Department are reassessed on an annual basis.

The value of leasehold improvements is amortised over the estimated useful life of each improvement or the unexpired period of the relevant lease, whichever is shorter.

Land is not depreciated.

Depreciation/amortisation is calculated on a straight line basis over the estimated useful life of the following classes of assets:

Class of Asset	Useful Life (Years)
Buildings and Improvements	5 to 100
Transportable accommodation	10 to 20
Furniture and Fittings	5 to 10
Plant and Equipment	3 to 20
Office Equipment	3 to 30
IT Equipment	3 to 10
PABX Equipment	3 to 7
Transmission Equipment	5 to 40
Water, Sewerage & Drainage	20 to 80
StateNet Core	5
Motor vehicles	4
Intangibles - Computer Software	1 to 15

Works of Art controlled by the Department are anticipated to have very long and indeterminate useful lives. Their service potential has not, in any material sense, been consumed during the reporting period. Consequently, no amount for depreciation has been recognised for this class of asset.

Net loss on disposal of non-current assets

A loss from the disposal of non-current assets is recognised when control of the asset has passed to the buyer and determined by comparing proceeds with carrying amount. When re-valued assets are sold, the revaluation increments are transferred to retained earnings.

Resources provided free of charge

Resources provided free of charge to external parties are recognised as expenditure in the Statement of Comprehensive Income at their fair value and in the expense line to which they relate.

Department of the Premier and Cabinet

Payments to SA Government

Payments to the SA Government include the return of surplus cash pursuant to the government's cash alignment policy, paid directly to the Consolidated Account.

2.9 Current and non-current classification

Assets and liabilities are characterised as either current or non-current in nature. The Department has a clearly identifiable operating cycle of 12 months. Therefore, assets and liabilities that will be sold, consumed or realised as part of the normal operating cycle will be classified as current assets or current liabilities. All other assets and liabilities are classified as non-current.

Where asset and liability line items combine amounts expected to be realised within twelve months and more than twelve months, the Department has separately disclosed the amounts expected to be recovered or settled after more than twelve months.

2.10 Assets

Assets have been classified according to their nature and have not been offset unless required or permitted by a specific accounting standard or where offsetting reflects the substance of the transaction or other event.

Cash and cash equivalents

Cash and cash equivalents as reported in the Statement of Financial Position includes cash on hand and deposits held at call. Cash and cash equivalents in the Statement of Cash Flows comprise cash and cash equivalents as defined above. Cash is measured at nominal value.

Receivables

Receivables include amounts receivable from goods and services, prepayments and other accruals.

Receivables arise in the normal course of selling goods and services to other government agencies and to the public. Receivables are generally settled within 30 days after the issue of an invoice or the goods/services have been provided under a contractual arrangement.

Other debtors arise outside the normal course of selling goods and services to other government agencies and to the public. If payment has not been received within 90 days after the amount falls due, under the terms and conditions of the arrangement with the debtor, the Department is able to charge interest at commercial rates until the whole amount of the debt is paid.

The Department determines the allowance for doubtful debts based on a review of balances within receivables that are unlikely to be collected. These are generally receivables that are 90 days or more overdue. Bad debts are written off when identified.

Inventories

Inventories are measured at the lower of cost or their net realisable value.

Non-current assets held for sale

Non-current assets are classified as held for sale and stated at the lower of their carrying amount and fair value less cost to sell if their carrying amount will be recovered principally through sale rather than continuing use. This condition is regarded as met only when the sale is highly probable and the asset's sale is expected to be completed one year from the date of classification. Non-current assets classified as held for sale are not depreciated or amortised.

Non-current asset acquisition and recognition

Non-current assets are initially recorded at cost or at the value of any liabilities assumed, plus any incidental cost involved with the acquisition. Non-current assets are subsequently measured at fair value less accumulated depreciation.

Where assets are acquired at no value, or minimal value, they are recorded at their fair value in the Statement of Financial Position. However, if the assets are acquired at no or nominal value as part of a restructuring of administrative arrangements then the assets are recorded at the value recorded by the transferor authority immediately before transfer.

In accordance with Accounting Policy Framework III *Asset Accounting Framework* APS 2.15:

- all non-current tangible assets with a value of \$10 000 or greater are capitalised; and
- componentisation of complex assets is only performed when the complex asset's fair value at the time of acquisition is greater than \$5 million for infrastructure assets and \$1 million for other assets.

Department of the Premier and Cabinet

Revaluation of non-current assets

All non-current tangible assets are valued at fair value. Revaluation of non-current assets or groups of assets is performed when their fair value at the time of acquisition is greater than \$1 million and estimated useful life is greater than 3 years.

Every 5 years, the Department revalues its land, buildings and artwork via a Certified Practising Valuer. If at any time management considers that the carrying amount of the asset materially differs from the fair value, then the asset will be revalued regardless of when the last valuation took place. Non-current tangible assets that are acquired between revaluations are held at cost until the next valuation, where they are re-valued to fair value.

An independent valuation of the land, buildings and artwork was conducted as at 30 June 2014 by Valcorp Australia Pty Ltd. The valuation of land and buildings as at 30 June 2014 was prepared on a fair value basis in accordance with AASB 116 *Property, Plant and Equipment* and AASB 13 *Fair Value Measurement*.

Any revaluation increment is credited to the asset revaluation surplus except to the extent that it reverses a revaluation decrement of the same asset class previously recognised as an expense, in which case the increment is recognised as income. Any revaluation decrement is recognised as an expense, except to the extent that it reverses a revaluation increment for the same asset class, in which case the decrement is debited directly to the asset revaluation surplus to the extent of the credit balance existing in the asset revaluation surplus for that class of asset.

Upon disposal or derecognition, any revaluation surplus relating to that asset is transferred to retained earnings.

Impairment of assets

All non-current tangible and intangible assets are tested for indication of impairment at each reporting date. Where there is an indication of impairment, the recoverable amount is estimated. An amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

For revalued assets, an impairment loss is offset against the respective class in the asset revaluation surplus.

Intangible assets

An intangible asset is an identifiable non-monetary asset without physical substance. Intangible assets are measured at cost. Following initial recognition in the financial records, intangible assets are carried at cost less any accumulated amortisation and any accumulated impairment losses.

The acquisition or internal development of software is capitalised when the expenditure meets the asset definition criteria (identifiability, control, and the existence of future economic benefits) and the asset recognition criteria (probability of future economic benefit and cost can be reliably measured) and when the amount of expenditure is greater than or equal to \$10 000.

All research and development costs that do not meet the capitalisation criteria outlined in AASB 138 are expensed. Subsequent expenditure on intangible assets has not been capitalised.

Fair value measurement

AASB 13 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants, in the principal or most advantageous market, at the measurement date.

The Department classifies fair value measurement using the following fair value hierarchy that reflects the significance of the inputs used making the measurements, based on the data and assumptions used in the most recent revaluation.

- Level 1 - traded in active markets and is based on unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at measurement date.
- Level 2 - not traded in an active market and are derived from inputs (inputs other than quoted prices included within Level 1) that are observable for the asset, either directly or indirectly.
- Level 3 - not traded in an active market and are derived from unobservable inputs.

Non-financial assets

In determining fair value, the Department has taken into account the characteristics of the asset (e.g. condition and location of the asset and any restrictions on the sale or use of the asset); and the asset's highest and best use (that is physically possible, legally permissible and financial feasible).

The Department's current use is the highest and best use of the asset unless other factors suggest an alternative use is feasible. As the Department did not identify any factors to suggest an alternative use, fair value measurement was based on current use.

Refer to Notes 23, 24 and 25 for disclosure regarding fair value measurement techniques and inputs used to develop fair value measurements for non-financial assets.

2.11 Liabilities

Liabilities have been classified according to their nature and have not been offset unless required or permitted by a specific accounting standard or where offsetting reflects the substance of the transaction or other event.

Where a liability line item combines amounts expected to be settled within twelve months and more than twelve months, the Department has separately disclosed the amounts expected to be settled after more than twelve months.

Payables

Payables include creditors, accrued expenses, employment on-costs and Paid Parental Leave Scheme payable.

Creditors represent the amounts owing for goods and services received before the end of the reporting period that are unpaid at the end of the reporting period. Creditors include all unpaid invoices received relating to the normal operations of the Department.

Accrued expenses represent goods and services provided by other parties during the period that are unpaid at the end of the reporting period and where an invoice has not been processed.

The paid parental leave scheme payable represents amounts which the Department has received from the Commonwealth Government to forward onto eligible employees via the Department's standard payroll processes. That is, the Department is acting as a conduit through which the payment to eligible employees is made on behalf of the Family Assistance Office.

All amounts are measured at their nominal amount and are normally settled within 30 days after the Department receives an invoice.

Employment on-costs include superannuation contributions and payroll tax with respect to outstanding liabilities for salaries and wages, long service leave, skills and experience retention leave and annual leave.

The Department makes contributions to several State Government and externally managed superannuation schemes. These contributions are treated as an expense when they occur. There is no liability for payments to beneficiaries as they have been assumed by the respective superannuation schemes. The only liability outstanding at balance date relates to any contributions due but not yet paid to the South Australian Superannuation Board. The Department of Treasury and Finance centrally recognises the superannuation liability for schemes operated by the State Government, in the whole-of-government financial statements.

Employee benefits

These benefits accrue for employees as a result of services provided up to the reporting date but yet to be paid. Long-term employee benefits are measured at the present value and short-term employee benefits are measured at nominal amounts.

(i) *Salaries and wages*

Liabilities for salaries and wages are recognised, and are measured as the amount unpaid at the reporting date at current pay rates in respect of employees' services up to that date.

(ii) *Annual Leave*

A liability for annual leave is calculated by determining the amount unpaid at the reporting date and estimating the nominal amount that is expected to be paid when the obligation is settled. In the unusual event where annual leave is payable later than twelve months, the liability will be measured at present value.

(iii) *Employment on-costs*

Employment on-costs (payroll tax, superannuation and workers compensation) are recognised separately under payables and provisions.

(iv) *Long service leave*

The liability for long service leave is measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method.

The estimated liability for long service leave is based on actuarial assumptions over expected future salary and wage levels, experience of employee departures and periods of service. These assumptions are based on employee data over SA government entities across government. Expected future payments are discounted using market yields at the end of the reporting period on government bonds with durations that match, as closely as possible, the estimated future cash outflows.

Department of the Premier and Cabinet

(v) *Skills and experience retention leave*

A liability for skills and experience retention leave is calculated by determining the amount unpaid at the reporting date at remuneration rates current at reporting date. The liability is expected to be payable within twelve months and is measured at the undiscounted amount expected to be paid.

(vi) *Sick leave*

No provision has been made for sick leave as all sick leave is non-vesting and the average sick leave taken in future years by employees is estimated to be less than the annual entitlement of sick leave.

Workers compensation provision

The Department is an exempt employer under the *Workers Rehabilitation and Compensation Act 1986*. Under a scheme arrangement, the Department is responsible for the management of workers rehabilitation and compensation.

A liability has been reported to reflect unsettled workers compensation claims. The workers compensation provision is based on an annual actuarial assessment as at 30 June 2014 performed by the consulting actuaries to the Public Sector Workforce Relations Division of the Department.

The workers compensation provision liability recognised for the employees of the Department is based on an apportionment of an actuarial assessment of the whole-of-government workers compensation liability conducted by Taylor Fry Consulting Actuaries.

The actuarial assessment conducted by Taylor Fry Consulting Actuaries is based on the Payment Per Claim Incurred valuation method. The assessment has been conducted in accordance with AASB 137 *Provisions, Contingent Liabilities and Contingent Assets* and the Work Cover Guidelines for Actuarial Assessments. The liability covers claims incurred but not yet paid, incurred but not reported and the anticipated direct and indirect costs of settling those claims. The liability for outstanding claims is measured as the present value of the expected future payments reflecting the fact that all the claims do not have to be paid out in the immediate future.

Copyright Provision

The *Commonwealth Copyright Act 1968* allows governments to copy copyrighted material for the services of government without infringing the Act if it pays 'equitable remuneration' to a declared 'collecting society'. State Records SA has responsibility for negotiating the amount payable for the State's copying of printed and electronic publications. The provision represents copyright licensing fees for print and electronic publications for the SA Government.

