

PREMIER'S DELIVERY UNIT 2021-22 Annual Report

PREMIER'S DELIVERY UNIT

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2021-22 Annual Report Premier's Delivery Unit

To:

The Hon. Peter Malinauskas MP

Premier of South Australia

This annual report will be presented to Parliament to meet the statutory reporting requirements of the *Public Sector Act 2009*, the *Public Sector Regulations 2010*, the *Public Finance and Audit Act 1987* and the requirements of Premier and Cabinet Circular *PC013 Annual Reporting requirements*.

This report is verified to be accurate for the purposes of annual reporting to the Parliament of South Australia.

Submitted on behalf of the Premier's Delivery Unit by:

Rik Morris

Chief Executive

Signature

Date 30/9/2022

From the Chief Executive

The Premier's Delivery Unit (PDU) was established on 14 April 2022, to support the Government's commitment to deliver a range of significant programs, projects and policies that will benefit the people of South Australia. The PDU is focussed on ensuring Government priorities are delivered on time and on budget and that any challenges are addressed early and resolved satisfactorily. The PDU works collaboratively with government agencies, all of whom have provided my team with critical paths, including key milestones and budget expenditure, for the delivery of all election commitments. I acknowledge and appreciate the support of all chief executives and their agencies as we work together to deliver the Government's ambitious agenda.

The first few months of the PDU have been largely dedicated to establishing the unit and recruiting the team. Additionally, the PDU has been working closely with Cabinet Office in the establishment of a new Government Performance Cabinet Committee, which oversees the implementation of the Government's election commitments.

Rik Morris

Chief Executive
Premier's Delivery Unit

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Overview: about the agency

Our strategic focus

Our Purpose

Driving delivery of the Government's election commitments.

Our Vision

The Premier and Government fulfill all commitments made to the people of South Australia at the March 2022 State Election.

Our Values

We embrace the values of the South Australian public sector:

- Service
- Collaboration & Engagement
- Professionalism
- Honesty & Integrity
- Trust
- Courage & Tenacity
- Respect
- Sustainability

Our functions, objectives and deliverables

Monitor:

Proactively monitoring and analysing progress.

Interrogate:

Analysing agency delivery plans, assumptions and actions.

Collaborate:

Providing clarity to agencies on the Premier's expectations. Identifying and resolving cross-agency issues and opportunities.

Advise:

Providing independent strategic insight and advice to the Premier.

Culture:

Identifying ourselves as an essential resource for agencies, provided by the Premier.

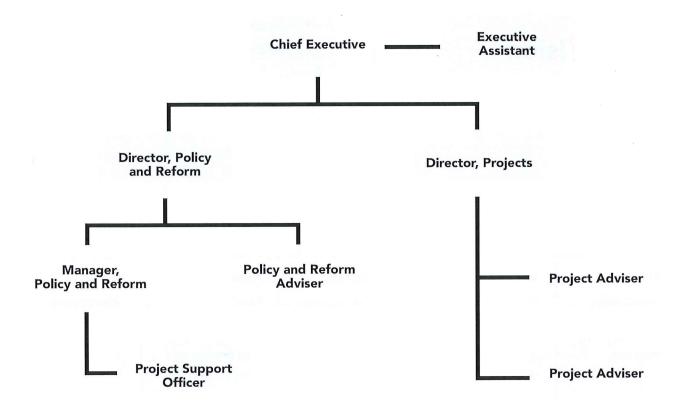
Our organisational structure

As at 30 June 2022, the Premier's Delivery Unit was comprised of the following filled positions:

- + Chief Executive
- + Director, Policy and Reform
- + Project Adviser
- + Executive Assistant

Organisational structure

Premier's Delivery Unit



As at 30 June 2022

Changes to the agency

During 2021-22 there were no changes to the agency's structure and objectives as a result of internal reviews or machinery of government changes.

Our Minister

The Hon. Peter Malinauskas MP is South Australia's 47th Premier.

