



**Community  
Language School  
Infrastructure  
Grants  
2023-24  
Funding Guidelines**



**Government  
of South Australia**

Department of the  
Premier and Cabinet

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## Foreword



The Government of South Australia is committed to supporting our culturally and linguistically diverse community to grow and thrive. In the 2022-23 State Budget, we allocated an additional \$16 million over four years to programs that support the work of our state's vibrant multicultural sector.

One of our key priorities is to invest in **community language schools**.

We recognise community language schools play a vital role in keeping languages alive in our community. Importantly, they also empower our students to learn about and share their languages, cultures and traditions with pride.

The State Government funds Community Language Schools SA to support 100 community language schools to deliver accredited languages and cultures learning opportunities to South Australian pre-school and school-aged students outside of school hours.

As part of our additional investment in this important work, we have established the **Community Language School Infrastructure Grants 2023-24** to support registered community language schools to develop or upgrade their community-owned facilities.

I encourage community language schools to consider applying for funds through the Community Language School Infrastructure Grants to support their projects in 2023-24.

A handwritten signature in black ink, reading "Zoe Bettison". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

**Hon Zoe Bettison MP**  
Minister for Multicultural Affairs

# About Community Language School Infrastructure Grants

The **Community Language School Infrastructure Grants** are administered by Multicultural Affairs within the Department of the Premier and Cabinet.

The grants provide one-off funding to eligible community language schools to upgrade or develop community-owned facilities.

The **Community Language School Infrastructure Grants** aim to ensure there are necessary facilities for maintaining and developing the linguistic and cultural rights of children and young people in South Australia.

Grants of up to \$100 000 are available to community language schools for projects to be delivered over 18 months, commencing in July 2023.

Multicultural Affairs will only accept one application for the **Community Language School Infrastructure Grants** per organisation.

**Applications close on 15 February 2023 at 11pm**

## Outcomes

The **Community Language School Infrastructure Grants invest** in community language schools to achieve one or more of the following outcomes:

- Resources to increase Community Language School program provision and participation.
- Strengthen the value and recognition of the Community Language School program within mainstream schools, language-specific communities and the wider community.

# Eligibility

## Who is eligible?

To be eligible for funding, multicultural organisations who have an accredited community language school must:

- be non-government, not-for-profit and
  - incorporated under the *Associations Incorporation Act 1985*, or
  - an Australian Public Company Limited by Guarantee under the *Corporations Act 2001*, or
  - a Statutory Authority established through an Act, or
  - registered with the Australian Charities and Not-for-Profit Commission with a comparable legal status.
- have a registered Australian Business Number (ABN)
- own the premises where the community language school is conducted, or will be conducted immediately following the infrastructure upgrade
- provide satisfactory evidence that their core purpose is to deliver initiatives, services or support for culturally and linguistically diverse communities in South Australia
- be South Australian based.

The Community Language School operating at the premises must be an accredited member of the Ethnic Schools Association of SA Incorporated (now known as Community Language Schools SA).

Multicultural Affairs will accept one application for the **Community Language School Infrastructure Grants** per multicultural organisation.

## Who is not eligible?

The following are ineligible for funding:

- non-community language schools
- organisations that have outstanding obligations for previously awarded grants
- individuals or organisations applying on behalf of an individual
- for-profit organisations or private companies
- Commonwealth, state or local government departments and agencies
- organisations that have been incorporated for less than one year
- community language schools that have been accredited for less than one year
- unincorporated Associations.

## What can be funded?

Upgrade community language school infrastructure including:

- refurbishing rooms (painting, electrical, flooring or lighting)
- in built storage facilities
- heating or cooling systems
- windows and doors
- furniture
- building extensions.

## What applications will not be supported?

The following will not be supported:

- retrospective funding for projects that have commenced or have been completed, including works undertaken prior to July 2023
- projects primarily aimed at meeting religious or political outcomes e.g. enhancements to a place solely used for worship
- to purchase or lease buildings or land
- upgrades to publicly owned facilities
- to supplement the recurrent or ongoing costs of an existing organisation.