2.12 Contributed/ distributed capital

Where the investing activities of the Department are not funded through appropriations, operating receipts, proceeds of assets sales or grants, government funding is provided via a capital contribution.

Capital distributed include the return of surplus cash pursuant to the government's cash alignment policy, paid directly to the Consolidated Account. Where agencies have equity contributions from the Treasurer, part or all transfers of cash may be deemed a return of equity.

2.13 Leases

The Department as lessee

The Department has entered into a number of operating lease agreements for buildings, motor vehicles and office equipment where the lessors effectively retain all of the risks and benefits incidental to ownership of the items held under the operating leases. Operating lease payments are representative of the pattern of benefits derived from the leased assets and accordingly are charged to the Statement of Comprehensive Income in the periods in which they are incurred.

The Department as lessor

The Department leases the Adelaide Festival Centre and Her Majesty's Theatre to the Adelaide Festival Centre Trust through an operating lease.

Income from operating leases is recognised as rental income in the period incurred, and is representative of the pattern of benefits derived from the leased assets.

Department of the Premier and Cabinet

2.14 Unrecognised contractual commitments and contingent assets and liabilities

Commitments include those operating, capital and outsourcing commitments arising from contractual or statutory sources and are disclosed at their nominal value.

Contingent assets and liabilities are not recognised in the Statement of Financial Position, but are disclosed by way of a Note and, if quantifiable, are measured at their nominal value.

Note 3. Hedging arrangements

In accordance with government policy, the Department enters into hedges for all contracted expenditure in a foreign currency over AUD \$250 000. The South Australian Government Financing Authority (SAFA) manages the foreign currency hedges on the Department's behalf.

The Department did not have any outstanding hedges at 30 June 2014.

Note 4. New and revised accounting standards

Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet effective, have not been adopted by the Department for the period ending 30 June 2014. The Department has assessed the impact of the new and amended standards and Interpretations and considers there will be no impact on the accounting policies or the financial statements of the Department.

In accordance with the new Australian Accounting Standard AASB 13 *Fair Value Measurement* which comes into effect for the first time for the year ending 30 June 2014, the Department has:

- reviewed its fair value valuation techniques (both internal estimates and independent valuation appraisal) for non-financial assets to ensure they are consistent with the standard. Previously, the Department has used the cost approach or the market approach to determine fair value. The Department will continue to measure its non-financial assets using either the cost or market approach. The application of AASB 13 has not had a material impact on the fair value measurements; and
- included additional disclosures where required to assist users in assessing the valuation techniques and inputs used to ascertain fair value measurements used for asset and liability measurements.

Fair value hierarchy and other information is provided in notes 23, 24 and 25.

Note 5. Activities of the Department

The Department has identified seventeen major classes of activities that it delivers to the community and the Premier. The identity and description of each major activity class for the Department during the year ended 30 June 2014 are summarised below (refer to the Department's Disaggregated Disclosures).

Activity 1 – Cabinet Office

Coordination and leadership of across government policy proposals for the consideration of the Premier and Cabinet; leadership in relation to South Australia's Strategic Plan and Strategic Priorities in government and the wider community; support to the Premier in intergovernmental relations; and provision of support to Cabinet and Cabinet committees.

Activity 2 - State Development

Central agency leadership on key issues that affect South Australia's future prosperity, including the provision of quality economic and policy advice to support the government's strategic priorities, maximising the value and outcomes from the state's international relationships, and through identifying international best practice and policy approaches that can be applied in South Australia.

As a result of restructuring of administrative arrangements outlined in the South Australian Government Gazette on 26 June 2014, the Department relinquished responsibility for Invest in SA and the Office of the Economic Development Board. Assets and liabilities relating to this business unit will be transferred to the Department of State Development effective 1 July 2014. Refer to note 36.

Activity 3 – Capital City

Support the Capital City Committee, a legislated partnership between the Adelaide City Council and the Government of South Australia, by providing executive and strategic support to the committee and ensuring coordination between the strategic objectives of the State and the Council to identify opportunities for the City of Adelaide.

Department of the Premier and Cabinet

Activity 4 - Agent-General's Office

The Agent-General's Office represents the Premier and Government of South Australia in the United Kingdom and Europe to advance the state's development objectives as expressed in South Australia's Strategic Plan. The office aims to increase awareness of Adelaide and drive preference for all the state has to offer, principally as a destination for foreign investment, migrants, students, tourists and as a producer of premium wine.

Activity 5 – Support Services and Community Programs

Provision of support services including commercial advice and the management and monitoring of corporately administered grant programs.

Activity 6 – Public Sector Performance

Provision of leadership to the revitalisation and reform of the public sector.

Activity 7 - Information and Communication Technology Services

Provision of specialised information and communication technology (ICT) services, support and information to government and industry.

Activity 8 - Library and Information Services

Provision of information from library and resource centres to the public, industry and government agencies, and funding of services provided by Public Library Services to public libraries.

As a result of restructuring of administrative arrangements outlined in the South Australian Government Gazette on 26 June 2014, the Department relinquished responsibility for Arts SA. Assets and liabilities relating to this business unit will be transferred to the Department of State Development effective 1 July 2014. Refer to note 36.

Activity 9 - Access to Art, Museum and Heritage Services and Preservation of State Collections

Provision of museum, visual arts and preservation services that enable the state's cultural, heritage and arts assets to be maintained and kept accessible to the community.

As a result of restructuring of administrative arrangements outlined in the South Australian Government Gazette on 26 June 2014, the Department relinquished responsibility for Arts SA. Assets and liabilities relating to this business unit will be transferred to the Department of State Development effective 1 July 2014. Refer to note 36.

Activity 10 - Arts Industry Development and Access to Artistic Product

Provision of services that enhance opportunities for artists, cultural tourism, festivals and events and provide for productions, exhibitions, tours and events to the community.

As a result of restructuring of administrative arrangements outlined in the South Australian Government Gazette on 26 June 2014, the Department relinquished responsibility for Arts SA. Assets and liabilities relating to this business unit will be transferred to the Department of State Development effective 1 July 2014. Refer to note 36.

Activity 11 – Community Services

Provision of specialised services, support, information and policy to the community, government, industry and the Minister in the areas of records management, archives and government publishing.

Activity 12 – Industrial Relations

Provision of workplace industrial relations, safety advisory and regulatory services to the general community and the public sector.

As a result of restructuring of administrative arrangements outlined in the South Australian Government Gazette on 26 June 2014, the Department relinquished responsibility for SafeWork SA. Assets and liabilities relating to this business unit will be transferred to the Attorney-General's Department effective 1 July 2014. Refer to note 36.

Activity 13 – State/Local Government Relations

The Office for State/Local Government Relations is responsible for providing policy and other advice to the Minister for State/Local Government Relations on:

- the constitution and operations of the local government system, in particular the legislative framework for councils' operation, including the statutory authorities for which the minister is responsible - the Outback Communities Authority, the Local Government Grants Commission, the Adelaide Cemeteries Authority and the Boundary Adjustment Facilitation Panel
- whole-of-government policy and legislative frameworks as they affect local government
- the constructive relationship between the state government and councils and other associated representative groups.

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As a result of restructuring of administrative arrangements outlined in the South Australian Government Gazette on 1 August 2013, the Department relinquished administrative responsibility for the Outback Communities Authority and the Local Government Grants Commission. Assets and liabilities relating to these business units transferred to the Department of Primary Industries and Regions SA on 1 August 2013.

As a result of restructuring of administrative arrangements outlined in the South Australian Government Gazette on 1 August 2013, the Department relinquished administrative responsibility for the Local Government Taxation Equivalents Fund. Assets and liabilities relating to these business units transferred to the Department of Treasury and Finance on 1 August 2013.

Effective as from 1 August 2013, a number of State/Local Government Relations employees transferred from the Department to the Attorney-General's Department, the Department for Planning, Transport and Infrastructure and Department of Primary Industries and Regions SA.

Activity 14 – Government Services

Provision of a comprehensive range of services to various government agencies and the community.

Activity 15 – Industry Participation Advocate

The role of the Industry Participation Advocate is to increase the number and diversity of local businesses securing economic benefit from government contracts.

Activity 16 – Aboriginal Affairs and Reconciliation

The Aboriginal Affairs and Reconciliation division provides leadership in Aboriginal policy and program development, drives coordination and implementation of policies for Aboriginal affairs across government; develops strategies to improve service outcomes for Aboriginal people in urban, regional and remote areas of South Australia; facilitates the protection and preservation of Aboriginal heritage and culture; and supports the state's Aboriginal land holding authorities.

As a result of restructuring of administrative arrangements outlined in the South Australian Government Gazette on 26 June 2014, the Department relinquished responsibility for Aboriginal Affairs and Reconciliation Division. Assets and liabilities relating to this business unit will be transferred to the Department of State Development effective 1 July 2014. Refer to note 36.

Activity 17 – Office of Design and Architecture SA

As a result of restructuring of administrative arrangements outlined in the Government Gazette on 31 January 2013, the Department relinquished responsibility for the Office for Design and Architecture SA (ODASA). Assets and liabilities relating to this business unit were transferred to the Department of Planning, Transport and Infrastructure effective 1 March 2013. This program is included for comparative purposes.

Activity 18 – General / Not Attributable

General/not attributable reflects internal transactions undertaken within the Department.

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Note 6. Employee benefits	2014	2013
	\$'000	\$'000
Salaries and wages	130 191	129 500
Long service leave	4 999	4 650
Annual leave	11 848	11 731
Skills and experience retention leave	576	736
Employment on-costs - superannuation	16 417	15 926
Employment on-costs - other	8 307	8 129
Targeted voluntary separation packages (refer below)	10 546	1 226
Board and committees fees	859	912
Other employment related expenses	3 494	1 923
Total employee benefits	187 237	174 733
Targeted voluntary separation packages (TVSPs)	2014	2013
	\$'000	\$'000
Amount paid to these employees:		
TVSPs	10 546	1 226
Annual leave, skills and experience retention leave, and long service leave paid during the reporting period	3 643	382
	14 189	1 608
Recovery from the Department of Treasury and Finance	9 460	1 787
Net cost to the Department	4 729	(179)
Number of employees who received a TVSP during the reporting period	88	10

Remuneration of employees

The table below includes employees who received remuneration of \$141 500 (\$138 000) or more during the year paid by the Department. Remuneration of employees reflects all costs of employment including salaries and wages, superannuation contributions, fringe benefits tax and any other salary sacrifice benefits. Termination payments have been included if employees meet the \$141 500 threshold.

The total remuneration received by employees listed in the table below, for the year was \$16.2 million (\$15.7 million).

The table includes the TVSP component paid where the employee meets the \$141 500 threshold on normal remuneration.

In 2013-14, one employee included in the table received a TVSP.

The number of employees who received remuneration of \$141 500 or more during the year, falls within the following bands:

	2014	2013
\$138 000 - \$141 499*	-	3
\$141 500 - \$151 499	8	14
\$151 500 - \$161 499	9	9
\$161 500 - \$171 499	11	5
\$171 500 - \$181 499	2	11
\$181 500 - \$191 499	11	12
\$191 500 - \$201 499	9	2
\$201 500 - \$211 499	2	2
\$211 500 - \$221 499	4	3
\$221 500 - \$231 499	3	3
\$231 500 - \$241 499	2	1
\$241 500 - \$251 499	1	3
\$251 500 - \$261 499	3	3
\$261 500 - \$271 499	2	-
\$271 500 - \$281 499	2	1
\$281 500 - \$291 499	1	1
\$291 500 - \$301 499	3	1
\$301 500 - \$311 499	1	1
\$321 500 - \$331 499	1	1
\$331 500 - \$341 499	1	1
\$341 500 - \$351 499	-	1
\$351 500 - \$361 499	-	1
\$421 500 - \$431 499	-	1
\$431 500 - \$441 499	1	-
\$531 500 - \$541 499**	1	-
Total number of employees	78	80

* This band has been included for the purpose of reporting the comparative figures based on the executive base level remuneration rate for 2012-13.