Contact details:

Email: premier@sa.gov.au

Post: GPO Box 2343 Adelaide SA 5001

Our Executive team

As at 30 June 2022, the agency's Executive Leadership Team comprised:

- + Mr Rik Morris, Chief Executive
- + Ms Deahna Haltis, Director, Policy and Reform
- + Vacant, Director, Projects

Legislation administered by the agency

The PDU does not administer any legislation.

Other related agencies (within the Minister's area/s of responsibility)

The PDU is an attached office of the Department of the Premier and Cabinet.

The agency's performance

Performance at a glance

Highlights from the 2021-22 year (14 April 2022 to 30 June 2022) include:

- + Recruitment to fully establish the PDU, its framework and processes.
- + Supported the establishment of the Government Performance Cabinet Committee.
- + Settling the allocation of election commitments against Ministers and agencies.

Agency response to COVID-19

The PDU is an attached office of the Department of the Premier and Cabinet. Please refer to the <u>DPC Annual Report</u>.

Agency specific objectives and performance

AGENCY OBJECTIVES	PERFORMANCE
OBJECTIVE 1: Monitor	Critical paths developed by agency leads for each commitment and provided to PDU for monitoring against milestones and performance.
OBJECTIVE 2: Interrogate	Developed the Deep Dive work model, working with agency leads to analyse delivery plans, question assumptions and commit to actions, prior to Government Performance Cabinet Committee ministerial call-in.
OBJECTIVE 3: Collaborate	Provided guidance to agencies on the Premier's intent and expectations around election commitments and developed productive relationships focused on ensuring delivery.
OBJECTIVE 4: Advise	Supported the establishment of Government Performance Cabinet Committee. Provided independent, timely and insightful evidence-based advice to the Premier on matters impacting or with the potential to impact delivery of election commitments.
OBJECTIVE 5: Culture	Established the PDU and clearly defined its role within government. Developed a general framework for PDU engagement with agencies and PDU's evidence-based approach to driving the delivery of the government's election commitments.

Corporate performance summary

Employment opportunity programs

The PDU is an attached office of the Department of the Premier and Cabinet. Please refer to the <u>DPC Annual Report.</u>

Agency performance management and development systems

The PDU is an attached office of the Department of the Premier and Cabinet. Please refer to the <u>DPC Annual Report.</u>

Work health, safety and return to work programs

The PDU is an attached office of the Department of the Premier and Cabinet. Please refer to the <u>DPC Annual Report.</u>

WORKPLACE INJURY CLAIMS	CURRENT YEAR 2021-22	PAST YEAR N/A	% CHANGE (+ / -)
Total new workplace injury claims	0	-	-
Fatalities	0	-	-
Seriously injured workers*	0	-	-
Significant injuries (where lost time exceeds a working week, expressed as frequency rate per 1000 FTE)	0	-	-

^{*}number of claimants assessed during the reporting period as having a whole person impairment of 30% or more under the Return to Work Act 2014 (Part 2 Division 5)

WORK HEALTH AND SAFETY REGULATIONS	CURRENT YEAR 2021-22	PAST YEAR N/A	% CHANGE (+ / -)
Number of notifiable incidents (Work Health and Safety Act 2012, Part 3)	0	-	-
Number of provisional improvement, improvement and prohibition notices (Work Health and Safety Act 2012 Sections 90, 191 and 195)	0	<u>-</u>	-

RETURN TO WORK COSTS**	CURRENT YEAR 2021-22	PAST YEAR N/A	% CHANGE (+ / -)
Total gross workers compensation expenditure (\$)	0	-	7.
Income support payments – gross (\$)	0	-	-

^{**}before third party recovery

Data for previous years is not applicable.

Executive employment in the agency

EXECUTIVE CLASSIFICATION		CATION	NUMBER OF EXECUTIVES	
SAES2		7 J	1 *	
SAES1			1	

Data for previous years is not applicable.

The Office of the Commissioner for Public Sector Employment has a workforce information page that provides further information on the breakdown of executive gender, salary and tenure by agency.

Financial performance

Financial performance at a glance

The following is a brief summary of the overall financial position of the agency. The information is unaudited. Full audited financial statements for 2021-22 are attached to this report.

