SOUTH AUSTRALIAN PROTECTIVE SECURITY FRAMEWORK

Annex Table 1 - *Security zone descriptions and personnel security clearance requirements*

Security zone	Description (included permitted use and storage)	Security clearance requirements	Examples
Zone One	**Public access areas.**[1] a. Information and assets classified up to and including **OFFICIAL: Sensitive,** with a business impact of **low to medium** that are needed to do business **may** be used and stored b. Information and assets classified **PROTECTED,** or with a **high** business impact **may** be used. Storage is **not recommended** but is permitted if unavoidable. c. Information and assets classified **SECRET** or higher, or with a business impact of **extreme, may** only be used in exceptional circumstances with prior approval from originating or owning entity. Storage is **not permitted.**	No security clearance requirements for accessing Zone One. Employment screening for employees is sufficient. Personnel accessing or using security classified information in Zone One **must** hold a security clearance at the appropriate level for the information and assets being used or stored in the zone.	a. Building perimeter and public foyers. b. Interview and front desk areas where there is no segregation of authorised personnel from clients and the public. c. Out-of-office temporary work areas where the agency has no control over access. d. Fieldwork, including most vehicle-based work. e. Exhibition areas with no security controls.
Zone Two	**Agency office areas.** **Restricted public access. Unrestricted access for authorised personnel. May use single factor authentication for access control.** a. Information and assets classified up to and including **PROTECTED,** or with a business impact up to **high, may** be used and stored. b. Information and assets classified **SECRET,** or with a business impact of **extreme, may** be used, but not normally stored. Storage is **not permitted** without prior approval from the originator or owner. c. Information and assets classified **TOP SECRET,** or with a business impact of **catastrophic, may** only be used in exceptional circumstances to meet operational imperatives with prior	Minimum requirements for ongoing access to Zone Two are determined by the agency's risk assessments. If security classified information and assets are stored in the zone, a security clearance at the appropriate level for the information and assets being used or stored in the zone is **required** for ongoing access. Ongoing access **may** be given to personnel without the appropriate security clearance or holding a lower level security clearance following a risk assessment.	a. Agency office environments b. Out-of-office or home-based worksites where the agency has control of access to the part of the site used for agency business. c. Airside work areas. d. Interview and front-desk areas where there is segregation of authorised personnel from clients and the public. e. Court houses f. Vehicle-based work where the vehicle is fitted with a security container, alarm and immobiliser.

[1] The inner perimeter of Zone One **may** move to the building or premise perimeter out-of-hours if exterior doors are secured

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	approval from originating or owning agency. Storage is **not permitted.**		
Zone Three	**Agency restricted office areas.** **No public access. Visitor access only for visitors with a need-to-know and with close escort.** **Restricted access for authorised personnel.** **Single factor authentication for access control.** **a.** Information and assets classified up to and including **SECRET,** or with a business impact up to **extreme, may** be used and stored. **b.** Information and assets **TOP SECRET,** or a business impact of **catastrophic, may** be used, but not normally stored. Use and storage is **not permitted** without prior approval from the originator or owner. Storage **must not** exceed five consecutive days.	Minimum requirements for ongoing access to Zone Three are determined by the agency's risk assessments. If security classified information and assets are stored in the zone, a security clearance at the appropriate level for the information and assets being used or stored in the zone is **required** for ongoing access. Ongoing access **may** be given to personnel without the appropriate security clearance or holding a lower level security clearance following a risk assessment.	a. Security areas within agency premises with additional access controls for authorised personnel b. Work area where the majority of work performed is up to **PROTECTED** and there is a limited requirement for personnel to have a clearance at the Negative Vetting Level 1. For example, non-National security agencies.
Zone Four	**Agency restricted office areas.** **No public access. Visitor access only for visitors with a need-to-know and with close escort.** **Restricted access for authorised personnel who hold an appropriate security clearance.** **Single factor authentication for access control.** **a.** Information and assets classified up to and including **SECRET,** or with a business impact up to **extreme, may** be used and stored. **b.** Information and assets classified **TOP SECRET**, or with a business impact of **catastrophic, may** be used, but not normally stored	If security classified information and assets are stored in the zone, a security clearance at the appropriate level for the information and assets being used or stored in the zone is **required** for ongoing access.	a. Security areas within agency premises with additional access controls on authorised personnel. b. Work areas where all personnel are required to be cleared at the Negative Vetting Level 1 due to the classification of work performed in the zone.
Zone Five	**Agency highly restricted office areas.** **No public access. Visitor access only for visitors with a need-to-know and with close escort.** **Restricted access for authorised personnel who hold an appropriate security clearance.** **Dual authentication for access control.** a. Information and assets classified up to and including **TOP SECRET,** or with a business impact of **catastrophic, may** be used and stored.	Ongoing access to the zone **must** only be given to personnel holding a security clearance at the appropriate level for the information and assets stored in the zone.	a. Highest security areas in agency premises. b. Australian Intelligence Community facilities.