** This band includes an employee who received a termination payment.

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Note 7. Supplies and services

	2014	2013
	\$'000	\$'000
Accommodation	26 210	27 286
Telecommunication	5 945	6 100
Staff development and recruitment	1 608	1 934
General administration and consumables	11 891	11 967
Promotion and marketing	4 093	4 307
Sponsorships	567	158
External contributions	379	704
Repairs, maintenance and minor equipment purchases	2 178	2 470
IT and computing charges	44 392	26 688
Managed network services	5 967	4 867
Outsourced contracts	2 719	3 075
Contractors and temporary staff	17 749	21 430
Consultants	1 550	2 950
Cost of goods sold	309	552
Community infrastructure	314	219
Projects	328	1 404
Intra government transfers	13 609	2 248
Other supplies and services	3 758	5 127
Total supplies and services	143 566	123 486

Supplies and services provided by entities within SA Government	2014	2013
	\$'000	\$'000
Accommodation	23 272	24 730
Telecommunication	78	608
Staff development and recruitment	95	135
General administration and consumables	2 754	1 368
Promotion and marketing	129	92
External contributions	80	-
Repairs, maintenance and minor equipment purchases	1 447	1 408
IT and computing charges	1 130	1 608
Community infrastructure	184	13
Intra government transfers	13 336	2 248
Other supplies and services	2 412	1 809
Total supplies and services provided by entities within SA Government	44 917	34 019

Payments to consultants

The number and dollar amount of consultants paid/payable (included in supplies and services) that fell within the following bands:

	2014	2014	2013	2013
	No	\$'000	No	\$'000
Below \$10,000	17	74	14	54
Between \$10,000 and \$50,000	17	504	22	465
Above \$50,000	9	972	18	2 431
Total	43	1 550	54	2 950

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Note 8. Grants and subsidies	2014	2013
	\$'000	\$'000
Grants and subsidies	131 416	140 997
Total grants and subsidies	131 416	140 997
Grants and subsidies paid to entities within SA Government	101 349	109 536
Total grants and subsidies paid to entities within SA Government	101 349	109 536
Grants and subsidies consists of the following:	2014	2013
	\$'000	\$'000
Libraries Board of South Australia	32 600	33 940
Adelaide Festival Centre Trust	16 836	16 720
Museum Board	11 156	13 278
Art Gallery Board	9 644	14 877
Adelaide Festival Corporation	8 298	8 251
History Trust of South Australia	5 722	5 843
Country Arts SA	5 310	5 785
South Australian Film Corporation	5 179	5 127
Arts Project assistance	4 151	1 691
Arts industry assistance	4 110	5 855
Aboriginal Land Rights	3 788	2 346
State Theatre Company of South Australia	2 448	2 388
South Australian Youth Arts Board	2 387	2 351
Adelaide Symphony Orchestra	2 396	1 868
Adelaide Fringe	1 597	1 629
State Opera of South Australia	1 551	1 533
Brand South Australia	1 427	-
Australian Dance Theatre	1 178	1 115
Adelaide Film Festival	1 205	1 075
Tandanya	1 040	771
The Australian Children's Performing Arts Company	1 035	1 007
Jam Factory of Contemporary Craft and Design	1 019	970
Carrick Hill Trust	912	1 440
Aboriginal Community assistance	708	1 508
University College London	-	1 292
Workplace Partnership program	-	985
Premier's Community Initiatives	819	525
Safe Work Australia	710	703
Work Health and Safety Grants	1 103	581
WorkCoverSA in kind funding support	683	788
Flinders University	227	320
Working Women's Centre SA Inc	331	371
Aust Festival For Young People	88	643
Other grants and subsidies	1 758	3 421
Total grants and subsidies	131 416	140 997

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Note 9. Depreciation and amortisation	2014	2013
	\$'000	\$'000
Depreciation		
Buildings and improvements	8 478	7 060
Plant and equipment	7 090	7 568
Total depreciation	15 568	14 628
Amortisation		
Intangible assets	2 480	2 289
Total amortisation	2 480	2 289
Total depreciation and amortisation	18 048	16 917

Note 10. Net loss from disposal of non-current assets	2014	2013
	\$'000	\$'000
Net book value of non-current assets disposed:		
Land, buildings and improvements	90	101
Plant and equipment	165	51
ICT Infrastructure	20	-
Intangible assets	55	7
Works of art	70	86
Total net loss from disposal of non-current assets	400	245

No proceeds were received on disposal of these assets.

Note 11. Other expenses	2014	2013
	\$'000	\$'000
Other expenses		
Bad and doubtful debts	(251)	173
Revaluation decrement	-	148
Derecognition of assets	340	-
Other	258	427
Total other expenses	347	748
Other expenses paid to entities within SA Government		
Other	100	95
Total other expenses paid to entities within SA Government	100	95

Note 12. Resources provided free of charge	2014	2013
	\$'000	\$'000
Donated assets	556	-
Total resources provided free of charge	556	-

Note 13. Auditor's remuneration	2014	2013
	\$'000	\$'000
Audit fees paid/payable to the Auditor-General's Department	707	661
Total audit fees	707	661

Other services

No other services were provided by the Auditor-General's Department.

Note 14. Fees and charges	2014	2013
	\$'000	\$'000
Fees and charges		
Shared Services SA	85 318	83 687
Service SA	43 426	35 112
Regulatory fees	15 461	13 983
Fees for services	46 827	35 109
Rental income	6 316	6 008
Service provision	14 507	6 200
Arts industry related fees	650	1 011
Sale of goods	1 910	1 950
Other	7 225	8 008
Total fees and charges	221 640	191 068

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Fees and charges from entities within SA Government

Shared Services SA	85 318	83 687
Service SA	43 426	23 417
Fees for services	40 222	33 298
Rental income	6 074	5 940
Service provision	15	2 307
Arts industry related fees	49	903
Regulatory fees	7 357	7 068
Other	5 925	3 401
Total fees and charges from entities within SA Government	188 386	160 021

Note 15. Commonwealth revenue

	2014	2013
	\$'000	\$'000
Commonwealth revenue	510	3 642
Total Commonwealth revenue	510	3 642

Note 16. Grants

	2014	2013
	\$'000	\$'000
Grants		
Recurrent grant	11 989	11 335
In-kind revenue	683	788
Total grants	12 672	12 123

Grants from entities within SA Government

Recurrent grant	11 571	10 894
In-kind revenue	683	788
Total grants from entities within SA Government	12 254	11 682

Note 17. Resources received free of charge

	2014	2013
	\$'000	\$'000
Donated assets	1 750	22
Total resources received free of charge	1 750	22

Note 18. Other income

	2014	2013
	\$'000	\$'000
Other income		
Sponsorship	366	52
Other	832	1 817
Total other income	1 198	1 869

Other income from entities within SA Government

Sponsorship	13	40
Other	81	411
Total other income from entities within SA Government	94	451

Note 19. Revenues from / payments to SA Government

	2014	2013
	\$'000	\$'000
Revenues from SA Government		
Appropriations from Consolidated Account pursuant to the <i>Appropriation Act</i>	247 129	238 373
Transfers from contingency provisions	10 303	6 665
Total revenues from SA Government	257 432	245 038

Payments to SA Government

Return of surplus cash pursuant to cash alignment policy (refer Note 2.12)	-	9 709
Total payments to SA Government	-	9 709

The original amount appropriated to the Department under the annual Appropriation Act was not varied however an additional advance of \$18.7 million was received from the Treasurer via the Governor's Appropriation Fund.

There was no material variations between the amounts appropriated and the expenditure associated with this appropriation.

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Note 20. Cash and cash equivalents

	2014	2013
	\$'000	\$'000
Deposits at call	49 214	45 773
Deposits with the Treasurer	10 577	5 248
Other short-term deposits	3 558	147
Total cash and cash equivalents	63 349	51 168

Deposits with the Treasurer

Includes funds held in the Accrual Appropriation Excess Funds Account. The balances of these funds are not available for general use, i.e. funds can only be used once the Treasurer's / Under Treasurer's approval is received.

Interest rate risk

Deposits at call includes funds held for the Aboriginal Heritage Fund which earns a floating interest rate based on daily bank deposit rates. All other deposits at call are non-interest bearing. The carrying amount of cash and cash equivalents represents fair value.

Note 21. Receivables

	2014	2013
	\$'000	\$'000
Current		
Receivables	26 498	22 430
Less: allowance for doubtful debts	(17)	(317)
Prepayments	1 925	1 785
Accrued income	76	6 308
GST receivable	270	1 064
Total current receivables	28 752	31 270
Non-current		
Receivables	103	125
Prepayments	125	-
Total non-current receivables	228	125
Total receivables	28 980	31 395

	2014	2013
	\$'000	\$'000
Receivables from entities within SA Government		
Receivables	21 770	18 296
Prepayments	24	10
Accrued income	69	5 373
Total receivables from entities within SA Government	21 863	23 679

Interest rate and credit risk

Receivables are raised for all goods and services provided for which payment has not been received.

Receivables are normally settled within 30 days. Receivables, prepayments and accrued income are non-interest bearing. Other than recognised in the allowance for doubtful debts, it is not anticipated that counterparties will fail to discharge their obligations. The carrying amount of receivables approximates net fair value due to being receivable on demand. In addition, there is no concentration of credit risk.

Note 34 contains information regarding:

- (a) categorisation of financial instruments - refer to table (a).
- (b) ageing analysis of receivables - refer to table (b).
- (c) maturity analysis of receivables - refer to table (c).

Allowance for doubtful debts

The allowance for doubtful debts (allowance for impairment loss) is recognised when there is objective evidence that a receivable is impaired. An allowance for impairment loss has been recognised in Other Expenses in the Statement of Comprehensive Income for specific debtors and debtors assessed on a collective basis for which such evidence exists.

Movements in the allowance for doubtful debts (impairment loss) are as follows:

	2014	2013
	\$'000	\$'000
Carrying amount at the beginning of the period	317	361
(Decrease) increase in allowance	(251)	173
Amounts written off	(49)	(217)
Carrying amount at the end of the period	17	317

Note 22. Non-current assets classified as held for sale

	2014	2013
	\$'000	\$'000
Buildings and improvement	4 242	-
Total non-current assets classified as held for sale	4 242	-

Non-current assets classified as held for sale

The Agent-General's Residence in London, United Kingdom is available for immediate sale as at 30 June 2014.

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Note 23. Property, plant and equipment

Valuations of land and buildings

An independent valuation of the land and buildings was conducted as at 30 June 2014 by Valcorp Australia Pty Ltd. The valuation of land and buildings at 30 June 2014 was prepared on a fair value basis in accordance with AASB 116 *Property, Plant and Equipment* and AASB 13 *Fair Value Measurement*.

Fair value of unrestricted land was determined using a market approach. The valuation was based on recent market transactions for similar land in the area and includes adjustments for factors specific to the land such as size and location. Fair value of land classified as restricted in use was determined using an adjusted market price of surrounding unrestricted land.

The valuer used depreciated replacement cost for buildings, due to there not being an active market. The depreciated replacement cost considered the need for ongoing provision of government services; specialised nature of the assets, including the restricted use of the assets; the size, condition, location and current use of the assets. The valuation was based on a combination of internal records, specialised knowledge and the acquisition/transfer costs.

All other non-current assets controlled by the Department have been deemed to be held at fair value.

Impairment

There were no indications of impairment of property, plant and equipment, and intangible assets held at 30 June 2014.