STATEMENT OF COMPREHENSIVE INCOME	2021-22 BUDGET \$000S	2021-22 ACTUAL \$000S	VARIATION \$000S
Total Income	750	750	0
Total Expenses	750	338	412
Net Result	0	412	412
Total Comprehensive Result	0	412	412

STATEMENT OF COMPREHENSIVE INCOME	2021-22 BUDGET \$000S	2021-22 ACTUAL \$000S	VARIATION \$000S
Current assets	0	641	641
Non-current assets	0	0	0
Total assets	0	641	412
Current liabilities	0	129	129
Non-current liabilities	0	100	100
Total liabilities	0	229	229
Net assets	0	412	412
Equity	0	412	412

Consultants disclosure

No consultants were engaged by the agency during the financial year.

Contractors disclosure

The following is a summary of external contractors that have been engaged by the agency, the nature of work undertaken, and the actual payments made for work undertaken during the financial year.

2021-22 Annual Report Premier's Delivery Unit

Contractors with a contract value below \$10,000

CONTRACTORS	PURPOSE	\$ ACTUAL PAYMENT
All contractors below \$10,000 each - combined	Various	4,950

There were no contractors engaged above \$10,000.

The details of South Australian Government-awarded contracts for goods, services, and works are displayed on the SA Tenders and Contracts website. View the agency list of contracts.

The website also provides details of across government contracts.

2021-22 Annual Report Premier's Delivery Unit

Risk management

Fraud detected in the agency

CATEGORY/NATURE OF FRAUD

NUMBER OF INSTANCES

All categories

0

NB: Fraud reported includes actual and reasonably suspected incidents of fraud.

Strategies implemented to control and prevent fraud

The PDU is an attached office of the Department of the Premier and Cabinet. Please refer to the <u>DPC Annual Report.</u>

Data for previous years is not applicable.

Public interest disclosure

Number of occasions on which public interest information has been disclosed to a responsible officer of the agency under the *Public Interest Disclosure Act 2018*:

Nil.

Data for previous years is not applicable.

Note: Disclosure of public interest information was previously reported under the Whistleblowers Protection Act 1993 and repealed by the Public Interest Disclosure Act 2018 on 1/7/2019.

Public complaints

Number of public complaints reported

No public complaints have been received by the PDU.

Data for previous years is not applicable.

The PDU is an attached office of the Department of the Premier and Cabinet. Please refer to the <u>DPC Annual Report.</u>		

Service Improvements

COMPLIANCE STATEMENT

The PDU is compliant with Premier and Cabinet Circular 039 –
Complaint Management in the South Australian Public Sector.

The PDU has communicated the content of PC 039 and the agency's related complaints policies and procedures to employees.

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Appendix: Audited financial statements 2021-22

INDEPENDENT AUDITOR'S REPORT



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To the Acting Chief Executive **Premier's Delivery Unit**

Opinion

I have audited the financial report of the Premier's Delivery Unit for the year ending 30 June 2022.

In my opinion, the accompanying financial report gives a true and fair view of the financial position of the Premier's Delivery Unit as at 30 June 2022, its financial performance and its cash flows for the year then ended in accordance with the relevant Treasurer's Instructions issued under the provisions of the Public Finance and Audit Act 1987 and Australian Accounting Standards – Simplified Reporting Requirements.

The financial report comprises:

- a Statement of Comprehensive Income for the year ended 30 June 2022
- a Statement of Financial Position as at 30 June 2022
- a Statement of Changes in Equity for the year ended 30 June 2022
- a Statement of Cash Flows for the year ended 30 June 2022
- notes, comprising material accounting policies and other explanatory information
- a Certificate from the Acting Chief Executive and the Acting Director, Finance and Procurement, Department of the Premier and Cabinet.

