

# Department of the Premier and Cabinet

## FOI Information Statement

The [Freedom of Information Act 1991](#) (the FOI Act) provides members of the public with a legally enforceable right of access to documents held by the South Australian Government, subject to specified restrictions set out in the FOI Act.

The following information statement is published pursuant to section 9(2) of the FOI Act.

Further useful information around the aims and objectives of the FOI Act can be found at the following [link](#).

### Structure and functions of the Department of the Premier and Cabinet

[Organisation chart](#)

[Strategic framework](#)

[Strategic plan](#)

[Functions](#)

[Annual Reports](#)

Learn more about the department's [attached offices](#)

### How DPC's functions affect members of the public

For information relating to individual functions of the business units within the department please refer to the follow link outlining DPC's [responsibilities](#)

### How members of the public can participate in the formulation of the DPC's policies and the exercise of its functions

DPC engages the community in policy making through several means. Examples include providing government oversight of the boards and committees function and public participation and feedback initiatives including Better Together and YourSAy.

These initiatives assist other government agencies to deliver better services to South Australians by making it easy for business and the community to engage in and contribute to the development of government policy and decision-making.

Further details can be found here about [Boards and committees](#)

Please visit the following link to find out more about DPC's [Better Together](#) principles

Please find a link to the whole of government online consultation hub [YourSAy](#)

## Documents held by the department

Examples of documents held by DPC include:

- Agendas, minutes and correspondence
- Annual reports, departmental functions and strategic plan
- Communications material
- Contracts, procurement and tender information
- Employee records
- Financial expenditure, invoices and statements
- Framework, guidelines, policies, procedures and reports
- Information relating to areas that are the policy responsibility of DPC, including about Aboriginal Affairs and Reconciliation, Multicultural Affairs and associated grant programs

## Documents available from the department free of charge

Examples of documents held by the Department of the Premier and Cabinet available free of charge

- [Annual reports](#)
- Application forms
- Communication initiatives
- Community consultation surveys
- Digital policies and guidelines
- [Digital toolkits](#)
- Evaluations
- Media releases
- Newsletters
- [Premier and Cabinet circulars](#)
- Strategic plans

More information can be found [here](#)

## Making an application for access to documents

Information about how to make an FOI request can be obtained [here](#).

DPC's FOI Unit can be contacted at:

DPC FOI Unit

Office of the Chief Executive

Level 16, 200 Victoria Square (Tarntanyangga), Adelaide, South Australia, 5000

GPO Box 2343

Email: [DPCFOIUnit@sa.gov.au](mailto:DPCFOIUnit@sa.gov.au)