	2014	2013
	\$'000	\$'000
Land, buildings and improvements		
Land at fair value	36 418	33 083
Buildings & improvements at fair value	392 524	360 647
Accumulated depreciation	(256 258)	(220 433)
Total land, buildings and improvements	172 684	173 297
Plant and equipment		
Plant and equipment at fair value	69 356	73 709
Accumulated depreciation	(45 606)	(46 853)
Total plant and equipment	23 750	26 856
Work in progress		
Work in progress at cost	9 968	9 389
Total work in progress	9 968	9 389
Total property, plant and equipment	206 402	209 542
Works of art		
Works of art at fair value	5 110	5 180
Total works of art	5 110	5 180

Note 24. Intangible assets

	2014	2013
	\$'000	\$'000
Computer software	9 967	10 980
Accumulated amortisation	(8 778)	(8 236)
Other intangibles	5 903	7 355
Accumulated amortisation	(2 935)	(4 146)
Total computer software and other intangibles	4 157	5 953
Work in progress		
Work in progress at cost	385	98
Total work in progress	385	98
Total intangible assets	4 542	6 051

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RECONCILIATION OF NON-CURRENT ASSETS

The following table shows the movement of non-current assets during 2013-14

	Land, buildings and improvements	Plant and equipment	Work in progress	Works of art	Total tangible assets	Computer Software	Other Intangibles	Work in progress Intangible Assets	Total intangible assets
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Book value at 1 July 2013	393 730	73 709	9 389	5 180	482 008	10 980	7 355	98	18 433
Additions	278	298	13 399	-	13 975	79	-	769	848
Transfers to (from) WIP	2 725	5 857	(8 535)	-	47	421	214	(682)	(47)
Other (includes reclassifications, disposals & retirements)	5 791	(9 000)	-	(70)	(3 279)	(1 540)	(1 666)	-	(3 206)
Revaluation increment/ (decrement)	28 406	(60)	-	-	28 346	-	-	-	-
Resources provided free of charge	-	(1 426)	(414)	-	(1 840)	-	-	-	-
Resources received free of charge	1 750	-	-	-	1 750	-	-	-	-
Transfers to Held For Sale	(4 242)	-	-	-	(4 242)	-	-	-	-
Prior period adjustments	482	-	(3 373)	-	(2 891)	-	-	-	-
Other changes	22	(22)	(498)	-	(498)	27	-	200	227
Balance at 30 June 2014	428 942	69 356	9 968	5 110	513 376	9 967	5 903	385	16 255
Accumulated depreciation/amortisation balance as at 1 July 2013	(220 433)	(46 853)	-	-	(267 286)	(8 236)	(4 146)	-	(12 382)
Other (includes reclassifications, disposals & retirements)	(4 077)	6 981	-	-	2 904	1 483	1 666	-	3 149
Revaluation increment/ (decrement)	(22 886)	-	-	-	(22 886)	-	-	-	-
Depreciation/ amortisation	(8 478)	(7 090)	-	-	(15 568)	(2 025)	(455)	-	(2 480)
Resources provided free of charge	-	1 284	-	-	1 284	-	-	-	-
Prior period adjustments	(413)	23	-	-	(390)	-	-	-	-
Other changes	29	49	-	-	78	-	-	-	-
Balance at 30 June 2014	(256 258)	(45 606)	-	-	(301 864)	(8 778)	(2 935)	-	(11 713)
Book value at 30 June 2014	172 684	23 750	9 968	5 110	211 512	1 189	2 968	385	4 542

Department of the Premier and Cabinet

RECONCILIATION OF NON-CURRENT ASSETS

The following table shows the movement of non-current assets during 2012-13

	Land, buildings and improvements	Plant and equipment	Work in progress	Works of art	Total tangible assets	Computer Software	Other Intangibles	Work in progress Intangible Asset	Total intangible assets
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Book value at 1 July 2012	283 759	66 718	12 092	4 698	367 267	10 912	6 693	880	18 485
Additions	199	301	7 775	22	8 297	32	14	163	209
Transfers to (from) WIP	1 843	8 030	(9 610)	-	263	33	648	(945)	(264)
Other (includes reclassifications, disposals & retirements)	(557)	(1 126)	-	(85)	(1 768)	(481)	-	-	(481)
Revaluation increment/ (decrement)	108 369	(311)	-	545	108 603	-	-	-	-
Transfer out as a result of administrative restructure	-	(25)	-	-	(25)	-	-	-	-
Prior period adjustments	152	122	(869)	-	(595)	511	-	-	511
Other	(35)	-	1	-	(34)	(27)	-	-	(27)
Balance at 30 June 2013	393 730	73 709	9 389	5 180	482 008	10 980	7 355	98	18 433
Accumulated depreciation/amortisation balance as at 1 July 2012	(124 245)	(40 537)	-	-	(164 782)	(6 592)	(3 713)	-	(10 305)
Other (includes reclassifications, disposals & retirements)	457	1 075	-	-	1 532	474	-	-	474
Revaluation increment/ (decrement)	(89 536)	163	-	-	(89 373)	-	-	-	-
Depreciation/ amortisation	(7 060)	(7 568)	-	-	(14 628)	(1 856)	(433)	-	(2 289)
Transfer out as a result of administrative restructure	-	8	-	-	8	-	-	-	-
Prior period adjustments	(49)	(5)	-	-	(54)	(255)	-	-	(255)
Other changes	-	11	-	-	11	(7)	-	-	(7)
Balance at 30 June 2013	(220 433)	(46 853)	-	-	(267 286)	(8 236)	(4 146)	-	(12 382)
Book value at 30 June 2013	173 297	26 856	9 389	5 180	214 722	2 744	3 209	98	6 051

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Note 25. Fair value measurement

Fair value hierarchy

The fair value of non-financial assets must be estimated for recognition and measurement for disclosure purposes. The Department categorises non-financial assets measured at fair value into hierarchy based on the level of inputs used in measurement.

Fair value measurements recognised in the Statement of Financial Position are categorised into the following levels as at 30 June 2014:

Fair value measurements as at 30 June 2014

	Level 2	Level 3	2014
	\$'000	\$'000	\$'000
Recurring fair value measurements			
Land (note 23)	25 700	10 718	36 418
Buildings (note 23)	1 670	123 579	125 249
Leasehold improvements (note 23)	-	11 017	11 017
Plant and equipment (note 23)	-	23 750	23 750
Works of art (note 23)	5 110	-	5 110
Total recurring fair value measurements	32 480	169 064	201 544
Non-recurring fair value measurements			
Buildings classified as held for sale (note 22)	4 242	-	4 242
Total non-recurring fair value measurements	4 242	-	4 242
Total fair value measurements	36 722	169 064	205 786

The Department had no valuations categorised into level 1.

There were no transfers of assets between level 1 and level 2 fair value hierarchy levels in 2014. The Department's policy is to recognise transfers into and out of fair value hierarchy levels as at end of the reporting period.

Comparative information for non-financial assets has not been provided as permitted by the transitional provisions of the new standard.

Valuation techniques and inputs

Valuation techniques used to derive level 2 and 3 fair values are at note 23 and below. There were no changes in valuation techniques during 2014.

Quantitative information about fair value measurement using significant unobservable inputs for Category Level 3.

Description	Fair Value \$'000	Valuation Technique	Unobservable Inputs	Range
Land	10 718	Active & liquid market	Adjustment to market price	73.60%
Buildings - specialised	106 413	Depreciated replacement cost	Useful life	40 - 100 years
Buildings - un-specialised	17 166	Depreciated replacement cost	Useful life	8 - 100 years
Leasehold improvements	11 017	Depreciated replacement cost	Replacement cost	\$220/m2 - \$1,550/m2
		Depreciated replacement cost	Useful life	6 - 20 years
Plant and equipment	23 750	Depreciated cost	Useful life	3 - 40 years

The following table is a reconciliation of fair value measurements using significant unobservable inputs (level 3).

Reconciliation of fair value measurement - level 3

	Land	Buildings	Leasehold Improvements	Plant and equipment	Total
	\$'000	\$'000	\$'000	\$'000	\$'000
Balance as at 1 July 2013	9 818	126 625	7 676	26 856	170 975
Additions	-	252	26	298	576
Transfers to (from) WIP	-	240	2 485	5 857	8 582
Resources received free of charge	-	1 750	-	-	1 750
Resources provided free of charge	-	-	-	(141)	(141)
Prior period adjustments	-	69	-	20	89
Reclassification of assets	-	-	1 804	(1 804)	-
Other	-	50	-	28	78
Disposals	-	(90)	-	(214)	(304)
Total movement recognised in statement of financial position	9 818	128 896	11 991	30 900	181 605
Losses for the period recognised in net result					
Depreciation	-	(6 521)	(1 955)	(7 090)	(15 566)
Total losses recognised in net result*	-	(6 521)	(1 955)	(7 090)	(15 566)
Gains for the period recognised in other comprehensive income					
Revaluation increment	900	1 204	981	(60)	3 025
Total gains recognised in other comprehensive income	900	1 204	981	(60)	3 025
Balance at 30 June 2014	10 718	123 579	11 017	23 750	169 064

* Of these gains and losses, \$15.3 million is attributable to the change in unrealised gains or losses for assets held at the end of the reporting period. This is included in Note 9 depreciation expense.

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Note 26. Payables	2014 \$'000	2013 \$'000
Current		
Creditors	14 776	25 378
Accrued expenses	649	580
Employment on-costs	2 899	2 837
Total current payables	18 324	28 795
Non-current		
Employment on-costs	3 072	2 960
Total non-current payables	3 072	2 960
Total payables	21 396	31 755
	2014	2013
Payables to entities within SA Government	\$'000	\$'000
Creditors	6 591	9 067
Accrued expenses	649	580
Employment on-costs	1 157	2 752
Total current payables to entities within SA Government	8 397	12 399
Non-current		
Employment on-costs	1 707	1 626
Total non-current payables to entities within SA Government	1 707	1 626
Total payables to entities within SA Government	10 104	14 025
Employment on-costs		

The Department of Treasury and Finance has performed an actuarial assessment of long service leave as at 30 June 2014. The percentage of the proportion of long service leave taken as leave remains unchanged from the 30 June 2013 percentage rate of 40% and the average factor for the calculation of employer superannuation on-cost is 10.3% (10.2% 2013). These rates are used in the employment on-cost calculation. The financial effect of the change in the superannuation on-cost rate on employment on-costs and employee benefit expense is immaterial.

Interest rate and credit risk

Creditors and accruals are raised for all amounts billed but unpaid. Sundry creditors are normally settled within 30 days. Employment on-costs are settled when the respective employee benefit that they relate to is discharged. All payables are non-interest bearing. The carrying amount of payables approximates net fair value to the amounts being payable on demand.

Note 34 contains information regarding:

- (a) categorisation of financial instruments - refer to table (a).
- (b) maturity analysis of payables - refer to table (c).

Note 27. Employee benefits	2014 \$'000	2013 \$'000
Current		
Accrued salaries and wages	566	-
Annual leave	12 316	12 673
Long service leave	7 948	7 940
Skills and experience retention leave	807	736
Total current employee benefits	21 637	21 349
Non-current		
Long service leave	33 128	31 559
Total non-current employee benefits	33 128	31 559
Total employee benefits	54 765	52 908

AASB 119 contains the calculation methodology for long service leave liability. The actuarial assessment performed by the Department of Treasury and Finance has provided a set level of liability.

AASB 119 requires the use of the yield on long term Commonwealth bonds as the discount rate in the measurement of the long service leave liability. The yield on long term Commonwealth Government bonds has decreased in 2014 to 3.5% (3.75%), the resulting effect is immaterial.

The salary inflation rate remained unchanged at 4.0%. As a result there is no net financial effect resulting from changes in the salary inflation rate.

Department of the Premier and Cabinet

Note 28. Provisions	2014	2013
Current	\$'000	\$'000
Provision for workers compensation	903	921
Provision for copyright	2 602	1 944
Total current provisions	3 505	2 865
Non-current		
Provision for workers compensation	3 474	3 252
Total non-current provisions	3 474	3 252
Total provisions	6 979	6 117
Provision for workers compensation movement:		
Carrying amount at the beginning of the period	4 173	4 900
Increase (decrease) in provision recognised	204	(727)
Carrying amount at the end of the period	4 377	4 173
Provision for copyright movement:		
Carrying amount at the beginning of the period	1 944	4 161
Reduction due to copyright payments	-	(2 597)
Increase in provision recognised	658	380
Carrying amount at the end of the period	2 602	1 944
Total carrying amount at the end of the period	6 979	6 117

Note 29. Other liabilities	2014	2013
Current	\$'000	\$'000
Unearned income	1 455	19
Lease incentive	360	360
Total current other liabilities	1 815	379
Non-current		
Lease incentive	1 620	1 980
Total non-current other liabilities	1 620	1 980
Total other liabilities	3 435	2 359

Note 30. Transferred functions

2013-14 Transferred Out

Population and Migration Policy

As a result of administrative arrangements outlined in The South Australian Government Gazette (the Government Gazette) on 21 November 2013, the Department relinquished responsibility for Population and Migration Policy, a business unit of the Department. Assets and liabilities relating to this business unit were transferred to the Department for Manufacturing, Innovation, Trade, Resources and Energy (DMITRE) effective 1 December 2013.