Basis for opinion

I conducted the audit in accordance with the Public Finance and Audit Act 1987 and Australian Auditing Standards. My responsibilities under those standards are further described in the 'Auditor's responsibilities for the audit of the financial report' section of my report. I am independent of the Premier's Delivery Unit. The Public Finance and Audit Act 1987 establishes the independence of the Auditor-General. In conducting the audit, the relevant ethical requirements of APES 110 Code of Ethics for Professional Accountants (including Independence Standards) have been met.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of the Acting Chief Executive for the financial report

The Acting Chief Executive is responsible for the preparation of the financial report that gives a true and fair view in accordance with relevant Treasurer's Instructions issued under the provisions of the *Public Finance and Audit Act 1987* and the Australian Accounting Standards – Simplified Reporting Requirements, and for such internal control as management determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Acting Chief Executive is responsible for assessing the entity's ability to continue as a going concern, taking into account any policy or funding decisions the government has made which affect the continued existence of the entity. The Acting Chief Executive is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the assessment indicates that it is not appropriate.

Auditor's responsibilities for the audit of the financial report

As required by section 31(1)(b) of the *Public Finance and Audit Act 1987*, I have audited the financial report of the Premier's Delivery Unit for the financial year ended 30 June 2022.

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control
- obtain an understanding of internal control relevant to the audit in order to design audit
 procedures that are appropriate in the circumstances, but not for the purpose of
 expressing an opinion on the effectiveness of the Premier's Delivery Unit's internal
 control

- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Acting Chief Executive
- conclude on the appropriateness of the Acting Chief Executive's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify the opinion. My conclusion is based on the audit evidence obtained up to the date of the auditor's report. However, future events or conditions may cause an entity to cease to continue as a going concern
- evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

My report refers only to the financial report described above and does not provide assurance over the integrity of electronic publication by the entity on any website nor does it provide an opinion on other information which may have been hyperlinked to/from the report.

I communicate with the Acting Chief Executive about, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during the audit.

Daniel O'Donohue

Assistant Auditor-General (Financial Audit)

30 September 2022

Premier's Delivery Unit

Financial Statements

For the year ended 30 June 2022

Premier's Delivery Unit Certification of the Financial Statements

for the year ended 30 June 2022

We certify that the:

- · financial statements of the Premier's Delivery Unit:
 - are in accordance with the accounts and records of the office;
 - comply with relevant Treasurer's Instructions;
 - comply with relevant accounting standards; and
 - present a true and fair view of the financial position of the office at the end of the financial year and the result of its operation and cash flows for the financial year.
- internal controls employed by the Premier's Delivery Unit for the financial year over its financial reporting and its preparation of financial statements have been effective.

Deahna Haltis

Acting Chief Executive Premier's Delivery Unit

29 September 2022

Kylie Allanson

Odhan

Acting Director, Finance and Procurement Department of the Premier and Cabinet

29 September 2022

Premier's Delivery Unit Statement of Comprehensive Income

for the year ended 30 June 2022

		2022
	Note	\$'000
Income		
Appropriation	2.1	750
Total income		750
Expenses		
Employee benefits expenses	3,2	314
Supplies and services	4.1	24
Total expenses		338
Net result		412
Total comprehensive result		412

The accompanying notes form part of these financial statements. The net result and total comprehensive result are attributable to the SA Government as owner.

Premier's Delivery Unit Statement of Financial Position

as at 30 June 2022

		2022
	Note	\$'000
Current assets		
Cash	5.1	639
Receivables	5.2	2_
Total current assets	•	641
Total assets		641
Current liabilities		
Payables	6.1	34
Employee benefits	3.3	95
Total current liabilities		129
Non-current liabilities		
Payables	6.1	9
Employee benefits	3.3	91_
Total non-current liabilities		100
Total liabilities	-	229
Net assets		412
Equity		
Retained earnings		412
Total equity	-	412

The accompanying notes form part of these financial statements. The total equity is attributable to the SA Government as owner.

Premier's Delivery Unit Statement of Changes in Equity for the year ended 30 June 2022

	Retained earnings \$'000	Total equity \$'000
Balance at 30 June 2021		
Net result for 2021-22	412	412
Total comprehensive result for 2021-22	412	412
Balance at 30 June 2022	412	412

The accompanying notes form part of these financial statements. All changes in equity are attributable to the SA Government as owner.

