



APPLICATION FOR CONGRATULATORY

WEDDING ANNIVERSARY MESSAGE

Protocol Unit, GPO Box 2343, ADELAIDE SA 5001
Phone: (08) 8429 5135 or (08) 8429 5093
Facsimile: (08) 8226 9421 - Email: DPCprotocol@sa.gov.au

IMPORTANT – PLEASE READ

- Please complete all sections of this form, attach the necessary photocopies and post, fax or email to the Protocol Unit.
- The Protocol Unit process messages to be sent by the Premier of South Australia as well as advises the offices of the Governor-General, the Governor, Prime Minister, Federal and State Leaders of the Opposition, and Federal and State Members of Parliaments for 50th, 60th, 65th, and 70th Anniversaries.
- In addition to the above, the Protocol Unit also advises the offices of Her Majesty The Queen, for 60th, 65th and 70th Wedding Anniversaries only.
- The Protocol Unit can only process applications for recipients who are residents of South Australia. Please contact the relevant state Department of the Premier for recipients residing in other states.
- Applications should be sent to the Protocol Unit no less than two (2) months and no more than six (6) months prior to the date of the anniversary. Applications received with less than two (2) months notice will be processed but cannot be guaranteed to arrive by the date of the anniversary.
- Unfortunately, applications received by our office later than four weeks after the anniversary cannot be processed.

PERSON REQUESTING MESSAGE

Title: _____ Name: _____ Surname: _____
 Street: _____ Suburb: _____
 State: _____ Post Code: _____ Daytime Phone: _____
 Email: _____

COUPLE CELEBRATING ANNIVERSARY

Surname: _____
Husband **Wife**
 Title: Mr Dr Prof Other: _____ Title: Mrs Ms Dr Prof Other: _____
 Post Nominals: _____ Post Nominals: _____
 Given Name: _____ Given Name: _____
 Preferred Name: _____ Preferred Name: _____

Preferred name if different (Example – Given name is Robert prefers to be known as Bob)

Date of Marriage: / / **Anniversary:** 50th 60th 65th 70th (please circle one)

Please note that documentary evidence (photocopy only) proving the year of marriage must be attached to this application. A Marriage Certificate is preferred, but a child’s Birth Certificate, which includes the year of marriage or a Statutory Declaration stating the year of marriage, is acceptable.

Residential Address (Not PO Box)	Postal Address
(of couple celebrating anniversary)	(for message to be sent, if different from residential address)

Retirement / Care Facility Name: (if applicable)	Name: _____
_____	Street: _____
Street: _____	Suburb: _____
Suburb: _____	State: _____ Post Code: _____
State: _____ Post Code: _____	