Net assets transferred out

	DPC Population and Migration Policy 30.11.2013 \$'000	Total \$'000
Current Assets		
Cash and cash equivalents	-	-
Receivables	-	-
Non-current assets		
Receivables	-	-
Property, plant and equipment	-	-
Total assets	-	-
Current liabilities		
Payables	5	5
Employee benefits	43	43
Non-current liabilities		
Payables	5	5
Employee benefits	51	51
Total liabilities	104	104
Net assets transferred out	(104)	(104)

Department of the Premier and Cabinet

2013-14 Transferred In

Invest in South Australia

As a result of administrative arrangements outlined in The South Australian Government Gazette (the Government Gazette) on 5 September 2013, the Department took on responsibility for Invest in South Australia, a business unit of the Department. Assets and liabilities relating to this business unit were transferred from the Department for Manufacturing, Innovation, Trade, Resources and Energy (DMITRE) effective 5 September 2013.

Net Result for the year ending 30 June 2014

	DMITRE 1.7.2013 to 4.9.2013 \$'000	DPC 5.9.2013 to 30.6.2014 \$'000	Total \$'000
Expenses			
Employee benefits	251	721	972
Supplies and services	32	175	207
Total Expenses	283	896	1 179
Revenue			
Fees and charges	-	6	6
Total Income	-	6	6
Net Result	(283)	(890)	(1 173)

Department of Treasury and Finance Corporate Services, Ministerial Chauffeurs and Members of Parliament Fleet

As a result of an inter-Departmental Chief Executive agreement and pursuant to Section 9(3) of the *Public Sector Act 2009* the assets and liabilities of two business units of the Department of Treasury and Finance (DTF) transferred to the Department in two tranches.

DTF Corporate Services transferred to the Department effective 10 February 2014. The second tranche resulted in the transfer of the management responsibility for the Ministerial Chauffeurs and the Members of Parliament Fleet (MP Fleet) to the Department effective 1 April 2014.

Net Result for the year ending 30 June 2014

	DTF Corporate Services 1.7.2013 to 9.2.2014 \$'000	DTF Ministerial Chauffeurs and MP Fleet 1.7.2013 to 31.3.2014 \$'000	DPC Corporate Services 10.2.2014 to 30.6.2014 \$'000	DPC Ministerial Chauffeurs and MP Fleet 1.4.2014 to 30.6.2014 \$'000	Total 2013-14 \$'000
Expenses					
Employee benefits	5 439	2 316	3 129	626	11 510
Supplies and services	-	-	261	641	902
Total Expenses	5 439	2 316	3 390	1 267	12 412
Revenue					
Fees and charges	-	-	3 157	-	3 157
Other income	-	-	-	92	92
Total Income	-	-	3 157	92	3 249
Net Result	(5 439)	(2 316)	(233)	(1 175)	(9 163)

Net assets transferred in

	DMITRE Invest in SA 5.9.2013 \$'000	DTF Corporate Services 10.2.2014 \$'000	DTF Ministerial Chauffeurs and MP Fleet 1.4.2014 \$'000	Total \$'000
Current Assets				
Cash and cash equivalents	-	-	-	-
Receivables	-	-	-	-
Non-current assets				
Receivables	-	-	-	-
Property, plant and equipment	-	-	-	-
Total assets	-	-	-	-
Current liabilities				
Payables	10	123	18	151
Employee benefits	72	953	227	1 252
Non-current liabilities				
Payables	4	140	15	159
Employee benefits	45	1 512	354	1 911
Total liabilities	131	2 728	614	3 473
Net assets transferred in	(131)	(2 728)	(614)	(3 473)

Department of the Premier and Cabinet

2012-13 Transferred Out

As a result of restructuring of administrative arrangements outlined in the Government Gazette on 31 January 2013, the Department relinquished responsibility for the Office for Design and Architecture SA (ODASA). Assets and liabilities relating to this business unit were transferred to the Department of Planning, Transport and Infrastructure effective 1 March 2013.

Net assets transferred out

	ODASA 28.2.2013 \$'000	Total \$'000
Current Assets		
Cash and cash equivalents	-	-
Receivables	-	-
Non-current assets		
Receivables	-	-
Property, plant and equipment	14	14
Total assets	14	14
Current liabilities		
Payables	35	35
Employee benefits	47	47
Non-current liabilities		
Payables	5	5
Employee benefits	59	59
Total liabilities	146	146
Net assets transferred out	(132)	(132)

Note 31. Unrecognised contractual commitments

Remuneration commitments

Commitments for the payment of salaries and other remuneration under employment contracts in existence at the reporting date but not recognised as liabilities are payable as follows:

	2014 \$'000	2013 \$'000
Within one year	12 341	12 298
Later than one year but not longer than five years	17 714	21 389
Total remuneration commitments	30 055	33 687

Amounts disclosed include commitments arising from executive and other service contracts. The Department does not offer remuneration contracts greater than 5 years.

Operating lease commitments

The Department as lessee

Commitments in relation to operating leases contracted at the reporting date which are not recognised as liabilities, are payable as follows:

	2014 \$'000	2013 \$'000
Within one year	19 502	20 779
Later than one year but not longer than five years	45 987	53 242
Later than five years	9 856	17 551
Total operating lease commitments	75 345	91 572
Representing:		
Non-cancellable operating leases	75 345	91 572
Total operating lease commitments	75 345	91 572

At the reporting date, the Department's operating leases are for the lease of office accommodation and motor vehicles.

- Office accommodation is leased from the Real Estate Management business unit of the Department of Planning, Transport and Infrastructure (DPTI). The leases are non-cancellable with terms ranging from 2 to 15 years, with some leases having right of renewal. The rental amount is based on floor space and the time period of the lease, with the rental rate reviewed taking into account movements in market rental values or CPI. Rental is payable in advance.
- Motor vehicle leases are non-cancellable, with rental payments monthly in arrears. No contingent rental provisions exist within the lease agreements and no options exist to renew the leases at the end of their term.

For the current financial year, the total amount of rental expense for minimum lease payments for operating leases was \$20.5 million (\$24.7 million).

Department of the Premier and Cabinet

The Department as lessor

Lease receivable contracted for at the reporting date but not recognised as assets:

	2014	2013
	\$'000	\$'000
Within one year	5 645	6 065
Later than one year but not longer than five years	24 027	25 816
Later than five years	63 577	76 881
Total operating lease commitments due as lessor	93 249	108 762

Representing:

Non-cancellable operating leases	93 249	108 762
Total operating lease commitments	93 249	108 762

The Department's lease as lessor relates to the Adelaide Festival Centre and Her Majesty's Theatre leased to the Adelaide Festival Centre Trust. The lease is non-cancellable for 20 years with the right of renewal.

Capital commitments	2014	2013
	\$'000	\$'000
Within one year	1 578	343
Later than one year but not longer than five years	-	86
Total capital commitments	1 578	429

Other commitments	2014	2013
	\$'000	\$'000
Within one year	27 757	27 287
Later than one year but not longer than five years	20 657	40 677
Total other commitments	48 414	67 964

The Department's other commitments include:

- support for Brand SA
- Microsoft Enterprise Agreement regarding a 3 year instalment payment agreement
- Microsoft Enterprise Agreement regarding a 3 year across-government software assurance
- provision of Security Services

Note 32. Contingent assets and liabilities

Contingent assets

South Australian Government Salary Sacrifice Agreement (Public Sector Workforce Relations)

In 2012, the Government entered into a salary sacrificing agreement with Maxxia Pty Ltd. The agreement allows the Minister or his delegate to withdraw up to a total of \$10 million when an unconditional financial undertaking is present to fund any interim measures to avoid disruption to the salary sacrifice arrangements provided to employees. The financial undertaking is in place until 30 June 2019.

Telecommunications Charges (Office of the Chief Information Officer)

A review of telecommunications invoicing has identified a number of over-charges relating to prior periods. OCIO and the vendor are currently involved in negotiations and therefore the amount receivable cannot be measured as at 30 June 2014.

Contingent liabilities

Legal proceedings (SafeWork SA)

The Department is involved in prosecuting breaches under the *Work Health Safety and Welfare Act 2012*, *Fair Work Act 1994*, *Explosives Act 1936* and *Dangerous Substances Act 1979*. At balance date there were an average of 14 matters before the Industrial Relations Court that are yet to be resolved. In the event decisions are not awarded in favour of the Department, the contingent liability is estimated to be \$600 000 for the court and prosecution costs.

Copyright Payments (State Records)

The *Commonwealth Copyright Act 1968* allows governments to copy copyrighted material for the services of government without infringing the Act if it pays 'equitable remuneration' to a declared 'collecting society'.

State Records has responsibility for negotiating the amount payable for the State's copying of printed and electronic publications. Negotiations between State Records and the Copyright Agency are still in progress and therefore the amount payable cannot be reliably measured as at 30 June 2014.

Software Licences (Shared Services SA)

A review of software licences has identified a possible liability for a shortfall in allocated licences for a particular software. SSSA and the vendor are currently involved in negotiations and therefore the amount payable cannot be measured as at 30 June 2014.

Glenthorne Farm (Commercial Advice)

Glenthorne Farm, at O'Halloran Hill, was purchased by the University of Adelaide from the Commonwealth Scientific and Industrial Research Organisation, with the assistance of a grant from the SA Government in May 2001. A contract signed by the SA Government and the University of Adelaide resulted in the former assuming liability for any possible third party claims resulting from any contamination which may be discovered on the property.

The South Australian and Commonwealth Governments agreed by exchange of letters that, in the event of such a claim, the state government reserves its right to seek a contribution from the Commonwealth based on the Commonwealth's previous ownership of the land.

Department of the Premier and Cabinet

Note 33. Cash flow reconciliation

	2014	2013
	\$'000	\$'000
Reconciliation of cash and cash equivalents		
Cash and cash equivalents disclosed in the Statement of Financial Position	63 349	51 168
Cash and cash equivalents disclosed in the Statement of Cash Flows	63 349	51 168
Reconciliation of net cash provided by operating activities to net cost of providing services		
Net cash provided by operating activities	26 776	6 225
Less revenues from SA Government	(257 432)	(245 038)
Add payments to SA Government	-	9 709
Add/(less) non-cash items		
Depreciation and amortisation of property, plant and equipment and intangibles	(18 048)	(16 917)
Resources provided free of charge	(556)	-
Resources received free of charge	1 750	22
Bad and doubtful debts expense	300	44
Net loss on disposal of assets	(400)	(244)
Prior period adjustments	(686)	-
Net Transfers from administrative restructures	3 369	-
Other non-cash items	(300)	(834)
Change in assets and liabilities		
Decrease in receivables	(2 415)	(3 472)
Increase (decrease) in inventories	57	(11)
Decrease in payables	10 358	3 168
Increase in employee benefits	(1 856)	(1 116)
(Decrease) increase in provisions	(861)	2 943
Increase in other liabilities	(1 076)	(134)
Net cost of providing services	(241 020)	(245 655)

Note 34. Financial instruments

(a) Categorisation of financial instruments

Details of the significant accounting policies and methods adopted including the criteria for recognition, the basis of measurement, and the basis on which income and expenses are recognised with respect to each class of financial asset, financial liability and equity instrument are disclosed in Note 2 "Summary of Significant Accounting Policies".

Category of financial assets and financial liabilities	Statement of Financial Position line item	Note	Carrying Amount	Fair Value	Carrying	Fair Value
			2014	2014	Amount 2013	2013
			\$'000	\$'000	\$'000	\$'000
Financial assets						
Cash and cash equivalents	Cash and cash equivalents	20	63 349	63 349	51 168	51 168
Receivables	Receivables ⁽¹⁾	21	26 766	26 766	28 382	28 382
Financial liabilities						
Financial liabilities - at cost	Payables ⁽¹⁾	26	11 823	11 823	25 378	25 378
	Other liabilities	29	3 435	3 435	2 359	2 359

⁽¹⁾ Receivable and payable amounts disclosed here exclude amounts relating to statutory receivables and payables. In government, certain rights to receive or pay cash may not be contractual and therefore in these situations, the requirements will not apply. Where rights or obligations have their source in legislation such as levy receivables/payables, tax equivalents, commonwealth tax, etc. they would be excluded from the disclosure. The accounting standards define contract as enforceable by law. All amounts recorded are carried at cost (not materially different from amortised cost).

Credit risk

Credit risk arises when there is the possibility of the Department's debtors defaulting on their contractual obligations resulting in financial loss to the Department. The Department measures credit risk on a fair value basis and monitors risk on a regular basis.

The Department has minimal concentration of credit risk. The Department has policies and procedures in place to ensure that transactions occur with customers with appropriate credit history. The Department does not engage in high risk hedging for its financial assets.