Premier's Delivery Unit Statement of Cash Flows

for the year ended 30 June 2022

	Note	2022 Inflows (Outflows) \$'000
Cash flows from operating activities		
Cash inflows		
Appropriation	_	750
Cash generated from operating activities	-	750
Cash outflows		
Employee benefits payments		(106)
Payments for supplies and services	e	(5)
Cash used in operating activities	_	(111)
Net cash provided by operating activities	-	639
Net increase in cash	-	639
Cash at the end of the reporting period	5.1	639

The accompanying notes form part of these financial statements.

For the year ended 30 June 2022

1. About the Premier's Delivery Unit

The Premier's Delivery Unit (PDU) is an attached office of the Department of the Premier and Cabinet (DPC) which came into operation on 14 April 2022, pursuant to the *Public Sector Act 2009*. PDU is an administrative unit acting on behalf of the Crown.

PDU will ensure the timely delivery of the government's election commitments and other major policies, projects and reforms as identified by Cabinet.

1.1 Basis of preparation

These financial statements are general purpose financial statements prepared in accordance with:

- section 23 of the Public Finance and Audit Act 1987;
- Treasurer's Instructions and Accounting Policy Statements issued by the Treasurer under the Public Finance and Audit Act 1987; and
- relevant Australian Accounting Standards applying simplified disclosures.

The financial statements have been prepared based on a 12-month period and presented in Australian currency. All amounts in the financial statements and accompanying notes have been rounded to the nearest thousand dollars (\$'000). The historical cost convention is used unless a different measurement basis is specifically disclosed in the note associated with the item measured.

Assets and liabilities that are to be sold, consumed or realised as part of the normal operating cycle have been classified as current assets or current liabilities. All other assets and liabilities are classified as non-current.

Significant accounting policies are set out throughout the notes.

Cash flows are exclusive of Goods and Services Tax (GST). The GST component of cash flows which is recoverable from, or payable to, the Australian Taxation Office (ATO) is classified as part of operating cash flows of DPC, not PDU.

1.2 Objectives

The PDU is an independent office established to oversee the delivery of identified Government priorities, including all election commitments.

1.3 Impact of COVID-19 pandemic on PDU

The COVID-19 pandemic has had no material impact on the operations of PDU during 2021-22.

For the year ended 30 June 2022

2. Income

2.1 Appropriation

	2022
	\$'000
Appropriation from Consolidated Account pursuant to the Appropriation Act	750
Total appropriation	750

Appropriations are recognised on receipt.

3. Employees

3.1 Key management personnel

Key management personnel of PDU include the Premier and the Chief Executive who has responsibility for the strategic direction and management of PDU.

Total compensation for key management personnel was \$67 000.

The compensation disclosed in this note excludes salaries and other benefits the Premier receives. The Premier's remuneration and allowances are set by the *Parliamentary Remuneration Act 1990* and the Remuneration Tribunal of SA respectively and are payable from the Consolidated Account via the Department of Treasury and Finance (DTF) under section 6 of the *Parliamentary Remuneration Act 1990*.

See DPC's Financial Statements for disclosures of the Premier's remuneration paid and recovered from the Consolidated Account.

Transactions with key management personnel and other related parties

There were no significant related party transactions.

3.2 Employee benefits expenses

	2022
	\$'000
3.2: Employee benefits expenses	
Salaries and wages	78
Long service leave	101
Annual leave	85
Skills and experience retention leave	1
Employment on-costs - superannuation	34
Employment on-costs - other	15
Total employee benefits expenses	314

Employment on-costs - superannuation

The superannuation employment on-cost charge represents PDU's contributions to superannuation plans in respect of current services of current employees.

Employee remuneration

Due to the commencement of the operations of the Premier's Delivery Unit on 14 April 2022, no employee received remuneration equal to or greater than the base executive remuneration level during the year.

For the year ended 30 June 2022

3.3 Employee benefits liability

3.3 Employee benefits liability	
	2022
	\$'000
Current	
Annual leave	84
Long service leave	10
Skills and experience retention leave	1_
Total current employee benefits	95
Non-current	•
Long service leave	91
Total non-current employee benefits	91
Total employee benefits	186

Employee benefits accrue as a result of services provided up to the reporting date that remain unpaid. Long-term employee benefits are measured at present value and short-term employee benefits are measured at nominal amounts.