## How to apply?

- Carefully read these guidelines before you apply.
- Check that your organisation is eligible to apply. If you are unsure, please contact the Multicultural Grants Team on 1300 239 468.
- Complete and submit your application at [www.multicultural.sa.gov.au](http://www.multicultural.sa.gov.au) by 11pm (South Australia time), 15 February 2023. Late applications will not be accepted.
- Following receipt of your initial application, Multicultural Affairs may invite you to submit further documentation prior to 15 April 2023 if required.

## Supporting documentation required

- copy of your organisation's Constitution
- minutes from the most recent Annual General Meeting (must be within last two years)
- most recent end of year financial report showing assets, annual income and expenditure (must be within last two years)
- quotes from supplier for all items \$100 and over
- support letters from partnering South Australian incorporated not for profit agencies (if applicable)
- information about grant funding received by your organisation from other entities (most recent financial year)
- photographs of facilities that need upgrading
- **evidence of ownership of building** (a copy of recent council rates)
- evidence of appropriate building compliance and council approvals, if applicable
- labelled building floor plans (indicating classrooms, prayer rooms, community rooms)
- evidence that the classroom is, or will be used regularly (e.g. program plan with dates)
- project plan outlining the timelines.

## How are applications assessed?

### Stage one – application screening

Once the round has closed, the applications are screened to check:

- the applicant organisation and project are eligible
- the application has the required documentation
- the applicant does not have any outstanding obligations for previously awarded grants.

Applications that meet stage one requirements will progress to stage two or be invited to provide further supporting documentation by 15 April 2023.

**Stage two – Supporting documentation** provided by 15 April 2023.

## Stage three - Assessment against criteria

Applications will be assessed on merit using the following criteria:

Criteria	Description
Need and outcomes	Does the application clearly identify the need? Does it describe clearly how the need will be addressed through use of the facility? Does it give information about which groups will use the facility regularly and for what purpose?
Organisational capacity	Does the organisation have capacity to carry out the proposed project? Does the application include all the required documents?
Financial need	Does the organisation require the funding to carry out the proposed project?
Value for money	Is there evidence that the project has been costed realistically and provides value for money?

## Notification

All applicants will be notified in writing of the outcome of their applications.

Unsuccessful applicants are encouraged to contact the Multicultural Grants Team on 1300 239 468 to receive feedback on their application.

## Funding agreement

Successful applicants will receive an agreement detailing the terms and conditions of the funding provided.

All applicants will be required to sign the agreement and comply with its conditions, which will include requirements to:

- report on how you have spent the money provided
- measure and report on the outcomes from the funded project
- retain receipts for all purchased items
- provide receipts for all approved budget expenditure over \$100
- have public liability insurance – a minimum of \$1 million
- appropriately acknowledge Multicultural Affairs, Department of the Premier and Cabinet as a funding source for the project.

Payment will be made in accordance with the terms and conditions of the agreement.

# Glossary

Term	Definition
Multicultural organisation	For an organisation to be defined 'multicultural', the Department of the Premier and Cabinet must be satisfied the organisation's core purpose is to deliver initiatives, services or support for one or more culturally and linguistically diverse communities in South Australia.
Community language schools	Accredited member of the Ethnic Schools Association of SA Incorporated
Culturally and linguistically diverse communities	Culturally and linguistically diverse refers to people from migrant and refugee backgrounds within the South Australian community. The term acknowledges that groups and individuals differ according to language, religion and spirituality, racial backgrounds and ethnicity.
New and emerging communities	People from new and emerging communities are sometimes identified as higher-need or at-risk due to the length of time they have spent in refugee camps and the additional resources and support they may need to address the settlement challenges they face. New and emerging communities are those: <ul style="list-style-type: none"><li>• with a small population</li><li>• where most members are recent arrivals to Australia</li><li>• where most members entered through Australia's humanitarian program, and</li><li>• lacking established family networks, support systems, community structures and resources compared with established communities.</li></ul>
South Australian based	A registered South Australian business address.
Publicly owned facilities	Facilities owned by Commonwealth, state or local government.
Council approval	Council certified development and building approval.

**For more information:**

Multicultural Grants Team

Multicultural Affairs

Department of the Premier and Cabinet

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