Allowances for impairment of financial assets is calculated on past experience and current and expected changes in client credit rating. Currently the Department does not hold any collateral as security to any of its financial assets.

Other than receivables, there is no evidence to indicate that financial assets are impaired. Refer to Note 21 for information on the allowance for impairment in relation to receivables.

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(b) Ageing analysis of financial assets

The following table discloses the ageing of financial assets and the ageing of impaired assets past due:

	Past due by			Total
	Overdue for less than 30 days	Overdue for 30 – 60 days	Overdue for more than 60 days	
	\$'000	\$'000	\$'000	\$'000
2014				
Receivables	1 276	742	890	2 908
2013				
Receivables	21 297	315	462	22 074

(c) Maturity analysis of financial assets and liabilities

The following table discloses the maturity analysis of financial assets and liabilities:

	Carrying amount	Contractual maturities		
		< 1 year	1-5 years	> 5 years
	\$'000	\$'000	\$'000	\$'000
2014				
Financial assets				
Cash and cash equivalents	63 349	63 349	-	-
Receivables	26 690	26 690	-	-
Accrued income	76	76	-	-
Total financial assets	90 115	90 115	-	-
Financial liabilities				
Creditors	11 823	11 823	-	-
Unearned income	1 455	1 455	-	-
Other financial liabilities	1 980	360	1 620	-
Total financial liabilities	15 258	13 638	1 620	-

	Carrying amount	Contractual maturities		
		< 1 year	1-5 years	> 5 years
	\$'000	\$'000	\$'000	\$'000
2013				
Financial assets				
Cash and cash equivalents	51 168	51 168	-	-
Receivables	22 074	22 074	-	-
Accrued income	6 308	6 308	-	-
Total financial assets	79 550	79 550	-	-
Financial liabilities				
Creditors	23 493	23 493	-	-
Unearned income	19	19	-	-
Other financial liabilities	2 340	360	1 440	540
Total financial liabilities	25 852	23 872	1 440	540

Liquidity risk

Liquidity risk arises where the Department is unable to meet its financial obligations as they are due to be settled. The Department is funded principally from appropriations by the SA Government. The Department works with the Department of Treasury and Finance to determine the cash flows associated with its Government approved program of work and to ensure funding is provided through SA Government budgetary processes to meet the expected cash flows. The Department settles undisputed accounts within 30 days from the date of the invoice or date the invoice is first received. In the event of a dispute, payment is made 30 days from resolution.

The Department's exposure to liquidity risk is insignificant based on past experience and current assessment of risk.

Market risk

The Department has no interest bearing liabilities as at the end of the reporting period. There is no exposure to foreign currency or other price risks.

A sensitivity analysis has not been undertaken for the interest rate risk of the Department as it has been determined that the possible impact on profit and loss or total equity from fluctuations in interest rates is immaterial.

Department of the Premier and Cabinet

Note 35. Remuneration of board and committee members

The Department administers a number of boards and committees where members receive or are entitled to receive remuneration for their membership. Members during the year that were entitled to receive remuneration for membership during the 2013-14 financial year were:

Remuneration Tribunal

D Prior
D Smythe

South Australia's Strategic Plan Audit Committee

D Bursill*
T Kelly
L Read
A Mundkur
D Bowley
L Hallahan

South Australia's Strategic Plan Community Engagement Board

P Blacker
H Le
P Gale
K Simpson
R Sharp
D O'Loughlin*
N Long
R Hirst
P Joy
H Lamont

Literature Peer Assessment Panel

C Kenneally
P Butters
S Sheridan
P Graham
B Chandler
S Franzway
R Starke

Disability Arts Peer Assessment Panel

L Beasley
P Hoban
S Lush*
R Maurovic
C Pickering
C Wainwright

Visual Arts, Craft and Design Peer Assessment Panel

J Barwick
D But-Husaim
A Hughes
J Fanning
J Dodd
N Folland
H Freeman
B French
D Paauwe
P Kruger
M Nikou
C Orchard
L Slade*

South Australian Aboriginal Advisory Council

S Miller
P Kinnear*
T Ritchie*
A Stuart
V Bucksin
T Larkin
C Rigney
N Scott
S Waters
S Williams

State Records Council

M Anderson*
P Crush
S Froude*
S Marsden
M Moore
G Thompson
S Vreugdenburg*
J Fetherstonhaugh
J Browne
J Burgess*
H Onopko
I Sutherland

Asbestos Advisory Committee

A Amorosi
C Brown
C Jones*
T Miller
J Giles
D Roberts
S Mangas*
J Quarton
J Barkla*
B Adams*
J Flavel
M Boland*
P Jamieson
K Mitchell*
J Szakacs
A Harris
T Altman

Privacy Committee of South Australia

B Quirke*
N Rogers*
T Ryan*
A Stanley
A Mills*
D Billich
P Fowler*
K Slowinski*

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Art for Public Places Committee

D O'Connor*
L Torr
B Parkes
L Simeoni
D Ferretti*
R Ananda
F Mantelli*

Contemporary Music Peer Assessment Panel

A Dundon
N Bates
R Kradolfer
M Mayo
A Fraser
A Tripodi
A Poulton
G Shaw
T Boakes
L Godson
D Rankine

Invest in South Australia Advisory Board

K Osborn
D Klingberg
C Namblard
B Carter
G Roos
G Knight*
R Garrand*
S Ashby*
J Hallion*
D Thomas
L Worrall*

Safework SA Advisory Council

D Blairs
J Cavanaugh
J Giles
B Grant
M Heylen
M O'Malley
T Phillips
J Quarton
C Vincent
B Russell*
A Cartledge
D Thompson

Performing Arts Peer Assessment Panel

M Hill
N English
S Emery
A Currie
C Broad
S Bleby
C Anderson
R Seidel
N Bloom
T Crawford*
M Gray
P Sheedy
D Vacirca

Arts Organisations Community Peer Assessment Panel

G Anderson
G Davill*
S Grey-Gardner
F Mantelli
M Rankin
M Sawtell
S Tooth

Industrial Relations Advisory Committee

D Blairs
T Evans
D Gray
J Hanson
J McMahon
S Hills
A Moeller
B Russell*
C Starr
A Story
R Cairney
W Campana
J Rau*
A Purdy

Mining and Quarrying Occupational Health and Safety Committee

W Hanson
E McInerney
M O'Malley
S Rowett*
M Sexton
A Cartledge
M Howard
G Sauer*
B Wilson
G Murray
H O'Neil
M Hanson
J Quarton
K Tolotta*
A Jarrett
N Long
H McDonald
E Munchenberg

State Aboriginal Heritage Committee

S Sparrow
C Smith
H Smith
A Stuart
L Wright
Y Agius
V Sumner
C Waye
K Telfer
Q Agius
H Richards

Aboriginal & Torres Strait Islander Arts Development Program Peer Assessment Panel

S Dodd
D Siwes
M Blackman
F Blanch
A Cobby-Eckermann
M Collard
P Herzich
S Meagher
H Shearer

Organisations Assessment Panel

L Kroetsch
E Pak-Poy
L Newton
J Sweeney
A Beare
R Hervey
R Myers
C Reid

Department of the Premier and Cabinet

Economic Development Board

G Belchamber
 R Chapman
 I Gould
 J Hallion*
 R Hawke
 M Hickinbotham
 M Keating
 G R Knight*
 T M Monro
 K Osborn
 L Read
 R Spencer
 D Thomas
 C Namblard
 B Pocock
 N Roos
 D Garrard
 L Jacobs
 R Kerin
 D Lloyd
 D Russell

The numbers of members whose remuneration received or receivable falls within the following bands:

	2014	2013
	No of	No of
	members	members
\$0 - \$9 999	200	146
\$10 000 - \$19 999	9	73
\$20 000 - \$29 999	1	2
\$30 000 - \$39 999	1	1
\$40 000 - \$49 999	10	9
\$70 000 - \$79 999	-	2
\$80 000 - \$89 999	2	1
Total numbers of members	223	234

Remuneration of members reflects all costs of performing board/committee member duties including sitting fees, superannuation contributions, fringe benefits tax and any other salary sacrifice arrangements. The total remuneration received or receivable by members was \$955 000 (\$980 000).

For the year ending 30 June 2014, the Department's disclosure regarding Boards and Committee's remuneration only applies to those Boards and Committees who were paid by the Department. Boards and committees that did not receive remuneration from the Department have been excluded from the note disclosure and comparatives adjusted where applicable.

Amounts paid to a superannuation plan for board/committee members was \$80 000 (\$68 000).

* In accordance with the Department of the Premier and Cabinet Circular No. 016, government employees did not receive any remuneration for board/committee duties during the financial year.

Unless otherwise disclosed, transactions between members are on conditions no more favourable than those that it is reasonable to expect the entity would have adopted if dealing with the related party at arm's length in the same circumstances.

Note 36. Events after balance date

Adjustments would be made to amounts recognised in the financial statements, where an event occurs after 30 June and before the date the financial statements are authorised for issue, where those events provide information about conditions at balance date.

Note disclosure is made about events between 30 June 2014 and the date the financial statements are authorised for issue where the event relates to a condition which arose after 30 June 2014 and which may have a material impact on the results of subsequent years.

As a result of restructuring of administrative arrangements outlined in the Government Gazette on 26 June 2014, the Department relinquished administrative responsibility for SafeWork SA to the Attorney-General's Department effective 1 July 2014.

As a result of restructuring of administrative arrangements outlined in the Government Gazette on 26 June 2014, the Department relinquished administrative responsibility for the following operational units to the Department of State Development, effective 1 July 2014:

- Arts SA
- Artlab
- Aboriginal Affairs and Reconciliation Division
- Invest in SA
- Office of the Economic Development Board.

Department of the Premier and Cabinet

Annual Administered Financial Statements

For The Year Ended 30 June 2014

Department of the Premier and Cabinet

Certification of the Administered Financial Statements

We certify that the Administered Financial Statements for the Department of the Premier and Cabinet:

- are in accordance with the accounts and records of the Department of the Premier and Cabinet;
- comply with relevant Treasurer's Instructions;
- comply with relevant accounting standards; and
- present a true and fair view of the financial position of the Department of the Premier and Cabinet at the end of the financial year and the results of its operations and cash flows for the financial year.

Internal controls employed by the Department of the Premier and Cabinet over its financial reporting and its preparation of the financial statements have been effective throughout the financial year:


James Hallion
Chief Executive

18 September 2014


Steven Woolhouse FCPA
Director, Finance

18 September 2014

Department of the Premier and Cabinet

Statement of Administered Comprehensive Income

For The Year Ended 30 June 2014

	Note	2014 \$'000	2013 \$'000
Administered Expenses			
Employee benefits	A2	501	1 512
Grants and subsidies	A3	557	169 453
Intra government transfers	A4	7 093	22 347
Supplies and services	A5	2 336	4 730
Disbursements on behalf of third parties	A6	435 647	479 081
Depreciation	A7	37	276
Net loss on disposal of assets	A8	4	5
Other		-	9
Total administered expenses		446 175	677 413
Administered Income			
Revenues from Commonwealth Government	A9	-	1 811
Advances and grants	A10	254	169 368
Collections on behalf of third parties	A11	435 647	479 081
Revenues from SA Government	A12	8 494	20 609
Interest		887	1 335
Fees and charges		317	1 120
Total administered income		445 599	673 324
Net result		(576)	(4 089)
Other comprehensive income			
<i>Items that will not be reclassified to net result</i>			
Changes in asset revaluation surplus		-	2 927
Total other comprehensive income		-	2 927
Total comprehensive result		(576)	(1 162)

The net result and total comprehensive result are attributable to the SA Government as owner

The above statement should be read in conjunction with the accompanying Notes.