Salaries and wages, annual leave, skills and experience retention leave (SERL) and sick leave

The liability for salary and wages is measured as the amount unpaid at the reporting date at remuneration rates current at the reporting date.

The annual leave liability and the SERL liability in full is expected to be payable within 12 months and is measured at the undiscounted amount expected to be paid.

No provision has been made for sick leave as all sick leave is non-vesting and the average sick leave taken in future years by employees is estimated to be less than the annual entitlement for sick leave.

Long service leave

The liability for long service leave is measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method.

AASB 119 Employee Benefits contains the calculation methodology for the long service leave liability.

The actuarial assessment performed by DTF has provided a basis for the measurement of long service leave and is based on actuarial assumptions on expected future salary and wage levels, experience of employee departures and periods of service.

AASB 119 *Employee Benefits* requires the use of the yield on long-term Commonwealth Government bonds as the discount rate in the measurement of the long service leave liability. The yield on long-term Commonwealth Government bonds for 2022 is 3.5%.

The actuarial assessment performed by DTF applied a salary inflation rate of 2.5% for the long service leave liability.

The non-current portion of long service leave reflects the estimate of leave to be taken in greater than 12 months.

For the year ended 30 June 2022

4. Expenses

4.1 Supplies and services

	2022
	\$'000
Contractors	5
Audit fees	14
Information technology and communication charges	5_
Total supplies and services	24

Audit fees

Audit fees paid/payable to the Auditor-General's Department relate to work performed under the *Public Finance and Audit Act 1987.* No other services were provided by the Auditor-General's Department.

5. Financial assets

5.1 Cash

PDU does not earn interest on its deposits with the Treasurer. Cash is measured at nominal amounts.

5.2 Receivables

Receivables are normally settled within 30 days after the issue of an invoice. Receivables and prepayments are non-interest bearing. Receivables are held with the objective of collecting the contractual cash flows and they are measured at amortised cost.

For the year ended 30 June 2022

6. Liabilities

6.1 Payables

	2022
	\$'000
Current	
Trade payables	5
Accrued expenses	14
Employment on-costs	15_
Total current payables	34
Non-current	
Employment on-costs	9
Total non-current payables	9
Total payables	43

Payables and accruals are raised for all amounts owing but unpaid. Sundry payables are normally settled within 30 days from the date the invoice is first received. All payables are non-interest bearing. The carrying amount of payables represents fair value due to their short-term nature.

Employment on-costs

Employment on-costs include payroll tax, the ReturntoWorkSA premium and superannuation contributions and are settled when the respective employee benefits that they relate to is discharged.

PDU makes contributions to several State Government and externally managed superannuation schemes. These contributions are treated as an expense when they occur. There is no liability for payments to beneficiaries as they have been assumed by the respective superannuation schemes. The only liability outstanding at reporting date relates to any contributions due but not yet paid to the superannuation schemes.

As a result of an actuarial assessment performed by DTF, the portion of long service leave taken as leave is 42% and the average factor for the calculation of employer superannuation cost on-costs is 10.6%. These rates are used in the employment on-cost calculation.

7. Cash flow

Cash flows are included in the Statement of Cash Flows on a gross basis and the GST component of cash flows arising from investing and financing activities, which is recoverable from, or payable to, the ATO is classified as part of operating cash flows.

2022

8. Outlook

8.1 Unrecognised contractual commitments

	2022
	\$'000
Within one year	108
Later than one year but not longer than five years	217_
Total expenditure commitments	325

PDU's expenditure commitments for 2021-22 relate to strategic advisory and support services.

For the year ended 30 June 2022

8.2 Contingent assets and liabilities

PDU is not aware of any contingent assets or liabilities as at 30 June 2022.

8.3 COVID-19 pandemic outlook on PDU

PDU does not expect any material impacts as a result of the COVID-19 pandemic in 2022-23.

8.4 Events after the reporting period

There were no events occurring after the end of the reporting period that had a material financial implication on these financial statements.