Department of the Premier and Cabinet

Statement of Administered Financial Position

as at 30 June 2014

	Note	2014 \$'000	2013 \$'000
Administered Current Assets			
Cash and cash equivalents	A13	45 276	48 896
Receivables	A14	136	1 758
Total current assets		45 412	50 654
Administered Non-Current Assets			
Property, plant and equipment	A15	-	7 345
Total non-current assets		-	7 345
Total assets		45 412	57 999
Administered Current Liabilities			
Payables	A17	4 564	7 721
Employee benefits	A18	1	158
Other liabilities		-	741
Total current liabilities		4 565	8 620
Administered Non-Current Liabilities			
Payables	A17	-	25
Employee benefits	A18	-	266
Provisions	A19	-	1
Total non-current liabilities		-	292
Total liabilities		4 565	8 912
Net Assets		40 847	49 087
Administered Equity			
Retained earnings		40 847	46 160
Asset revaluation surplus		-	2 927
Total equity		40 847	49 087
Unrecognised contractual commitments	A21		
Contingent assets and liabilities	A22		

The total equity is attributable to the SA Government as owner

Statement of Administered Changes in Equity

For The Year Ended 30 June 2014

	Retained earnings	Asset revaluation surplus	Total
	\$'000	\$'000	\$'000
Balance at 30 June 2012	50 337	-	50 337
Net result for 2012-13	(4 089)	-	(4 089)
Gain on revaluation of property, plant and equipment	-	2 927	2 927
Total comprehensive result for 2012-13	(4 089)	2 927	(1 162)
Prior period correction	(88)	-	(88)
Balance at 30 June 2013	46 160	2 927	49 087
Net result for 2013-14	(576)	-	(576)
Total comprehensive result for 2013-14	(576)	-	(576)
Prior period correction	337	-	337
Net assets transferred out as a result of administrative restructures	(5 074)	(2 927)	(8 001)
Balance at 30 June 2014	40 847	-	40 847

All changes in equity are attributable to the SA Government as owner

The above statement should be read in conjunction with the accompanying Notes.

Department of the Premier and Cabinet

Statement of Administered Cash Flows

For The Year Ended 30 June 2014

	Note	2014 \$'000	2013 \$'000
Cash flows from operating activities			
Cash outflows			
Employee benefits		(523)	(1 301)
Grants and subsidies		(557)	(169 453)
Intra government transfers		(7 093)	(22 347)
Supplies and services		(7 658)	(345)
Disbursements on behalf of third parties		(433 354)	(479 081)
Other payments		-	(1 074)
Cash used in operations		(449 185)	(673 601)
Cash inflows			
SA Government		8 494	20 609
Commonwealth Government		-	1 811
Fees and charges		1 928	1 120
Advances and grants		254	169 368
Collections on behalf of third parties		435 647	479 081
Interest		887	1 335
Other receipts		1	-
Cash generated from operations		447 211	673 324
Net cash (used in) provided by operations	A23	(1 974)	(277)
Cash flows from investing activities			
Cash outflows			
Purchase of property, plant and equipment		(120)	(699)
Cash used in investing activities		(120)	(699)
Cash inflows			
Proceeds from sale of property, plant and equipment		102	103
Cash generated from investing activities	A8	102	103
Net cash used in investing activities		(18)	(596)
Cash flows from financing activities			
Cash outflows			
Cash paid on restructuring activities		(1 628)	-
Cash used in financing activities		(1 628)	-
Net (decrease) / increase in cash and cash equivalents		(3 620)	(873)
Cash and cash equivalents at the beginning of the financial year		48 896	49 769
Cash and cash equivalents at the end of the financial year	A13	45 276	48 896

The above statement should be read in conjunction with the accompanying Notes.

Department of the Premier and Cabinet**NOTE INDEX**

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Department of the Premier and Cabinet

DISAGGREGATED DISCLOSURES - ADMINISTERED EXPENSES AND INCOME
For The Year Ended 30 June 2014

	Special Act Salary and Allowances		Bank of Tokyo Cultural and Social Exchange		SA Okayama Account		Promotion of the State		APY Lands		Aboriginal Affairs Administered		Government Workers Compensation		Service SA		Local Government Taxation Equivalents Funds		Outback Communities Authority		South Australian Local Government Grants Commission		Total		
	2014 \$'000	2013 \$'000	2014 \$'000	2013 \$'000	2014 \$'000	2013 \$'000	2014 \$'000	2013 \$'000	2014 \$'000	2013 \$'000	2014 \$'000	2013 \$'000	2014 \$'000	2013 \$'000	2014 \$'000	2013 \$'000	2014 \$'000	2013 \$'000	2014 \$'000	2013 \$'000	2014 \$'000	2013 \$'000	2014 \$'000	2013 \$'000	
Expenses																									
Employee benefits expenses	427	420	-	-	-	-	-	-	-	-	-	-	-	(147)	-	-	-	-	66	880	8	359	501	1 512	
Grants and subsidies	-	-	12	-	-	-	-	-	532	56	-	53	-	-	-	-	1 020	13	895	-	167 429	557	169 453		
Intra-government transfers	-	-	-	-	-	-	-	-	6 839	9 281	254	1 950	-	-	-	11 116	-	-	-	-	-	7 093	22 347		
Supplies and services	-	-	-	-	-	-	1 811	1 937	1	26	173	641	-	-	159	226	-	183	1 574	9	326	2 336	4 730		
Disbursements on behalf of third parties	-	-	-	-	-	-	-	-	-	-	-	-	-	-	435 647	479 081	-	-	-	-	-	435 647	479 081		
Depreciation and amortisation expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	37	276	-	-	37	276		
Other Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	9	-	-	-	9		
Net loss from the disposal of assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4	5	-	-	4	5		
Total expenses	427	420	12	-	-	-	1 811	1 937	7 372	9 363	427	2 644	-	(147)	435 806	490 423	-	1 020	303	3 639	17	168 114	446 175	677 413	
Income																									
Revenues from Commonwealth	-	-	-	-	-	-	-	-	-	-	-	1 640	-	-	-	-	-	-	-	171	-	-	-	1 811	
Advances and grants	-	-	-	12	-	-	-	-	-	-	254	-	-	-	-	-	995	-	1 048	-	167 313	254	169 368		
Collections on behalf of third parties	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	435 647	479 081		
Revenues from SA Government	442	776	-	-	-	-	2 029	1 748	6 023	5 876	-	-	-	-	435 647	479 081	-	-	-	-	-	-	435 647	479 081	
Interest revenue	-	-	2	2	-	-	-	-	499	703	388	510	-	-	-	11 116	-	-	-	608	-	485	8 494	20 609	
Fees and charges	-	-	-	-	-	-	39	249	83	703	-	-	-	-	-	-	-	13	(4)	53	2	54	887	1 335	
Total income	442	776	2	14	-	-	2 068	1 997	6 605	6 579	642	2 150	-	2	435 839	490 692	-	1 008	(1)	2 248	2	167 858	445 599	673 324	
Net result	15	356	(10)	14	-	-	257	60	(767)	(2 784)	215	(494)	-	149	33	269	-	(12)	(304)	(1 391)	(15)	(256)	(576)	(4 089)	

Department of the Premier and Cabinet

DISAGGREGATED DISCLOSURES - ADMINISTERED ASSETS AND LIABILITIES
as at 30 June 2014

	Special Act Salary and Allowances		Bank of Tokyo Cultural and Social Exchange		SA Okayama Account		Promotion of the State		APY Lands		Aboriginal Affairs Administered		Government Workers Compensation		Service SA		Local Government Taxation Equivalents Funds		Outback Communities Authority		South Australian Local Government Grants Commission		Total		
	2014 \$'000	2013 \$'000	2014 \$'000	2013 \$'000	2014 \$'000	2013 \$'000	2014 \$'000	2013 \$'000	2014 \$'000	2013 \$'000	2014 \$'000	2013 \$'000	2014 \$'000	2013 \$'000	2014 \$'000	2013 \$'000	2014 \$'000	2013 \$'000	2014 \$'000	2013 \$'000	2014 \$'000	2013 \$'000	2014 \$'000	2013 \$'000	
Assets																									
Cash and cash equivalents	997	1 021	80	90	48	48	2 549	2 292	19 972	23 123	16 568	16 948	2 527	2 527	2 533	285	-	6	2	1 749	-	807	45 276	48 896	
Receivables	-	-	-	-	-	-	-	-	39	54	32	1 684	-	-	65	-	-	1	-	17	-	2	136	1 758	
Property, plant and equipment	-	-	-	-	-	-	-	-	-	444	-	-	-	-	-	-	-	-	-	6 901	-	-	-	7 345	
Total assets	997	1 021	80	90	48	48	2 549	2 292	20 011	23 621	16 600	18 632	2 527	2 527	2 598	285	-	7	2	8 667	-	809	45 412	57 999	
Liabilities																									
Payables	-	40	-	-	-	-	-	-	2 125	4 522	143	2 390	-	-	2 296	16	-	-	-	699	-	79	4 564	7 746	
Employee benefits	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	309	-	115	1	424	
Provisions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	1	
Other liabilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	741	-	-	-	741	
Total liabilities	1	40	-	-	-	-	-	-	2 125	4 522	143	2 390	-	-	2 296	16	-	-	1 750	-	194	4 565	8 912		

A1 Summary of significant accounting policies

All Department accounting policies are contained in Note 2 Summary of Significant Accounting Policies. The policies outlined in Note 2 apply to both the Department's and administered financial statements.

Administered items

The following funds and financial transactions were administered by the Department as at 30 June 2014. They do not represent controlled transactions of the Department. As such, they are not recognised in the financial statements of the Department.

- Special Act payments
- Bank of Tokyo cultural and social exchange
- SA Okayama account
- Promotion of the State
- APY Lands
- Aboriginal Affairs administered
- Government Workers Compensation Fund
- Service SA collections and disbursements

Department of the Premier and Cabinet

A2 Employee benefits

	2014	2013
	\$'000	\$'000
Salaries and wages	481	1 127
Long service leave	(10)	162
Annual leave	5	81
Skills and experience retention leave	-	6
Employment on-costs - superannuation	5	94
Employment on-costs - other	3	57
Board and committee fees	4	102
Other employment related expenses	13	(117)
Total employee benefits	501	1 512

	2014	2013
	No.	No.
Remuneration of employees		
The number of employees whose remuneration received falls within the following bands:		
\$411 500 - \$421 499	-	1
\$481 500 - \$491 499	1	-
Total number of employees	1	1

The table includes all staff who received remuneration equal to or greater than the base executive remuneration level during the year. Remuneration of staff reflects all costs including salaries and wages, payments in lieu of leave, superannuation contributions, fringe benefits tax and other salary sacrifice benefits. The total remuneration received by the staff member for the year was \$491 000 (\$415 000).

A3 Grants and subsidies

	2014	2013
	\$'000	\$'000
Grants and subsidies	557	169 453
Total grants and subsidies	557	169 453

	2014	2013
	\$'000	\$'000
Grants and subsidies consists of the following:		
SA Local Government Grants Commission	-	167 429
Outback Communities Authority	12	895
Other grants and subsidies	545	1 129
Total grants and subsidies	557	169 453

A4 Intra-government transfers

	2014	2013
	\$'000	\$'000
Other intra-government transfers	7 093	22 347
Total intra-government transfers	7 093	22 347

Department of the Premier and Cabinet

A5 Supplies and services

	2014	2013
	\$'000	\$'000
Accommodation	38	331
Telecommunications	1	38
Staff development and recruitment	1	10
Marketing	1 820	2 001
Administration	8	75
IT services and computing charges	5	43
Repairs and maintenance	41	252
Community infrastructure	81	869
Service level agreements	-	87
Contractors and consultants	185	568
Temporary and casual staff	-	38
Other supplies and services	156	418
Total supplies and services	2 336	4 730

Supplies and services provided by entities within SA Government

Accommodation	7	80
Telecommunications	1	28
Marketing	1 387	1 438
Administration	4	4
IT services and computing charges	-	6
Repairs and maintenance	-	1
Community infrastructure	-	346
Service level agreements	-	87
Contractors and consultants	2	2
Other supplies and services	-	93
Total supplies and services provided by entities within SA Government	1 401	2 085

A6 Disbursements on behalf of third parties

	2014	2013
	\$'000	\$'000
Registrations, licences and other fees - Department of Planning, Transport and Infrastructure	376 461	424 537
Firearms licences - South Australia Police	2 533	2 431
Expiation notices - South Australia Police	53 235	48 695
Office of Business and Consumer Affairs	1 261	1 397
South Australian Water Corporation	1 223	1 198
Emergency Services Levy - South Australian Fire and Emergency Services	227	178
Other	707	645
Total disbursements on behalf of third parties	435 647	479 081

Disbursements paid to entities within SA Government

Registrations, licences and other fees - Department of Planning, Transport and Infrastructure	376 461	424 537
Firearms licences - South Australia Police	2 533	2 431
Expiation notices - South Australia Police	53 235	48 695
Office of Business and Consumer Affairs	1 261	1 397
South Australian Water Corporation	1 223	1 198
Emergency Services Levy - South Australian Fire and Emergency Services	227	178
Other	562	501
Total disbursements on behalf of third parties paid to entities within SA Government	435 502	478 937

Department of the Premier and Cabinet

A7 Depreciation	2014	2013
	\$'000	\$'000
Plant and equipment	5	69
Buildings and infrastructure	27	142
Water, sewerage and drainage	5	65
Total depreciation expense	37	276

A8 Net gain (loss) from disposal of assets	2014	2013
	\$'000	\$'000
Plant and equipment		
Proceeds from disposal	102	103
Less: net book value of assets disposed	(106)	(108)
Net (loss) from disposal of plant and equipment	(4)	(5)
Total net (loss) gain from disposal of assets	(4)	(5)

A9 Revenues from Commonwealth Government	2014	2013
	\$'000	\$'000
Commonwealth revenue	-	1 811
Total revenues from Commonwealth Government	-	1 811

A10 Advances and grants	2014	2013
	\$'000	\$'000
Commonwealth grants	-	167 649
Other grants	254	1 719
Total advances and grants	254	169 368

A11 Collections on behalf of third parties	2014	2013
	\$'000	\$'000
Registrations, licences and other fees - Department of Planning, Transport and Infrastructure	376 461	424 537
Expiation notices - South Australia Police	53 235	48 695
Firearms licences - South Australia Police	2 533	2 431
Office of Business and Consumer Affairs	1 261	1 397
South Australian Water Corporation	1 223	1 198
Emergency Services Levy - South Australian Fire and Emergency Services	227	178
Other	707	645
Total collections on behalf of third parties	435 647	479 081

Collections on behalf of entities within SA Government:		
	2014	2013
	\$'000	\$'000
Registrations, licences and other fees - Department of Planning, Transport and Infrastructure	376 461	424 537
Expiation notices - South Australia Police	53 235	48 695
Firearms licences - South Australia Police	2 533	2 431
Office of Business and Consumer Affairs	1 261	1 397
South Australian Water Corporation	1 223	1 198
Emergency Services Levy - South Australian Fire and Emergency Services	227	178
Other	562	501
Total collections on behalf of third parties within SA Government	435 502	478 937

Department of the Premier and Cabinet

A12 Revenues from SA Government

	2014	2013
	\$'000	\$'000
Appropriations from Consolidated Account pursuant to the <i>Appropriation Act</i>	8 494	20 609
Total revenues from SA Government	8 494	20 609

The original amount appropriated to the department under the annual *Appropriation Act* was not varied however an additional advance of \$1.159 million was received from the Treasurer via the Governor's Appropriation Fund.

There was no material variations between the amount appropriated and the expenditure associated with this appropriation.

A13 Cash and cash equivalents

	2014	2013
	\$'000	\$'000
Deposits with the Treasurer	42 983	48 896
Cash on hand and at call	2 293	-
Total Cash and cash equivalents	45 276	48 896

A14 Receivables

	2014	2013
	\$'000	\$'000
Current		
Receivables	65	1 666
Less: Allowance for doubtful debts	-	(9)
Accrued revenue	71	101
Total current receivables	136	1 758
Total receivables	136	1 758
Receivables from SA Government entities		
Receivables	-	423
Accrued revenue	71	101
Total receivables SA Government	71	524

Receivables are raised for all goods and services provided for which payment has not been received. Receivables are normally settled within 30 days. Receivables and accrued revenues are non-interest bearing. The carrying amount of receivables approximates net fair value due to being receivable on demand. In addition, there is no concentration of credit risk.

Department of the Premier and Cabinet

A15 Property, plant and equipment

	2014 \$'000	2013 \$'000
Land, buildings and infrastructure		
Land at fair value	-	17
Buildings and infrastructure at fair value	-	7 393
Accumulated depreciation	-	(2 101)
Total land, buildings and infrastructure	-	5 309
Water, sewerage and drainage		
Water, sewerage and drainage assets at fair value	-	2 294
Accumulated depreciation	-	(1 000)
Total water, sewerage and drainage	-	1 294
Plant and equipment		
Plant and equipment at fair value	-	395
Accumulated depreciation	-	(194)
Total plant and equipment	-	201
Work in progress		
Work in progress	-	541
Total work in progress	-	541
Total property, plant and equipment	-	7 345

Reconciliation of Property, plant and equipment

The following table shows the movement of property, plant and equipment during 2013-14:

	Land \$000	Buildings & Infrastructure \$000	Water, sewerage & drainage \$000	Plant & Equipment \$000	WIP \$000	Total \$000
2014						
Carrying amount at 1 July	17	5 292	1 294	201	541	7 345
Additions	-	-	-	122	-	122
Other Adjustments	-	-	-	-	(444)	(444)
Disposals	-	-	-	(106)	-	(106)
Transfer out on restructure	(17)	(5 265)	(1 289)	(212)	(97)	(6 880)
Depreciation	-	(27)	(5)	(5)	-	(37)
Carrying amount 30 June	-	-	-	-	-	-
2013						
Carrying amount at 1 July	15	2 419	1 360	352	47	4 193
Additions	-	35	-	-	541	576
Transfers from work in progress	-	47	-	-	(47)	-
Other Adjustments	-	8	(1)	26	-	33
Revaluation increment (decrement)	2	2 925	-	-	-	2 927
Disposals	-	-	-	(108)	-	(108)
Depreciation	-	(142)	(65)	(69)	-	(276)
Carrying amount 30 June	17	5 292	1 294	201	541	7 345

Valuation of land, buildings and infrastructure, and water, sewerage and drainage assets

A valuation of land, buildings and infrastructure was performed by independent valuers from Valcorp Pty Ltd as at 30 June 2013 and water, sewerage and drainage was performed by independent valuers from Liquid Pacific Pty Ltd and Maloney Field Services as at 30 June 2008. The valuers arrived at fair value based on recent market transactions for similar land, buildings and infrastructure in the area taking into account zoning and restricted use.

Impairment

There were no indications of impairment of property, plant and equipment or infrastructure at 30 June 2014.

Department of the Premier and Cabinet

A16 Auditor's remuneration		
	2014	2013
	\$'000	\$'000
Audit fees paid/payable to the Auditor-General's Department	-	80
Total audit fees	-	80
A17 Payables		
	2014	2013
	\$'000	\$'000
Current		
Creditors	2 271	7 699
Employment on-costs	-	22
Registration & Licensing creditors	2 293	-
Total current payables	4 564	7 721
Non-current		
Employment on-costs	-	25
Total non-current payables	-	25
Total payables	4 564	7 746
Payables to entities within SA Government		
Creditors	2 025	7 342
Employment on-costs	-	9
Registration & Licensing creditors	2 293	-
Total current payables to entities within SA Government	4 318	7 351
Non-current		
Employment on-costs	-	14
Total non-current payables to entities within SA Government	-	14
Total payables to entities within SA Government	4 318	7 365
A18 Employee benefits		
	2014	2013
	\$'000	\$'000
Current		
Accrued salaries and wages	1	-
Long service leave	-	68
Skills and experience retention leave	-	6
Annual leave	-	84
Total current employee benefits	1	158
Non-current		
Long Service Leave	-	266
Total non-current employee benefits	-	266
Total employee benefits	1	424
A19 Provisions		
	2014	2013
	\$'000	\$'000
Non-current		
Provision for workers compensation	-	1
Total non-current provisions	-	1
Total provisions	-	1

Department of the Premier and Cabinet

A20 Transferred functions

Transferred Out

As a result of restructuring of administrative arrangements outlined in the Government Gazette on 1 August 2013, the Department relinquished administrative responsibility for the Outback Communities Authority and the Local Government Grants Commission. Assets and liabilities relating to these business units transferred to the Department of Primary Industries and Regions SA on 1 August 2013.

As the transition occurred during the year, it is a requirement of the Australian Accounting Standards that the income and expenses attributable to DPC Administered Items are disclosed.

DPC				
1 July to 31 July 2013				
	Local Government Tax Equivalents fund \$'000	Outback Communities Authority \$'000	SA Local Government Grants Commission \$'000	Total \$'000
Other income	-	(1)	2	1
Total income	-	(1)	2	1
Employee benefits	-	65	8	73
Supplies and services	-	183	9	192
Grants and subsidies	-	13	-	13
Depreciation and amortisation	-	37	-	37
Other expenses	-	4	-	4
Total expenses	-	302	17	319
Net result	-	(303)	(15)	(318)

On transfer the Department of the Premier and Cabinet recognised the following assets and liabilities:

	Local Government Tax Equivalents fund \$'000	Outback Communities Authority \$'000	SA Local Government Grants Commission \$'000	Total \$'000
Assets				
Cash	6	894	728	1 628
Receivables	1	6	4	11
Property, plant and equipment	-	6 880	-	6 880
Total assets	7	7 780	732	8 519
Liabilities				
Payables	-	78	30	108
Employee benefits	-	316	93	409
Provisions	-	1	-	1
Total liabilities	-	395	123	518
Net assets transferred	7	7 385	609	8 001

Net assets transferred by the Department as a result of the administrative restructure were at the carrying amount.

Department of the Premier and Cabinet

A21 Unrecognised contractual commitments

Operating lease commitments

Commitments in relation to operating leases contracted at reporting date but not recognised as liabilities are payable as follows:	2014	2013
	\$'000	\$'000
Within one year	-	52
Later than one year and not longer than five years	-	174
Total operating lease commitments	-	226

Representing:

Non-cancellable operating leases	-	226
Total operating lease commitments	-	226

Other commitments

Within one year	-	446
Later than one year and not longer than five years	-	28
Total other commitments	-	474

A22 Contingent assets and contingent liabilities

The Department is not aware of any contingent assets or liabilities affecting the administered activities of the Department as at 30 June 2014.

A23 Cash flow reconciliation

	2014	2013
	\$'000	\$'000
Reconciliation of cash and cash equivalents		
Cash and cash equivalents disclosed in the Statement of Financial Position	45 276	48 896
Cash and cash equivalents disclosed in the Statement of Cash Flows	45 276	48 896
Reconciliation of net cash provided by operating activities to net result of administered items		
Net cash provided by operating activities	(1 974)	(277)
Add/(less) non-cash items		
Depreciation and amortisation of property, plant and equipment and intangibles	(37)	(276)
Bad and doubtful debts expense	-	9
Net loss on disposal of assets	(4)	(5)
Net Transfers from Administrative Restructures	(507)	-
Other non-cash items	(779)	(8)
Change in assets and liabilities		
Increase (decrease) in receivables	(1 622)	1 324
Increase (decrease) in payables	3 182	(4 406)
(Increase) decrease in employee benefits	423	(191)
(Increase) decrease in provisions	1	147
(Increase) decrease in other liabilities	741	(406)
Net result of administered items	(576)	(4 089)

Department of the Premier and Cabinet

A24 Events after the reporting date

Adjustments would be made to amounts recognised in the financial statements, where an event occurs after 30 June and before the date the financial statements are authorised for issue, where those events provide information about conditions at balance date.

Note disclosure is made about events between 30 June and the date the financial statements are authorised for issue where the event relates to a condition which arose after 30 June and which may have a material impact on the results of subsequent years.

As a result of restructuring of administrative arrangements outlined in the Government Gazette on 26 June 2014, the Department relinquished administrative responsibility for the following funds to the Department of State Development, effective 1 July 2014:

- APY Lands
- Aboriginal Affairs Administered.

A25 Remuneration of board and committee members

Members that were entitled to receive remuneration during the year are listed in the following summary table:

	2014	2013
	No.	No.
\$0 - \$9 999	-	10
\$10 000 - \$19 999	-	3
\$20 000 - \$29 999	-	1
Total	-	14

Remuneration of members reflects all costs of performing board/committee members duties including sitting fees, superannuation contributions, FBT and any other salary sacrifice arrangements. The total remuneration received or receivable by members was nil (\$112 000).

Amounts paid to a superannuation plan for board/committee members was nil (\$10 000).

Unless otherwise disclosed, transactions between members are on conditions no more favourable than those that is reasonable to expect the entity would have adopted if dealing with the related party at arm's length in the same circumstances.